

# MICHELLE CHEKWOTI

+254 746 493 186 | MichelleChekwoti@gmail.com | Nairobi, Kenya

## PROFESSIONAL SUMMARY

Data Analyst passionate about leveraging data for problem-solving. Skilled in Python, SQL, and Power BI with a strong foundation in analytics, reporting, and visual storytelling. Experienced in building scalable solutions to support real-time decision-making, stakeholder engagement, and data-driven impact.

## EXPERIENCE

**Analyst** | 637 Capital, Kenya | Jan 2024 – Present

- Aided in the implementation of inventory and intercompany modules in Dynamics 365, streamlining company consolidation across Kenya and Germany.
- Built pricing and revenue forecast models to support strategic planning.
- Automated forex data scraping and dashboard updates using VBA, enabling real-time insights.
- Developed and maintained Power BI dashboards to monitor key financial KPIs.
- Redesigned and improved loan schedule reporting
- Coordinated with cross-border teams to execute finance and tech projects efficiently.
- Conducted competitor and market research to inform business decisions.
- Translated complex data into insights for leadership decision-making through clear dashboards, trend analyses, and actionable recommendations.

**Finance Intern** | DTB, Uganda | Jan 2023 - Apr 2023

- Processed payments, resolved invoice discrepancies, and collaborated with procurement using Microsoft Dynamics 365.
- Assisted payroll and month-end tasks, improving internal workflows.
- Utilized Advanced Excel for financial reporting and analysis.

**Accounts Assistant** | Al's Flora, Uganda | Jan 2022 - Mar 2022

- Compiled financial reports, including balance sheets, income, and cash flow statements, ensuring accurate financial tracking and reporting.
- Managed and reconciled petty cash transactions, aligning expenses with budgetary constraints.

## EDUCATION

**Bachelor of Commerce, Finance (Second-class Upper)** | Strathmore University, Nairobi | Apr 2020 - Jun 2024

- Dean's List from 2020-2024, Finance Manager of the Strathmore French Club, and member of the Strathmore Fair Trade Club
- Conducted research on fintech adoption and its role in financial inclusion across Kenya.

## SKILLS

- **Technical and Analytical Skills:** SQL (MySQL, SQLite), Power BI (DAX, M Code, Power Query), Tableau, Python (Pandas, NumPy, Seaborn, Scikit-learn), Statistical Analysis (Regression), Microsoft Dynamics 365, VBA, and Git.
- **Project Management:** Skilled in teamwork, time management, problem-solving, and presentation skills. Proficient in Microsoft Word and PowerPoint, Github, and Version Control
- **Communication & Leadership:** Excellent verbal and written communication, proactive and innovative, with experience in cross-functional coordination.

## CERTIFICATIONS

- **Certificate of Data Science in Python** | @iLab Africa | Apr 2022 - Aug 2022
- **Fundamentals of Quantitative Modeling** | University of Pennsylvania | Jan 2024 – Feb 2024
- **Moringa School, Kenya** | Nov 2024 – Jun 2025 (Expected)

## REFERENCES

- **Veronica Njane:** Mentor, Jani Program Coordinator | vnjane@strathmore.edu | Mobile: +254 722 169 084
- **Rogers Nsubuga:** Finance Manager at DTB | rnsbuga@dtbuganda.co.ug | Mobile: +256 782 918 117
- **Mohammed Dahir:** Head Accountant at 637 Capital | mdahir@637capital.com | Mobile: +254 792 407 186