*THIS TEMPLATE CANNOT BE EDITED. DOWNLOAD A COPY (FILE>DOWNLOAD) WHICH CAN BE EDITED



[Replace with your own logo]

Tax Invoice

Your Name	Client Name
Your Business Name	Client Business Name
Your ABN	
Business Street Address	#00001
Suburb, State, Post Code	1 January, 2020
Your Email Address	Due Upon Receipt

DESCRIPTION	QTY (hrs)	RATE	TOTAL
Service Description 1	1	\$75.00	\$75.00
Service Description 2	0.5	\$75.00	\$37.50

Total	\$123.75
GST	\$11.25
Discount	0%
Subtotal	\$112.50

PAYMENT DETAILS

Pay via direct deposit to:

Account Name BSB: xxx-xxx Account: xxxxxx

Pay via PayPal to: Email Address Here

Thank you!

It's been a pleasure working with you this month.