Meeting: #4 on 8/28/2023

Project: IEEE Robotics Competition

Attendance: Callie, Caz, Adrin, Liam, Steven, Zach, James O, & Colby

Topics to Discuss: Weekly Meeting, Project Proposal

## Weekly Meeting:

- Discord Access
- IEEE Specs with Mechanical
  - o SECON
  - In person on 3-20
  - o Tiers of priorities.
- Timeline Review Rough Draft
  - o Conceptual Design Due October 29th
  - o Detail Design Due 12-8th
  - o 100% Detailed Design Due 12-8th
  - o Parts ordered 12-8th
  - o Winter Break 12/9- 1/11
  - o Implementation Due 2-25th
  - o Testing: 2/25 3/19
  - Spring Break: 3/11 3/15
- Catme due September 19th (Team Evaluation)
- WE NEED ROBERTS TO ANSWER US
- Tasks for the week:
  - Polish Proposal to meet on Wednesday

## Project Proposal:

- Polish up Proposal Parts
- Done By Wednesday
- Final edits Thursday & Friday

## Contact Info-

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