



Learn Local Courses in the City of Whitehorse

Semester 1, 2024

Learn Local courses are short courses that are government subsidised and offered at free or very low cost* to adult Victorians. The courses focus on a wide range of topics including:

- Digital literacy
- Language, literacy and numeracy skills
- English language skills
- Employability skills
- Industry specific 'taster' training across a wide range of sectors (including, hospitality, community services, customer service, aged care, early childhood education and trades)

The courses can help provide you with foundational, entry-level skills, needed for further training, study and employment. The courses are also flexible and can be tailored to suit your needs. You can learn at the pace that you choose in a classroom, online or hybrid. Class sizes are often small and training is delivered by experienced trainers. Furthermore, the courses are usually between 20 to 60 hours long, with shorter courses also being offered to re-engage learners. Finally, the courses also attract up to 20 points per week if you are job seeker.

Learn Local providers

Learn Locals providers are not-for-profit community organisations that are friendly and welcoming, with highly capable and professional trainers. They are focused on helping you achieve your goals. The four Neighbourhood Houses in the City of Whitehorse (**Mitcham Community House**, **Avenue Neighbourhood House** at Eley, **Clota Cottage Neighbourhood House** and **Vermont South Neighbourhood House**) have formed an alliance – MACV – and collaborate to provide a wide range of these Learn Local courses. For more information about each course, please refer to this course guide or contact one of the four Neighbourhood Houses directly:

Mitcham Community House
info@mitchamcommunityhouse.org.au
www.mitchamcommunityhouse.org
9873 4587

Avenue Neighbourhood House @ Eley
info@theavenue.org.au
www.theavenue.org.au
9808 2000

Clota Cottage Neighbourhood House
admin@clotacottage.org.au
www.clotacottage.org.au
9899 0062

Vermont South Neighbourhood House
info@vsnh.org.au
www.vsnh.org.au
9803 2335



MACV

Adult Literacy and Numeracy

Course	Day	Date	Time	Cost	Provided at:
Auslan for Work and Study	Thursdays	18 April - 13 June	7:00 - 9:00pm	\$50- \$60	Mitcham Community House
English for Migrants	Fridays	19 April - 28 June (11 wks)	9:30am - 1:00pm	\$50 - \$100	Mitcham Community House
English Conversation	Monday	3 June		\$10 - \$200	Clota Cottage Neighbourhood House
English for Beginners	Monday	3 June		\$10 - \$200	Clota Cottage Neighbourhood House
The Language of Music	Monday	27 May		\$20	Clota Cottage Neighbourhood House
English for Everyday Living	Mondays	22 April - 17 June	9:30am - 12:30pm	\$65	Vermont South Neighbourhood House

Technology

Course	Day	Date	Time	Cost	Provided at:
Online Skills for Microbusinesses	Tuesdays	23 April - 14 May (4 wks)	7:00- 9:30pm	\$35	Vermont South Neighbourhood House
Intro to Microsoft Outlook and Email	Mondays	6 May - 17 June (6 wks)	7:00- 9:30pm	\$50	Vermont South Neighbourhood House
Intro to Microsoft Word and Excel	Wednesdays	1 May - 19 June (6 wks)	7:00- 9:30pm	\$60	Vermont South Neighbourhood House
Office Skills	Thursdays	2 May - 20 June (8 wks)	9:30am- 2:00pm	\$70	Vermont South Neighbourhood House



MACV					
Point of Sale for Retail and Hospitality	Tuesdays	4 - 11 June (2 wks)	9:30am - 2:00pm	\$35	Vermont South Neighbourhood House
Photography Skills for the Workplace	Tuesdays	18 - 25 June (2 wks)	9:30am - 1:00pm	\$30	Vermont South Neighbourhood House
Discovering Computers	Mondays	6 May - 24 June	9:30am-1:00pm	\$65	Vermont South Neighbourhood House
Digital Essentials (Beginners)	Thursdays	18 July - 5 Sept OR 10 Oct - 28 Nov (8 wks)	3:00-5:30pm	\$120	Avenue Neighbourhood House
Digital WorkReady (Intermediate)	Fridays	19 July - 6 Sept OR 11 Oct - 29 Nov (8 wks)	1:00-3:30pm	\$120	Avenue Neighbourhood House
Digital Essentials Level 1	Tuesday	28 May		\$55 - \$300	Clota Cottage Neighbourhood House
Chinese Speaking Social Computer Group	Friday	31 May		\$77 - \$198	Clota Cottage Neighbourhood House
Digital Online Communication	Thursday	18 July		\$25 - \$100	Clota Cottage Neighbourhood House

Vocational

Course	Day	Date	Time	Cost	Provided at:
Community Teaching with Adults	Fridays	3 - 24 May (4wks)	9:30am - 1:00pm	\$50	Vermont South Neighbourhood House
Creative Community Connections - Art as Therapy	Tuesdays	23 April - 11 June (8 wks)	10:00am - 12:30pm	\$60	Vermont South Neighbourhood House
Bounce Back! An introduction to Resilience Strategies	Mondays	13 May - 24 June (6 wks)	9:30am – 1:00pm	\$60	Vermont South Neighbourhood House
Cooking by Numbers	Tuesdays	12 March - 11 June	9:30am - 2:30pm	\$35	Vermont South Neighbourhood House
Introduction to Barista and Coffee Making	Tuesdays	21 May	9:30am-3:30pm	\$40	Vermont South Neighbourhood House



MACV					
Introduction to Community Services	Tuesdays	7 May - 25 June (8 wks)	9:30am - 1:30pm	\$40	Vermont South Neighbourhood House
Introduction to Customer Service	Thursdays	23 May - 27 June (6 wks)	7:00pm - 9:00pm	\$40	Vermont South Neighbourhood House
Ready for Hospitality	Tuesdays	Please contact Vermont South Neighbourhood House at info@vsnh.org.au for more information.			
Project Management for Events	Thursdays	2 May - 13 June (8 wks)	10:00am - 12:30pm	\$60	Vermont South Neighbourhood House
Creating Digital Media with CANVA	Tuesdays	7 May - 28 May (4 wks)	9:30am - 2:30pm	\$60	Vermont South Neighbourhood House
Introduction to Google Docs & Google Sheets	Thursdays	2 May - 20 June (8 wks)	9:30am - 12:30pm	\$65	Vermont South Neighbourhood House

The Urban Patch	Tuesdays	16 July - 17 Sept OR 8 Oct - 17 Dec (10 wks)	10:00am - 2:30pm	\$180	Avenue Neighbourhood House
Creative Minds - Art	Mondays or Wednesdays	15 July - 11 Sept (10 wks) 17 July - 18 Sept (10 wks) 7 Oct - 16 Dec (10 wks) 9 Oct - 11 Dec (10 wks)	9.30am - 12.00pm	\$140 - plus \$44 supplies	Avenue Neighbourhood House
Cook2Learn	Mondays or Wednesdays	15 July - 11 Sept (10 wks) 17 July - 18 Sept (10 wks) 7 Oct - 16 Dec	10:00am - 12:30pm OR 12:30 - 2:30pm	\$178 - \$192 plus \$44 supplies	Avenue Neighbourhood House



MACV		(10 wks) 9 Oct - 11 Dec (10 wks)			
iLearn to Code	Thursdays	18 July - 19 Sept (10 wks) OR 10 Oct - 19 Dec (11 wks)	1:00pm - 2:30pm	\$145 - \$159	Avenue Neighbourhood House

NB: Dates of courses are subject to change. Please contact one of the four Neighbourhood Houses to check start dates, availability and other program information

*Eligibility criteria applies