Leave Balance (As of) Report

As of (inclusive) 2020/11/26

Leave Balance (As of) Report						As of (inclusive)	2020/11/20
Staff No. AA100001	Name	Staff A				ChiName		
Emp# AA100001	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.01	28.46	4.00	0.00	24.47	0.00	24.47
	Sick Leave	0.00	60.00	0.00	0.00	60.00	0.00	60.00
Staff No. AA100003	Name	Staff C				ChiName		
Emp# AA100003-004	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-444.11	457.83	0.00	0.00	13.72	0.00	13.72
	Sick Leave	-900.00	1,020.00	0.00	0.00	120.00	0.00	120.00
Staff No. AA100009	Name	Staff 202	200916			ChiName		
Emp# AA100009	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-239.19	262.34	0.00	0.00	23.15	0.00	23.15
	Sick Leave	-852.00	972.00	0.00	0.00	120.00	0.00	120.00
Staff No. AA100010	Name	Staff 202	200916B			ChiName		
Emp# AA100010	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
-mp# 70(100010	Annual Leave	-239.19	262.34	0.00	0.00	23.15	0.00	23.15
	Sick Leave	-852.00	972.00	0.00	0.00	120.00	0.00	120.00
24-# N - 000400	Nama	A 17	T :			Ole iN a second	歐錦添	
Staff No. S30163	Name	Au Kam		T-1	A -I!	ChiName		F: I D - I
Emp# S30163-009	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-116.57	158.88	94.75	67.36	14.92	10.00	4.92
	Sick Leave	-165.00	320.00	35.00	0.00	120.00	1.50	118.50
Staff No. S31609	Name	Chan Fa	ni			ChiName	陳暉	
Emp# S31609-005	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-33.66	68.66	7.00	0.00	28.00	0.00	28.00
	Sick Leave	0.00	116.00	0.00	0.00	116.00	0.00	116.00
Emp# S31609-006	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-40.66	68.66	0.00	0.00	28.00	0.00	28.00
	Sick Leave	0.00	116.00	0.00	0.00	116.00	0.00	116.00
Staff No. S31610	Name	Chan Sh	nun			ChiName	陳信	
Emp# S31610-006	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
•	Annual Leave	-23.28	42.96	0.00	0.00	19.68	0.00	19.68
	Sick Leave	-88.00	208.00	0.00	0.00	120.00	0.00	120.00
Staff No. S31611	Name	Chan Ha	ana			ChiName	陳行	
Emp# S31611-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
<u> </u>	Annual Leave	-33.16	68.66	7.50	0.00	28.00	2.00	26.00
	Sick Leave	0.00	116.00	0.00	0.00	116.00	0.00	116.00
Staff No. S31612	Name	Chan Ka	1			ChiName	陳嘉	
Emp# S31612-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
LIIIp# 001012-002	Annual Leave	-40.66	68.66	0.00	0.00	28.00	0.00	28.00
	Sick Leave	0.00	116.00	0.00	0.00	116.00	0.00	116.00
=mn# \$21612.002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
Emp# S31612-003	Leave Type Annual Leave	-40.66	68.66	0.00		28.00	0.00	28.00
	Sick Leave	0.00	116.00	0.00	0.00 0.00	28.00 116.00	0.00	116.00
04046 No. 004040	N	\/\ar= 0	hi Man			Oh:Na	黄智文	
Staff No. S31613	Name	Wong C		Tales	A -1!	ChiName		Cin al Dal
Emp# S31613-003	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave Sick Leave	-65.94 0.00	75.44 116.00	14.50 0.00	33.00 0.00	28.00 116.00	20.50 0.00	7.50 116.00
				- 7-				
Staff No. S31614	Name	Lau Wah			_	ChiName	劉華	
Emp# S31614-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff No. S31629	Name	Lee Siu				ChiName		
Emp# S31629	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2.2 200.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Sick Leave

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(Dws) Data wor Leave Balance(As of (inclusive)	2020/11/26
	-		:			Ob iN and a	劉建輝	
Staff No. S31631	Name	Lau Kin F		Takan	۸ ما:	ChiName		Final Bal
Emp# S31631	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff No. S31632	Name	LAU LEI	CHEONG			ChiName	劉理昌	
Emp# S31632	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
Linps GO 1002	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff No. S31633	Name	WONG K	(a Wai			ChiName	王家威	
Emp# S31633-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff No. S31636	Nama	Chan Ma	n Uuna			ChiName	陳文鴻	
	Name		-	Takas	الہ ۸			Final Dal
Emp# S31636-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-31.23	41.23	0.00	0.00	10.00	0.00	10.00
	Sick Leave	-32.00	152.00	0.00	0.00	120.00	0.00	120.00
Staff No. S31639	Name	WOO Ts:	z China			ChiName		
Emp# S31639	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							COLUMN A	
staff No. S31640	Name	Lau Li Ch	nun			ChiName	劉麗珍	
mp# S31640	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emp# S31640-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
Emp# S31640-002				0.00		0.00		
	Annual Leave	0.00	0.00		0.00		0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff No. S31641	Name	Wong Li	Chun			ChiName	黃麗珍	
Emp# S31641	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
•	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
004040		01 0:	_				/ 	
Staff No. S31642	Name	Chan Siu	-			ChiName	陳小方	
Emp# S31642-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-6.75	22.63	0.00	0.00	15.88	0.50	15.38
	Sick Leave	0.00	112.00	0.00	0.00	112.00	0.00	112.00
Staff No. S31643	Name	Chan Li (Chun			ChiName	陳麗珍	
Emp# S31643	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
<u> Спіря Обточо</u>	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							され元ポット	
Staff No. S31644	Name	Cheung I		T-1	A !!	ChiName	蔣麗珍	Em al D. I
Emp# S31644	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff No. S31645	Name	Chan Siu	ıli			ChiName	陳小麗	
Emp# S31645	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
Emp# 531645	Annual Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sick Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Leave Balance (As of) Report	As of (inclusive)	2020/11/26
Staff No.S31646NameLi Yim Fong2ChiName	李艷芳	
Emp# S31646 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva	Final Bal
Annual Leave -15.17 32.95 0.00 0.00 17.78	0.00	17.78
Sick Leave -44.00 164.00 0.00 0.00 120.00	0.00	120.00
F # COACAC COO Leave Time Forfaited First Talian Adia Ral	\\/ = :t f =	Final Dal
Emp# S31646-002 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva	Final Bal
Annual Leave 0.00 0.00 0.00 0.00 0.00	0.00	0.00
Sick Leave 0.00 0.00 0.00 0.00 0.00	0.00	0.00
Emp# S31646-003 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva	Final Bal
Annual Leave 0.00 0.00 0.00 0.00 0.00	0.00	0.00
Sick Leave 0.00 0.00 0.00 0.00 0.00	0.00	0.00
Clor 25070 0.00 0.00 0.00 0.00	0.00	0.00
Emp# S31646-004 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva	Final Bal
Annual Leave 0.00 0.00 0.00 0.00 0.00	0.00	0.00
Sick Leave 0.00 0.00 0.00 0.00 0.00	0.00	0.00
Staff No.S31647NameChan guan guanChiName	陳耿強	
Emp# S31647-002 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva	Final Bal
Annual Leave -24.19 43.87 0.00 0.00 19.68	0.00	19.68
Sick Leave -96.00 216.00 0.00 0.00 120.00	0.00	120.00
	(77) 1 AL visite	
Staff No. S31648 Name Lau Mei Lan ChiName	劉美蘭	
Emp# S31648-003 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva	Final Bal
Annual Leave -13.93 31.71 0.00 0.00 17.78	0.00	17.78
Sick Leave -36.00 156.00 0.00 0.00 120.00	0.00	120.00
Otation Color Children		
Staff No. S31649 Name Chan Chi Man ChiName	Mait for Approva	Final Bal
Emp# S31649 Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva 0.00	Final Bal
Appual Legye 10.67 29.67 0.00 0.00 29.00		28.00
Annual Leave -10.67 38.67 0.00 0.00 28.00		64.00
Annual Leave -10.67 38.67 0.00 0.00 28.00 Sick Leave 0.00 64.00 0.00 0.00 64.00	0.00	64.00
Sick Leave 0.00 64.00 0.00 0.00 64.00		64.00
Sick Leave 0.00 64.00 0.00 0.00 64.00 Staff No. S31651 Name Chan Tai Man, Peter ChiName	0.00	
Sick Leave 0.00 64.00 0.00 0.00 64.00 Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal	0.00 Wait for Approva	Final Bal
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78	0.00 Wait for Approva 0.00	Final Bal 17.78
Sick Leave 0.00 64.00 0.00 0.00 64.00 Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal	0.00 Wait for Approva	Final Bal
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78	0.00 Wait for Approva 0.00	Final Bal 17.78
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00	0.00 Wait for Approva 0.00 0.00	Final Bal 17.78 120.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal	0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00	0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00	Final Bal 17.78 120.00 Final Bal 10.47
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName	0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal	0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59	0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal	0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00	0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00
Staff No. S31651 Name Chan Tai Man, Peter Emp# ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Name Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00 Staff No. S31657 Name Wong Tai Ma	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Name Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00 Staff No. S31657 Name Wong Tai Man <td>Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva</td> <td>Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00</td>	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00
Staff No. S31651 Name Chan Tai Man, Peter Emp# ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 17.78 Sick Leave -48.00 168.00 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Name Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00 Staff No. S31657 Name Wong Tai Ma	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00
Staff No. S31651 Emp# Name Leave Type Chan Tai Man, Peter Forfeited ChiName Emp# <	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00
Staff No. S31651 Emp# Name Emp# Chan Tai Man, Peter Forfeited Ent. Taken Adj	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00
Staff No. S31651 Emp# Name Emp# Chan Tai Man, Peter Forfeited Ent. Taken Adj	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal
Staff No. S31651 Name Chan Tai Man, Peter Forfeited Emp# S31651-002 Leave Type Forfeited Forfeited Ent. Taken Adj Taken Adj Bal Adj Bal Annual Leave -15.52 33.30 0.00 0.00 0.00 17.78 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Taken Adj Bal Annual Leave -22.83 33.30 0.00 0.00 0.00 10.47 0.00 Bal Annual Leave -22.83 33.30 0.00 0.00 0.00 120.00 Staff No. S31652 Name Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 0.00 120.00 ChiName Adj Bal Annual Leave -125.00 252.00 7.00 0.00 120.00 Staff No. S31657 Sick Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -1.67 29.67 0.00 0.00 28.00 ChiName Adj Bal Annual Leave -1.67 29.67 0.00 0.00 28.00 Staff No. S31659 Sick Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -1.67 29.67 0.00 0.00 28.00 ChiName ChiName ChiName Adj Bal Annual Leave -1.67 29.67 0.00 0.00 0.00 28.00	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal
Staff No. S31651 Emp# Name Emp# Chan Tai Man, Peter Forfeited Ent. Taken Adj	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal
Staff No. S31651	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal
Staff No. S31651	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00
Sick Leave 0.00 64.00 0.00 0.00 64.00	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 ## Wait for Approva 0.00 0.00 Wait for Approva	Final Bal
Staff No. S31651	Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -48.00 168.00 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00 Staff No. S31657 Name Wong Tai Man ChiName Emp# S31657-003 Leave Type Forfeited Ent.	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 48.00
Staff No. S31651 Name Chan Tai Man, Peter ChiName Emp# S31651-002 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -15.52 33.30 0.00 0.00 120.00 Emp# S31651-003 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -48.00 168.00 0.00 0.00 10.47 Sick Leave -48.00 168.00 0.00 0.00 120.00 Staff No. S31652 Name Wong Siu Ming, John ChiName Emp# S31652 Leave Type Forfeited Ent. Taken Adj Bal Annual Leave -32.38 53.97 0.00 0.00 21.59 Sick Leave -125.00 252.00 7.00 0.00 120.00 Staff No. S31657 Name Wong Tai Man ChiName Emp# S31657-003 Leave Type Forfeited Ent.	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 48.00
Sick Leave Name Chan Tai Man, Peter Porfeited Ent. Taken Adj Bal	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 48.00
Sick Leave Name Chan Tai Man, Peter Leave Type Forfeited Ent. Taken Adj Bal	Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 Wait for Approva 0.00 0.00 0.00	Final Bal 17.78 120.00 Final Bal 10.47 120.00 Final Bal 21.59 120.00 Final Bal 28.00 42.00 Final Bal 28.00 42.00 Final Bal 28.00 68.00

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Leave Balance (As of) Report

As of (inclusive) 2020/11/26

Leave Balance(A	\s of) Report						As of (inclusive)	2020/11/20
Staff No. S31663	Name	Lee Kit				ChiName		
mp# S31663-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	26.67	0.00	0.00	26.67	0.00	26.67
	Sick Leave	0.00	44.00	0.00	0.00	44.00	0.00	44.00
taff No. S31664	Name	demo A				ChiName		
mp# S31664-003	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-227.43	277.43	18.00	0.00	32.00	0.00	32.00
	Sick Leave	-636.00	756.00	0.00	0.00	120.00	0.00	120.00
02166E	Nama	domo DO				Chillens		
taff No. S31665	Name	demo B2	F4	Talcan	۸ ــا:	ChiName	Mait fan Ammau	Cinal Dal
mp# S31665-006	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-22.51	65.81	0.00	-15.30	28.00	0.00	28.00
	Sick Leave	0.00	130.00	0.00	0.00	130.00	0.00	130.00
aff No. S31666	Name	demo Y				ChiName		
mp# S31666	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
11 p # 001000	Annual Leave	-41.88	60.83	0.00	0.00	18.95	0.00	18.95
	Sick Leave	0.00	112.00	0.00	0.00	112.00	0.00	112.00
	SICK LEAVE	0.00	112.00	0.00	0.00	112.00	0.00	112.00
aff No. S31667	Name	demo D				ChiName		
np# S31667	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-20.86	26.04	0.00	0.00	5.18	0.00	5.18
	Sick Leave	0.00	64.00	0.00	0.00	64.00	0.00	64.00
aff No. S31670	Name	demo F				ChiName		
np# S31670	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-20.86	25.98	0.00	0.00	5.12	0.00	5.12
	Sick Leave	0.00	112.00	0.00	0.00	112.00	0.00	112.00
								
taff No. S31671	Name	demo CA		T-1	Λ -1!	ChiName	\\\-:+ f \\	Ein al Dal
mp# S31671-003	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-24.86	29.98	0.00	0.00	5.12	0.00	5.12
	Sick Leave	0.00	124.00	4.00	0.00	120.00	0.00	120.00
taff No. S31672	Name	demo G				ChiName		
mp# S31672-004	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
111p# 001012-00 1	Annual Leave	0.00	1.25	0.00	0.00	1.25	0.00	1.25
	Sick Leave	0.00	4.00	7.00	0.00	-3.00	0.00	-3.00
	Clor Loave	0.00	1.00	7.00	0.00	0.00	0.00	0.00
taff No. S31673	Name	demo AA				ChiName		
mp# S31673-003	Leave Type	Forfeited	Ent.	Taken	Adi	Bal	Wait for Approva	Final Bal
	Annual Leave	-20.86	25.98	0.00	0.00	5.12	0.00	5.12
	Sick Leave	0.00	112.00	0.00	0.00	112.00	0.00	112.00
aff No. S31674	Name	demo BB				ChiName		
mp# S31674-002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	-20.86	25.98	0.00	0.00	5.12	0.00	5.12
	Sick Leave	0.00	112.00	0.00	0.00	112.00	0.00	112.00
		_						
taff No. ZAA100002	Name	Test One		. .		ChiName	NA '1 6 A	F F .
mp# ZAA100002	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	9.60	1.00	0.00	8.60	0.00	8.60
	Sick Leave	0.00	40.00	8.00	0.00	32.00	0.00	32.00
74.440000	A1	DMC 400	000			Oh!N		
taff No. ZAA100003	Name	DWS 190		Tokas	Λ -1:	ChiName	Mait for Annex	Einal Dal
mp# ZAA100003	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.01	11.03	0.00	0.00	11.04	0.00	11.04
	Sick Leave	0.00	48.00	0.00	0.00	48.00	0.00	48.00
aff No. ZAA100819	Name	demo 191	028			ChiName		
np# ZAA100819	Leave Type	Forfeited	Ent.	Taken	Adj	Bal	Wait for Approva	Final Bal
	Annual Leave	0.00	8.10	0.00	0.00	8.10	0.00	8.10
	Sick Leave	0.00	28.00	0.00	0.00	28.00	0.00	28.00
	CION LOAVE	0.00	20.00	0.00	0.00	20.00	0.00	20.00

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Leave Balance (As of) Report

ZAA100820 DWS 191108 Staff No. Name ChiName Emp# ZAA100820 Leave Type Forfeited Taken Adi Bal Wait for Approva Final Bal Ent. 0.00 0.00 7.50 **Annual Leave** -0.01 7.51 0.00 7.50 Sick Leave 0.00 0.00 0.00 24.00 0.00 24.00 24.00 常歡樂 ZAA100821 Sheung Foon Lok Staff No. Name ChiName Forfeited ZAA100821-002 Wait for Approva Final Bal Emp# Leave Type Ent Taken Adj Bal 0.00 0.00 0.00 8.08 **Annual Leave** 8.08 0.00 8.08 0.00 0.00 28.00 0.00 Sick Leave 0.00 28.00 28.00 ZAA100822 fourseas demo ChiName Staff No. Name Emp# ZAA100822 Forfeited Ent. Taken Adj Bal Wait for Approva Final Bal Leave Type 0.00 5.74 0.00 0.00 5.74 **Annual Leave** 0.00 5.74 0.00 0.00 18.00 0.00 18.00 Sick Leave 0.00 18.00 Staff No. ZAA100825 Name Wong 25 ChiName Leave Type Emp# ZAA100825 Forfeited Ent. Taken Adj Bal Wait for Approva Final Bal Annual Leave -0.01 13.99 0.00 0.00 13.98 0.00 13.98 Sick Leave 0.00 64.00 0.00 0.00 64.00 0.00 64.00 Staff No. ZAA100826 Chan Chan ChiName Name Wait for Approva Emp# ZAA100826 Taken Final Bal Leave Type Forfeited Ent. Adj Bal 0.00 Annual Leave 0.00 6.33 0.00 6.33 0.00 6.33 Sick Leave 0.00 20.00 0.00 0.00 20.00 0.00 20.00 ZAA100828 Staff No. Name Chan Demo ChiName Emp# ZAA100828 Wait for Approva Forfeited Taken Final Bal Leave Type Ent. Adi Bal 0.00 4.59 0.00 0.00 4.59 **Annual Leave** 0.00 4.59 0.00 0.00 14.00 Sick Leave 0.00 14.00 0.00 14.00

As of (inclusive)

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^{***}End of Report***