## **Tutor Terms & Conditions**

## To the Limit Maths

REQUIRED: If these are violated once, you will be removed from the tutors of To the Limit Maths, as well as your school being contacted.

- 1. Once logged in to the official TTLM social media accounts, I will stick to common sense and use it only for TTLM beneficiary purposes.
- 2. If myself or another tutor is cheating (such as putting extra hours) I will report them to a Head Tutor.
- 3. I will not publicize any private information about the organization that would be presented to me.

WARNING: The first violation will result in a warning, and the second violation will result in being removed from the tutors of To the Limit Maths (you can re-apply).

- 1. All communication between myself and my student will be through email/discord.
- 2. I will stay on topic during tutoring sessions and all other related meetings.
- 3. I will not exchange contact information with any student unless specifically asked by the student or I have permission from a Head Tutor.
- 4. I will check my TTLM email every day, and if my student sends me an email, I will respond within 24 hours.
- 5. I will respond to Emails and Discord announcements promptly.
- 6. I will ask the student to fill out the feedback form after tutoring (Feedback Form Link)
- 7. I will not use my email for non-TTLM purposes.