


TOLULOPE ALEGBELEYE


Sex: Male

Marital Status: Single

Nationality: Nigerian

 alegbeleyetolulope@gmail.com

 +234 901 144 1237

 1, Godswill Street, Idowu-Egba, Isheri, Lagos

 www.linkedin.com/in/tolulope-alegbeleye

SKILLS

Problem Solving

Adaptability

Collaboration

Strong Work Ethics

Time Management

Critical Thinking

Handling Pressure

Leadership

Service Oriented

Interpersonal and
Communication Skill

CERTIFICATION

Bachelor of Information
Resources Management

Discharge Certificate of
National Service (NYSC)

COMPUTER SKILL

- Microsoft word
- Microsoft excel
- Adobe illustrator
- Adobe Photoshop
- UI/UX designer
- Front-end developer
- Data Analyst
- Video streaming
- WordPress developer

EXPERIENCE

ICT ADMINISTRATOR & CODING INSTRUCTOR

The Rock Montessori School Lekki, Lagos / Sept 2023 - Present

- Resolving software and hardware issues
- Teaching programming languages to pupils
- Troubleshooting of computer problems
- Updating and maintaining the school's website
- Configuring and maintaining of in-house server
- Teaching the benefit of information technology to students

ICT/CODING INSTRUCTOR AND SOCIAL MEDIA MANAGER

Little Saints Montessori School, Lagos / June 2021 - 2022

- Managing and coordinating the school social media pages
- Teaching programming languages to pupils
- Using of adobe Photoshop and illustrator to design content for school
- Creating Video Content for the school
- Teaching the benefit of information technology to students

SALES EXECUTIVE

Nokia Nigeria, Lagos / Jan 2020 - May 2021

- Using excel to create report for sales and financial data
- Conduct market research to identify selling possibilities
- Gather customers feedbacks and share with internal teams
- Participate on company exhibitions and conferences

INTERNSHIP

Integrated Troops Limited, Ikeja, Lagos. / April 2017 -November 2018

- Install and perform minor repairs to computer hardware
- Refer major hardware problem to vendors and technicians for service.
- Maintenance and installation of software's to computers

COMPUTER INSTRUCTOR. (NYSC)

Community Secondary School, Iva-Valley, Enugu/ February 2014-February 2015

- Teaching of computer to students of the secondary level.
- Practical Instructor for the students.
- Coaching of 10 selected student to represent the school for an ICT quiz.
- Maintenance and installation of software's on school computers

EDUCATION

Bachelor (HONS.) of Information Resources Management (BIRM)

Babcock University, Ogun State / 2009 - 2014

- Second Class (Upper Division)

Senior School Leaving Certificate (WEAC/NECO)

Babington Macaulay Junior Seminary, Ikorodu. Lagos state. / 2022-2008