



OBJECTIVES FOR THIS SESSION



- ✓ Get feedback on your resume
- ✓ Write a cover letter
- ✓ Prepare your email



10 MINS



Why do companies need a CV and CL from the candidate?



15 MIN



Improve your CV

Show your CV to your peers and get their feedback!
Improve your CV accordingly.

TO COMPLETE THIS ACTIVITY :

①

PAIR REVIEW
(10 mins)

②

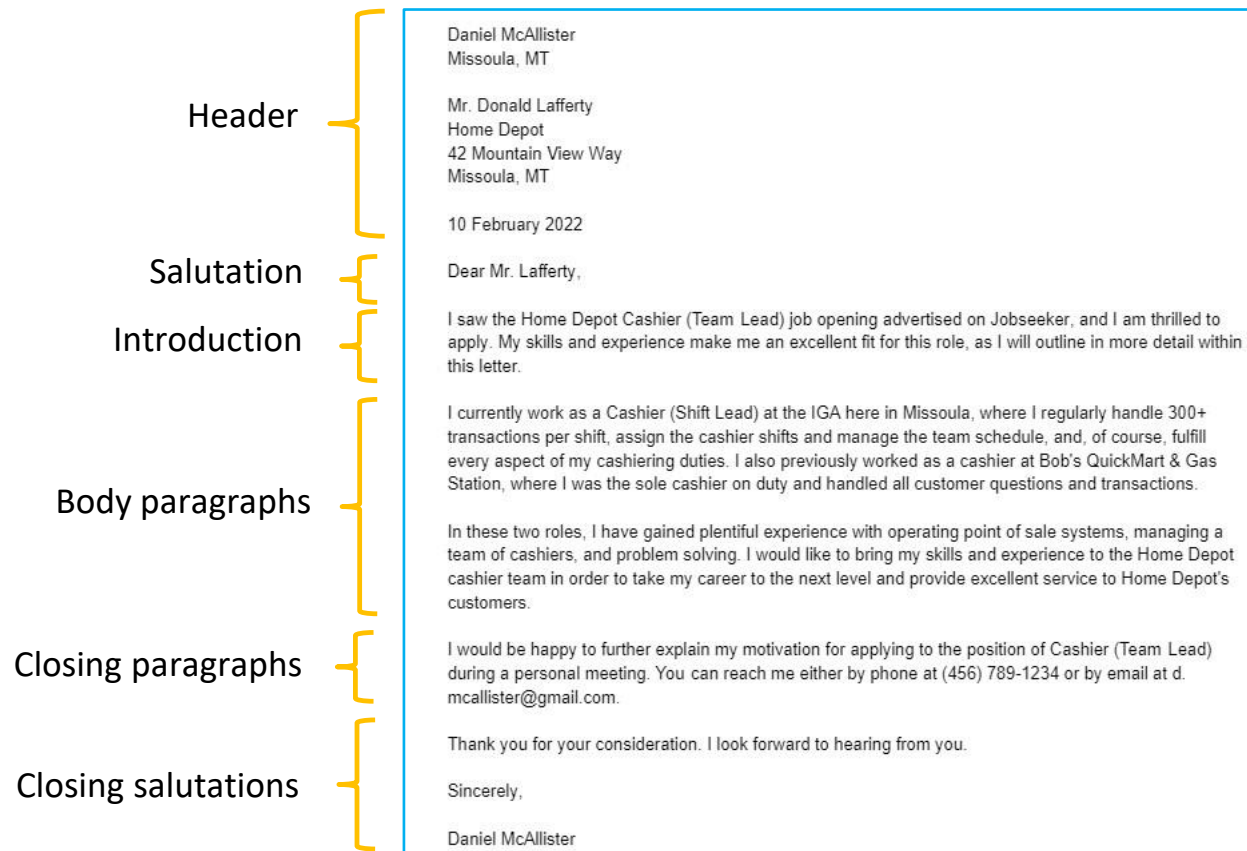
CORRECTION
(5 mins)



5 MINS



Parts of the cover letter



40
MINS

Prepare your cover letter

You found a JD you are interested in, prepare your cover letter for this position.

Write bullet points for each parts of the cover letter

TO COMPLETE THIS ACTIVITY :

1

INDIVIDUAL WORK
(30 mins)

2

PAIR REVIEW
(5 mins)

3

CORRECTION
(5 mins)

20
MINs

Finalize your application

Write the email you will send with your CV and CL attached to PL trainers

TO COMPLETE THIS ACTIVITY : **1** **INDIVIDUAL WORK**
(20 mins)