

# Tlou Manaka

JUNIOR SOFTWARE DEVELOPER

**Gauteng, Randburg | +27 67 079 0707 | [tlouabby@gmail.com](mailto:tlouabby@gmail.com)**

**[Linkedin](#) | [Github](#)**

## Summary

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I am a motivated and skilled web developer with 3 years of experience in developing and maintaining responsive web applications. Proficient in HTML, CSS, JavaScript, Angular, and Bootstrap for front-end development, with strong back-end expertise in C# and .Net framework. I am currently pursuing an Advanced Diploma in Computer Science part-time to enhance technical skills and industry knowledge. Dedicated to delivering high-quality, user-centric web solutions that meet business objectives.

## Experience

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**Future Business Consulting PTY Ltd | IT Intern**

**Jan 2022 – Jun 2022**

- Documented and tracked all IT assets within the company, ensuring up-to-date records and helping with resource management and planning.
- Provided network and system support, troubleshooting issues, and ensuring reliable access to company resources for a seamless work environment.
- Managed and customized SharePoint Online sites, creating user-friendly document libraries and collaboration spaces to support team productivity and information sharing.
- Developed foundational skills in Microsoft's Power Platform, building Microsoft forms and power automated solutions, reducing manual work and improving operational efficiency.

**Future Business Consulting PTY Ltd | IT Administrator**

**Jul 2022 – present**

- Updated the company intranet using HTML, CSS, JavaScript, Bootstrap, and jQuery, improving user experience and ensuring responsive design.
- Power bi reporting: Extracted and transformed data from SharePoint list using Power Query and designed dynamic visualizations using bar charts, line graphs, and slicers for user-driven insights.
- Assisted in collecting business requirements from end users for JDE upgrade project and translating them into functional requirements for technical developers.
- Assisted in the development of and implementation of SharePoint as document management system
- 365 Administrator responsible for managing and maintaining Microsoft 365 services, including Exchange Online, SharePoint, and Teams, ensuring smooth operations and user support.
  - Actively working with the SharePoint Framework (SPFx) to develop and customize SharePoint Online solutions, enhancing collaboration and productivity.
- Developed an automated leave application system using MS Forms and Power Automate,

streamlining the leave request process and improving workflow efficiency.

## Education

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**Tshwane University of Technology (TUT), ND IT (software development)** **2021**

Major: Software development | Minor: Web design

**Tshwane University of Technology (TUT), Advanced Diploma in Computer Science** **Part-time**

Major: Computer Science | Minor: Data Science

## Certifications

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- Microsoft Certified: Azure Fundamentals - AZ-900
- Microsoft 365 Certified: Fundamentals – MS-900
- Certified Professional: Kaspersky Endpoint Security Cloud (040.80)
- Microsoft Certified: Power Platform Fundamentals – PL-900

## Current Studies

- Microsoft Certified: Microsoft Data Fundamentals – DP-900
- Microsoft Certified: Power Platform Developer Associate – PL-400

## Interpersonal skills and Tech skills

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|---|-------------------|
| • Experienced in html5, CSS3 and JavaScript   | • Communication   |
| • Good understanding of Bootstrap and jQuery. | • Time management |
| • Proficiency in C#, .Net framework and OOP   | • Teamwork        |
| • Agile methodologies and Design Patterns.    | • Adaptability    |
|   | • Problem solving |

## References

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**Pale Moeketsi from DMS powders Pty) Ltd.**

Role: System Engineer

Email: pale.moeketsi@dmspowders.com

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**Rob Moloto from Gxakra Investments Pty) Ltd.**

Role: IT Manager

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