Competitive Science Research Fund (CSRF) **Application 2021-2022**

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| --- |
| **Project code**  (reserved to SFS) |
| Enter code |

This form is to be used to submit an application to the CSRF for fiscal year 2021-22.

ALL sections must be filled, except for 3, 5 and 10 (fill only if applicable).

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. Theme:** | Choose an item | | | | | | | | | | | **4. Priority identification number (PIN):** | |
| **2. Priority:** | Paste as identified in column C of the priorities Excel spreadsheet | | | | | | | | | | | Enter the corresponding PIN in column D of the spreadsheet | |
| **3. Additional info supplied by client:** | Paste any relevant text from column E of the priorities Excel spreadsheet if applicable | | | | | | | | | | |
| **5. Secondary priority directly linked to the research project, if applicable:**  (This section is intended to provide insight on potential links between client priorities, and is not used as an evaluation criterion) | | | | | | | | | | | | | |
| Click to enter the secondary priority including the **priority and PIN** | | | | | | | | | | | | | |
| **6. Title of the project:** | Click to enter the title | | | | | | | | | | | | |
| **7. Duration of requested funding:** | | | | | | | | | | | | Select an item | |
| If the project will take longer than 3 years, specify the expected total duration. | | | | | | | | | | | | Select an item | |
| **8. Name of principal investigator:** | Enter the name | | | | | **9. Lead region:** | | | | | | Select the region | |
| Enter the email (\_\_@dfo-mpo.gc.ca) | | | | |
| **10. Research team** (list of key collaborators /partners – including the principal investigator – and provide the % of FTE time going towards the project)**:** | | | | | | | | | | | | | |
| Name | Role in the project, estimated % FTE time, and key expertise | | | | | Affiliation | | | | | | | |
| Enter the name | Click to enter text | | | | | Select an item | | | If external, enter the institution | | | | |
| Enter the name | Click to enter text | | | | | Select an item | | | If external, enter the institution | | | | |
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| Enter the name | Click to enter text | | | | | Select an item | | | If external, enter the institution | | | | |
| Enter the name | Click to enter text | | | | | Select an item | | | If external, enter the institution | | | | |
| **11. Provide a brief overview of the project outlining how it specifically addresses the priority identified**  (please indicate if the project is a continuation of a previous or related ones) (200 words max). | | | | | | | | | | | | | |
| Click to enter text | | | | | | | | | | | | | |
| **12. Describe the objective(s) of the project** (150 words max). | | | | | | | | | | | | | |
| Click to enter text | | | | | | | | | | | | | |
| **13. Outline the methods applied to achieve the objective(s) of the project, and the main steps of the work plan by year** (500 words max). | | | | | | | | | | | | | |
| Click to enter text | | | | | | | | | | | | | |
| **14. Project output** – Briefly describe the main project output items, e.g. communication to/with the client(s) and deliverables, including the final report. | | | | | | | | | | | | | |
| Year | | Description | | | | | | | | | | | |
| Enter the year | | 1. Describe the output | | | | | | | | | | | |
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| **14.1 Data management** – Briefly describe the main elements of (i) data acquisition, (ii) data storage / archiving / access, and (iii) data publishing (150 words max). | | | | | | | | | | | | | |
| Click to enter text | | | | | | | | | | | | | |
| **14.2 Innovation** – Describe how the project will generate or promote innovation (150 words max). Innovation is defined as the development of modified or novel approaches, theories, concepts, ideas or solutions, in line with departmental mandate. | | | | | | | | | | | | | |
| Click to enter text | | | | | | | | | | | | | |
| **15. Project risk management** – Briefly (i) identify and assess the risks for the project’s completion within the planned timeframe (e.g. COVID-19 restrictions, vessel availability, lab space, etc.), and (ii) describe the mitigation measures to address them (200 words max). Please also answer questions in 15.1 and 15.2. | | | | | | | | | | | | | |
| **15.1** Does this project require **fieldwork?** | | | | | | | | | | Yes  No | | | |
| **15.2** Have you applied for funded **ship time** under the CCG ship time call out for this project? | | | | | | | | | | Yes  No  N/A | | | |
| Click to enter text | | | | | | | | | | | | | |
| **16. Budget** – Outline the funding requested from the CSRF for the applicable years. | | | | | | | | | | | | | |
|  | | **Year 1** | | **Year 2** | | | **Year 3** | | | | **Total** | | |
| **Salary** (O&M $) | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Contract(s)** | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Equipment** | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Supplies** | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Travel** | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Vessel costs** | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Other** | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Overhead** (15%) | | Enter $$ | | Enter $$ | | | Enter $$ | | | | Enter $$ | | |
| **Total** | | **Enter $$** | | **Enter $$** | | | **Enter $$** | | | | **Enter $$** | | |
| **Detail of costs:** | | | | | | | | | | | | | |
| **Salary** | | Outline the breakdown of **salary** costs | | | | | | | | | | | |
| **Contract(s)** | | Outline the breakdown of **contract** costs | | | | | | | | | | | |
| **Equipment** | | Outline the breakdown of **equipment** costs | | | | | | | | | | | |
| **Supplies** | | Outline the breakdown of **supplies** costs | | | | | | | | | | | |
| **Travel** | | Outline the breakdown of **travel** costs | | | | | | | | | | | |
| **Vessel costs** | | Outline the breakdown of **vessel costs** (do not include funded CCG ship time, in this table or the above budget table) | | | | | | | | | | | |
| **Other** | | Outline the breakdown of **other** costs | | | | | | | | | | | |
| **16.1 Other sources of funding, if applicable:** | | | | | | | | | | | | | |
|  | | **Year 1** | | **Year 2** | | | **Year 3** | | | | **Total** | | |
|  | | Cash | In-kind | Cash | In-kind | | Cash | In-kind | | | Cash | | In-kind |
| Identify the source | | Enter $$ | Enter $$ | Enter $$ | Enter $$ | | Enter $$ | Enter $$ | | | **Enter $$** | | **Enter $$** |
| Identify the source | | Enter $$ | Enter $$ | Enter $$ | Enter $$ | | Enter $$ | Enter $$ | | | **Enter $$** | | **Enter $$** |
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| Identify the source | | Enter $$ | Enter $$ | Enter $$ | Enter $$ | | Enter $$ | Enter $$ | | | **Enter $$** | | **Enter $$** |
| Provide any additional information on the other sources of funding relevant to the project (e.g. type of in-kind contribution) (200 words max). | | | | | | | | | | | | | |
| Click to enter text | | | | | | | | | | | | | |
| **Definitions:**  Cash contribution: funding received by accountable project manager to finance the activity. The funding can come from within DFO or transferred from external partners.  In-kind contribution: Contribution that does not involve transfer of money. DFO undetermined staff time (salary) or time from partners are considered as in-kind contribution. Include percentage of PI’s time dedicated to project. | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **17. References** | | | | | | | | | | | | | |
| 1. Click to enter references | | | | | | | | | | | | | |