

# **Campus Safety & Security**

## **Winthrop University Police Department**

The Winthrop University Police Department (WUPD) is located at 526 Myrtle Drive in the Good Building. Its duties consist of protecting life and property, crime prevention and traffic control. Officers are available to assist students 24 hours a day. WUPD can be reached by calling (803) 323- 3333 off campus and extension 3333 on campus.

Information on The Clery Act, Crime Statistics and Drug-Free Campus may be obtained by logging onto the WUPD Web Site at [www.winthrop.edu/police](http://www.winthrop.edu/police) .

## **Practices and Procedures**

The safety and security of the campus and any property owned by Winthrop University are coordinated by the Winthrop University Police Department (WUPD) within the Division of Student Affairs. The department has a police force of 18 commissioned officers with full arrest powers and statewide law enforcement authority. These men and women are certified through the South Carolina Criminal Justice Academy and undergo continuous training to maintain and upgrade their skills. All are trained in first aid and CPR.

All certified law enforcement officers are armed and receive firearms training and testing at least twice yearly. The primary duty of WUPD is to provide as safe an environment as possible for the university community. The officers conduct foot, bicycle and vehicle patrols of the campus and residence hall areas 24 hours a day. On campus, WUPD officers enforce all regulations and laws — those of the university, the city of Rock Hill and the state of South Carolina. WUPD also has a close working relationship with the City of Rock Hill Police Department and the York County Sheriff's Office.

Potential criminal actions and other emergencies on campus may be reported directly by any student, faculty member, employee, or visitor to WUPD by dialing 9-1-1 or 803/323-3333. Upon receipt of the call, WUPD is dispatched immediately to the site of the complaint. They have full authority to take necessary action as warranted by the circumstances, including making arrests for any crimes committed. The officers prepare and submit incident reports, as well as follow-up investigations and actions.

WUPD offers sessions each semester on such topics including personal safety, awareness and security, general crime prevention, rape prevention, and prevention of burglary and vandalism. Information on safety and security is offered to students and employees regularly through lectures, films, bulletins, timely warnings (when circumstances warrant), posters, brochures and the university's website.

WUPD, in conjunction with Facilities Management, inspects campus facilities regularly, noting any discrepancies which might affect safety and security, such as broken windows and locks, faulty lighting, smoke detectors or fire extinguishers. Issues are immediately reported for repair or correction. The Winthrop University campus is generally well lit, and further lighting improvements are made continuously, particularly in areas frequently traveled by students. There are some 52 outdoor emergency telephones strategically located throughout the campus. These are connected directly to WUPD. Additional sites are being considered for outdoor emergency phones. All the fraternity and sorority houses (independently leased, operated, and not supervised by the university) are located off campus, within the City of Rock Hill. Most are in close proximity to the campus. They are patrolled by both the City of Rock Hill Police Department, the primary respondents to incidents in the city, and WUPD. WUPD receives copies of any incident reports involving fraternity and sorority houses and their members.

All academic and administrative facilities and buildings are secured at night and on weekends, or whenever they are not in use. This is done by WUPD or designated representatives. Many areas of vulnerability are equipped with electronic monitoring and/or alarm systems, which signal WUPD when problems arise.

Access by students to secured buildings or areas is by e-mailed permission from the appropriate department chair to WUPD. Any special events scheduled in the buildings or facilities are noted by space request forms received by WUPD prior to the event for awareness/ general public safety.

The residence halls are staffed and access is monitored and limited. Exterior doors to each hall are locked 24 hours. A Night Host monitors all entrance during the evenings. Entry is by student ID only.

Night Hosts check all outside doors regularly throughout the night to assure that they remain locked. An electronic alarm system notifies the Night Host when a door is opened.

Night Hosts check the residence hall doors nightly, noting and correcting problems as needed. WUPD is available to assist the residence life staff when needed.

## **Services and Programs**

- WUPD offers Victim Advocate services to those individuals that have been a victim of a campus crime.
- Offer sessions each semester on topics of concern including personal safety, awareness and security, general crime prevention, rape prevention, and prevention of burglary and vandalism.
- Provide information on safety and security to students and employees regularly through lectures, films and brochures.
- Register personal possessions to identify property

- Register bicycles
- Maintain information on crime statistics
- Inspect campus facilities regularly, noting any discrepancies, which might affect safety and security, such as broken windows and locks, faulty lighting, smoke detectors or fire extinguishers.
- Monitors the lighting on campus, particularly in areas frequently traveled by students.
- Monitor all (42) outdoor emergency telephones strategically located throughout the campus. These are connected directly to the Winthrop University Police Department.
- Patrol all fraternity and sorority houses (independently leased, operated, and not supervised by the University) off campus.
- Secures all academic and administrative facilities and buildings at night and on weekends, or whenever they are not in use.
- Provides electronic monitoring and/or alarm systems for areas of vulnerability.
- Admits students to secured buildings or areas with written permission from the appropriate department chair and/or an approved space request.

## **Safety and Crime Prevention Tips**

For optimum effectiveness, the cooperation and involvement of students themselves in the campus safety program also is necessary. Students must assume responsibility for their own personal safety and the security of their personal belongings. This involves taking simple precautions which help a person avoid becoming the victim of a crime. For example, although the campus is well lit, the potential dangers of walking alone at night are well known and should be avoided. Room doors should be locked at night and any time the room is unoccupied. Valuables should be locked up and out of sight if possible. Items such as laptops, game consoles, televisions and other digital devices should be entered into the online property registration data base that can be found on the WUPD website at [www.winthrop.edu/police](http://www.winthrop.edu/police). Bicycles also should be entered into the online bicycle registration data base that can be found on the WUPD website at [www.winthrop.edu/police](http://www.winthrop.edu/police) and they should be secured at all times with a sturdy lock. Students with cars should park in their assigned area and keep their vehicles locked at all times. Valuables should be out of sight, preferably locked in the trunk. Students should, and are encouraged to, report any suspicious looking individuals whom they feel do not belong in their residence hall or elsewhere, or any unusual incidents of any kind, to the Residence Life staff or to the WUPD. Students and staff should also be aware of the university's policies and programs to prevent the illicit use of drugs and the abuse of alcohol. These are outlined in the Drug Free Campus Statement, beginning on page on page 30. For more safety information see the WUPD website at [www.winthrop.edu/police](http://www.winthrop.edu/police).

### **On the street and around campus:**

- Do not walk alone, especially at night
- Do not take shortcuts. Stay in well-lighted areas or frequently traveled areas
- Do not wait for a ride alone - wait with a friend
- Be alert and aware of your surroundings
- Call WUPD and request an escort within the parameters of the campus and immediate vicinity when needed. .
- Report any suspicious person to WUPD
- Park cars in their assigned areas and keep them locked at all times
- Keep valuables out of sight, preferably locked in the trunk
- Have keys ready when you approach your car
- Lock doors at night and any time the room is unoccupied.
- Lock valuables up and keep them out of sight if possible
- Register all items such as stereos, cameras and televisions with WUPD. This service is provided by WUPD free of charge.
- Register bicycles and make sure they are always secured with a sturdy lock
- Report lost or stolen keys immediately
- Do not let anyone else use keys that have been issued to you.
- Never prop external doors.

### **Sexual Misconduct**

Winthrop University is an educational community committed to common standards of integrity and respect for all of its members. All members of the Winthrop community, guests, and visitors have the right to be free from sexual harassment and sexual misconduct; and such behavior will not be tolerated by the Winthrop community. Winthrop is committed to taking immediate, equitable, and effective actions to respond to sexual harassment and sexual misconduct to prevent its reoccurrence and to address its effects. For purposes of this Policy, sexual misconduct is always considered a form of sexual harassment; and the term sexual misconduct is used unless there is a specific reference to sexual harassment as defined in the Student Conduct Code.

Sexual misconduct can occur in many relationships and may involve, "... offensive touching; non-consensual sexual assault; forced sexual assault; stalking; or sexual exploitation and other sexual misconduct violations" (Student Conduct Code)

This behavior interferes with the educational mission of the University by:

- Endangering the physical and emotional safety of community members,
- Damaging trust in the community,
- Offending the dignity and violating the autonomy of community members, and
- Disrupting the academic progress of victims or survivors during their recovery

## **Policy & Definitions**

The full Title IX & Sexual Misconduct Policy is available online: [link](#). The policy includes definitions of various sexual misconduct, Title IX prohibited conduct, and definitions of consent, incapacitation, coercion and other important terms.

## **Guide for a Student Who Has Been Sexually Assaulted**

### **Getting Help**

If a student is sexually assaulted, it is important that the victim get to a safe place and get medical assistance and support as quickly as possible. We encourage students to report to the police by calling 911 or (803) 323-3333 for the Winthrop University Police Department (WUPD). WUPD will take a report and assist a student in accessing additional services. Making a police report does not require a victim to press charges. A victim may also access services and report the assault through a number of offices on campus such as the Title IX Office, Student Advocacy and Trauma Support, Dean of Students Office, Student Affairs staff members, Residence Life staff, and Center for Student Wellness. Each of the staff are available to provide information and support to a victim.

### **Preserving Evidence**

It is strongly recommended that a victim of sexual assault receive medical attention as soon as possible after the incident. In order to collect and preserve evidence a medical examination, called a rape protocol exam, must be performed by a Sexual Assault Nurse Examiner (SANE nurse) within 72 hours of the incident. A thorough examination may be able to detect injuries of which the victim is unaware. All evidence will be documented anonymously if the victim chooses and preserved in the event that the victim chooses to take legal action.

If a sexual assault has just occurred, the victim has the option to talk with a Victim Advocate from Safe Passage to explain the SANE exam process and other resources. If the student wishes to move forward with the SANE exam, the Victim Advocate will meet the student at Piedmont Medical Center where the exam will be performed. WUPD will refer the student to Student Advocacy and Trauma Support for additional campus resources, if the student declines a SANE exam. An officer will be present to obtain pertinent information about the offender.

The examination performed by the SANE nurse is at no cost to the victim. It is important that the victim not wash, eat or drink, smoke, brush their teeth, change clothes, or use the bathroom in order to best preserve any evidence that may be found on the victim's body. If any of this is done, however, a rape protocol exam can still be performed. If the victim changes clothes after the assault, the clothing worn should be put in a paper bag and taken with them to the hospital.

When a victim undergoes a rape protocol exam, a SANE nurse will complete the exam. All SANE nurses are registered nurses specially trained in treating sexual assault victims and are available 24 hours a day in order to ensure a higher quality of care. The SANE nurse will gather information from the victim about the crime before performing the physical examination. All victims have the option of receiving emergency contraception, referrals for future medical and psychological support, and receiving treatment for sexually transmitted infections.

After 72 hours, the victim cannot receive a rape protocol exam, but she/he should schedule a medical examination with a private physician or through the Center for Student Wellness at Winthrop University by calling (803) 323- 2206. The victim may have internal injuries that need to be treated. A police report can still be made after 72 hours. There is no time limitation on reporting a sexual assault.

If the victim knows the offender and/ or can provide information, then law enforcement will try to locate the offender. The victim does not have to press charges. The officer taking the initial incident report will provide the victim with a Victim Notification Information form, which describes her/his rights, local assistance and social service providers, and victim's compensation benefits.

Emergency housing is available upon request. Student Advocacy and Trauma Support office will contact the victim to ensure the victim is aware of all resources available. The victim's professors can be notified that the student will be missing class, however the nature of the victim's circumstances will not be revealed.

## **Guide for a Student Experiencing Relationship Violence**

If you are experiencing relationship violence, we strongly encourage you to reach out to campus resources for support. The Title IX office, Dean of Students Office, Student Advocacy and Trauma Support Office, Center for Student Wellness, and other campus resources can provide guidance on next steps. Some important considerations:

- Seek medical attention as needed through Center for Student Wellness on campus or through after hour's emergency services listed at the end of this section.
- Make a plan for safety. Once violence occurs it may occur again especially if the perpetrator believes that they are losing control. Contact WUPD or the local police. Make arrangements for alternate housing.

- Talk to a trusted person as relationship violence is traumatic and feelings can be overwhelming.
- Utilize the confidential support with counseling services either on-campus or locally. These resources are listed at the end of this section.

## **Reporting Incidents of Sexual Misconduct, Relationship Violence and/or Stalking**

All students are encouraged to report any instances of sexual misconduct, relationship violence and/or stalking. Reporting the case to the campus or local police allows the authorities to better protect the victim, to gain access to the offender, to call attention to the offender's behavior, and to hold the offender accountable through the university judicial process and/or criminal justice system.

Victims are encouraged to document all incidents (e.g., keep notes and emails, track phone calls). This would help Authorities provide a comprehensive response to the victim. The victim may call WUPD: (803) 323-3333, the Office of Title IX and ADA Compliance: (803) 323-3928, the Student Advocacy and Trauma Support Program Coordinator: (803) 323- 2206, and/or the Dean of Students Office: (803) 323-4503

Office of Title IX and ADA Compliance  
105 Tillman Hall  
803-323-3928 / [titleix@winthrop.edu](mailto:titleix@winthrop.edu)  
[www.winthrop.edu/titleIX/](http://www.winthrop.edu/titleIX/)

Student Advocacy and Trauma Support  
3rd Floor, Joynes Building  
(803) 323-2206  
[www.winthrop.edu/csw/sats-about-the-office.aspx](http://www.winthrop.edu/csw/sats-about-the-office.aspx)

## **Reporting & Confidentiality**

Students reporting incidents of sexual misconduct are often concerned for their privacy and have questions about confidentiality. At Winthrop University there is a difference between privileged reporting and limited confidential reporting.

- Privileged Reporting** - Consists of those communications that legally cannot be disclosed, without the reporter's consent, to any other person, except under very limited circumstances such as an imminent threat of danger to self or others. When reporting to a privileged source, the information shared between the reporting person and the care provider is privileged and ordinarily will not be disclosed, even to other members of the university community.

Examples of Privileged Reporting Resources:

- Counseling Staff (Psychiatrists, Psychologists, Counselors, Social Workers)
- Health Service Staff Nurses, or Nurse Practitioners)
- Campus Ministry (ordained minister, priest, or rabbi)

- b. Limited Confidential Reporting - Consists of those communications that will not be disseminated to others except on a need-to-know basis. Primary to a limited confidential reporting source is balancing the wishes of the reporting person while protecting the overall university community and assuring the appropriate disciplinary measures are taken including criminal, civil, and administrative.

A limited confidential reporting source has the obligation to enlist designated campus resources to ensure that necessary steps are taken to protect the community as a whole and that appropriate disciplinary measures are considered and imposed. Such disclosures will be limited to a finite group of people all with the same confidentiality obligations.

These steps will include investigating the assault and disclosing the confidential communications to others on a need-to know basis.

Examples of Designated Limited Confidential Reporting Resources:

- Residence Life – RLCs and RAs
- Student Advocacy and Trauma Support Program Coordinator
- Fraternity and Sorority Affairs program director
- Dean of Students Office and Student Affairs staff
- Faculty or Staff
- Student Leaders
- All other Campus Security Authorities

## Requests for Anonymity

When a student requests that his or her name not be used, the University will evaluate the request considering the following factors: the seriousness of the alleged misconduct and whether there have been other misconduct complaints about the same individual.

If the alleged has been named, then the rights of the alleged must also be considered. When anonymity is maintained, the victim should understand that the University's ability to respond is limited. In cases where the complainant wants to proceed, the University cannot keep the complainant's identity from the alleged student. Sexual misconduct is a serious offense, the alleged student has the right to know the identity of the complainant/ alleged victim, and the process cannot proceed without a primary witness.

The University will inform the victim if it cannot ensure confidentiality and must proceed with an inquiry. In all cases when there is an allegation of sexual misconduct, the University has an obligation to take steps to limit the effects of the alleged sexual misconduct and prevent its recurrence.

### **Parental/Legal Guardian/Partner Notification**

When and if parents and/or legal guardians are contacted is a decision the victim should make unless there are extenuating circumstances. A member of the sexual response team such as the Dean or Assistant Dean of Students can assist a student with notification. In some instances when there is a significant health or safety concern, the university may need to notify the parents, guardian, or partner of the individual involved in the sexual assault. In making this determination, the university will consider the wishes of those involved, their personal safety, and the safety of the campus community

### **Consultation regarding disciplinary options:**

A victim, witness, or advisor may request a meeting with the Dean or Assistant Dean of Students to discuss the allegation and to determine if there is reason to believe that a sexual misconduct violation has occurred. Disciplinary procedures will be reviewed at this meeting, and the process for going forward within the University system will be discussed. A friend, advisor, or parent may be present at this meeting at the victim's request. A victim does not have to make an immediate decision but will have time to gather information and make an informed decision.

## **Campus Disciplinary Procedures for Cases Involving Sexual Misconduct**

Complaints of sexual misconduct will be handled by the University according to the procedures outlined in the Title IX & Sexual Misconduct Policy. In some instances, these behaviors may be addressed through the Student Conduct Code.

### **Retaliation**

The University prohibits adverse treatment of students for exercising their rights under this Policy. Any good faith report of sexual misconduct, experienced or observed, should be made without fear of retaliation. Retaliation by any member of the University community against a student for filing a complaint or participating in an investigation in good faith is strictly prohibited by law and this Policy. A student violator will be subject to disciplinary charges and/or summary action as outlined in the Student Conduct Code. A University employee would be subject to Human Resources policy and procedures.

### **Available Assistance and Support**

- Students may receive medical assistance, counseling, academic assistance, and other services even if reporting anonymously.  
Contact: Student Advocacy and Trauma Support at (803) 323-2206
- Students may have their living arrangements modified if in university housing.  
Contact: Residence Life at (803) 323-2223
- Students may, where reasonable and possible, have classes, labs, and other academic activities reassigned so as not to have to share classes with other involved students.  
Contact: Dean of Students Office (803) 323-4503
- Students will be notified and may be present for the outcome of the related campus disciplinary action for sexual assault.  
Contact: Title IX Office at (803) 323-9328.

Questions or requests for additional information regarding any of the procedures outlined in this section should be directed to the Dean of Students, 246 DiGiorgio Campus Center, (803) 323-4503.

### **Services Available to Students**

#### **A. On-Campus Resources**

- Winthrop University Police Department (803) 323-3333
- Student Advocacy and Trauma Support (803) 323-2206
- Dean of Students Office (803) 323-4503
- Health Services (803) 323-2206
- Counseling Services (803) 323-2233
- Residence Life (803) 323-2223

#### **B. Off-Campus Resources**

- Safe Passage Domestic Violence Shelter & Counseling (803) 329-2800, Toll-Free Hotline 1-800-659-0977
- Rape, Abuse & Incest National Network 1-800-656-HOPE [www.rainn.org](http://www.rainn.org)
- Sexual Assault Nurse Examiner (803) 329-2800
- 16th Judicial Circuit Solicitor's Office (803) 628-3020
- Rock Hill Police Department (803) 329-7200
- York County Sheriff's Department (803) 628-3059

#### **C. Medical**

- Piedmont Healthcare System (hospital) (803) 329-1234 (800) 578-4555
- Riverview Medical Clinic (803) 329-3103, open 24 hrs.
- Piedmont East Urgent Care (803) 329-1930
- Piedmont Urgent Care Baxter Village (803) 396-8100