



Universal Metal Products, Inc.
29980 Lakeland Boulevard
Cleveland, OH 44092

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Monday, March 29, 2021

To Whom it May Concern,

I am please to write this letter of recommendation for Tyler Malovrh who worked as an IT intern in the IT Department at Universal Metal Products.

During this 6-month period Tyler worked on setting up computers and adding them to the domain, created task schedules that would copy files for one directory to the next, scanned files to a file share and renamed them. He worked efficiently, kept everything well organized and documented.

In the position of IT manager, I found Tyler to be outstanding. He worked efficiently and accurately. He was a bright and engaging member to our department. He was quick to help and had an energetic attitude. He is a good team player.

I am confident that you will be just as impressed with Tyler Malovrh as I am, and I urge you to consider him for this award.

Regards,

Janet Dorsey
IT Manager
Universal Metal Products

Cleveland, OH ♦ Toledo, OH ♦ Pharr, TX

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