



Rules of Engagement

SB 626 Safe Harbor Compliance Program

What is Safe Harbor?

In Plain English: Oklahoma Law (SB 626) provides a "Legal Shield" for your business. If you follow a recognized security framework like NIST, you are protected from certain lawsuits following a data breach. This document outlines how we maintain that shield for you.

Client Information

Customer Name:

Service Address:

Primary Contact:

The 5-Phase NIST Protection Plan

Phase 1: Digital Asset Inventory (Identify) *Plain English:* We can't protect what we can't see. We find every computer, server, and account you own to make sure nothing is left "unlocked."

Phase 2: The Vault Setup (Protect) *Plain English:* We turn on the heavy-duty locks. This includes Multi-Factor Authentication (MFA) and ensuring staff only have access to what they truly need.

Phase 3: The 24/7 Watchtower (Detect) *Plain English:* We set up digital "motion sensors." If someone tries to break in at 2 AM, our systems flag it immediately so we can stop it.

Phase 4: Compliance & Response (Respond) *Plain English:* We keep the paperwork ready. If a breach ever occurs, we follow the state-mandated 60-day notification rule to keep your business legal and safe.

Phase 5: Employee Awareness (Protect) Plain English: Your team is your first line of defense. We provide simple training to help them spot "phishing" emails and fake websites.

Authorized Assets (What we are protecting)

- 1.
- 2.

Client Authorized Signature:

Date Signed: