|  |  |
| --- | --- |
| Good | Bad |
| Articulate  Coherent  Eloquent  Extrovert  Fluent  Focused  Persuasive  Succint | Hesitant  Inihibated  Reserved  Vague  Reponsive  Sensitive  Rambling |

A/

C/

2) interrupt

3) clarify

4) confuse

5) explain

6) digress

7) ramble

8) engage

# Email Communication

|  |  |
| --- | --- |
| Advantages | Drawbacks |
| No need to move (+trace du message)  Join big files  Easy access (mobile phones etc)  Compatibility  Link mailboxes to one account  Easy to send a mail to a lot of people | Spam  Reading of the mail (view)  Time of response  The people who you send doesn’t forcely see your mail because his box is full |

B/