

1. For each group deliverable (homeworks and group project), each student must personally submit peer evaluations to their instructor via Moodle on or before the requirement's due date. The evaluations should contain the following:
 - Their name
 - The name of their groupmate/s
 - A score ranging from 1 to 5 that they are giving **each of their groupmates** (WHOLE NUMBERS ONLY, NO FRACTIONS)
 - Any score below 4 must be accompanied by a short **VALID** explanation/reason/example/etc.
2. Peer evaluation requirement obviously does not apply if a "group" is comprised of only one student.
3. For peer evaluation scores, use the guide below:
 - A score of 1 would mean that person was completely useless. As in ZERO participation.
 - A score of 2 would mean that person **HARDLY** did anything and was often doing something unrelated.
 - A score of 3 would mean that person did only **HALF** the work they were supposed to do.
 - A score of 4 would mean that person participated and did their **FAIR** share of work.
 - A score of 5 would mean that person was **TOTALLY AWESOME** (still counts as a 4).
4. Peer evaluation scores will be averaged and rounded down then converted to a multiplier for that particular deliverable:
 - 3.5~ = 100% of the grade for the activity in question (note: no separate peer evaluation for defenses)
 - 3.0~ = 90% of the grade
 - 2.0~ = 80% of the grade
 - 1.0~ = 0%
5. Each student will only be reminded **ONCE** in the entire semester to submit peer evals with the proper format should they either not submit on time or not follow directions. Beyond the first reminder, an automatic 1-point deduction to your average peer evaluation score will be applied and it will be assumed that you gave each of your groupmates a rating of 4.
6. I will request a meeting with or send an e-mail to your group if there is an average score lower than 3.5 to inform affected parties. If you believe you do not deserve the peer evaluation score you received, you may opt to leave your group.
7. In the event of a group split for any reason, students' scores from their previous group will still apply to them. All members will also not be allowed to join existing groups