**Hashim Sayyid**

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**OBJECTIVE**

To obtain a challenging position that allows me to utilize my current skills to assist in advancing your company.

**PERSONAL STATEMENT**

As an experienced Project Manager, my abilities could help your company achieve its goals in in managing staff and their duties in the lead generation field. I have more than three years of experience in managing teams doing lead generation. I have worked with different companies, helping them grow through lead generation and email outreach.

I am well versed with web app development using Python/Django and have done projects. One of my projects is **connectmeout.com** and I am currently working on another one for food delivery **(righ2eat.com**).

**PERSONAL DETAILS**

* Independent and can work with minimum supervision.
* Skilled in ICT.
* Organizer and leader in both work and my former school.
* Ready to learn and incorporate new ideas.

**WORK EXPERIENCE**

**Project Manager – October 2013 - Present**

LeadGenius Inc.

2140 Shattuck Ave, Berkeley, CA, 94709

USA

***Responsibilities***

* Managing the workforce by preparing schedules and assigning work on a day-to-day basis.
* Organizing efficient and smooth flow of incoming projects, setting them up and passing them on to the team leads.
* Communication with clients via calls and emails.
* Coordination with team leads on efficient work execution leading to a great final output and satisfaction from clients.

**Team Lead – July 2013 – October 2013**

MobileWorks Inc.

2140 Shattuck Ave, Berkeley, CA, 94709

USA

***Responsibilities***

* Leading teams of workers in different projects sent in by clients.
* Communication with clients.
* Training workers.
* Helping workers develop their skills and grow.

**Premier Staff – June 2013 – July 2013**

MobileWorks Inc.

2140 Shattuck Ave, Berkeley, CA, 94709

USA

***Responsibilities***

* Working directly on different projects from clients.

**EDUCATION**

**Degree in Computer Science (Software Engineering Major) January 2016- Current**

Inti International University, Nilai.

**Diploma in Information and Communications Technology January 2014 – December 2015**

Inti International University, Nilai.

**Kenya Certificate of Secondary Education January 2009 – November 2012**

Aga Khan High School – Mombasa, Coast, Kenya.

**LANGUAGES**

* Swahili – Proficient
* English – Proficient
* Hindi – Intermediate

**SKILLS**

* Management
* Lead generation
* Email Outreach (Outbound)
* Microsoft Office
* Google Docs
* Dropbox
* Internet Tunneling
* Skype
* Salesforce
* Python/Django
* HTML
* CSS
* Javascript

**PERSONAL INTERESTS**

* Music
* Football
* Movies
* Swimming

**REFEREES**

Available upon request.