CTRL ▶	DELETE BLOCK	NEXT MATCH	FORMATTING	JUSTIFICATION	INSERT/ OVERTYPE	RULER	SPLIT LINE	JOIN LINES	MARK AS RULER	
SHIFT ▶	MOVE BLOCK	SWAP CASE	MARGINS	DELETE UP TO CHARACTER	HIGHLIGHT 1	HIGHLIGHT 2	GO TO MARKER	SET MARKER	EDIT COMMAND	DELETE COMMAND
VIEW	FORMAT PARAGRAPH	TOP OF TEXT	BOTTOM OF TEXT	DELETE END OF LINE	BEGINNING OF LINE	END OF LINE	INSERT LINE	DELETE LINE	INSERT CHARACTER	DELETE CHARACTER