

Notice of senior office holders of a State registered party

Who should complete this form

The party agent, registered officer, deputy registered officer, or secretary of a State registered party are authorised signatories.

When to lodge

For a State registered party to be eligible to receive a payment from the Administration Fund, Election Campaigns Fund or New Parties Fund, the party must provide to the NSW Electoral Commission (NSWEC) a list of its senior office holders (and a summary of the roles and responsibilities of those senior office holders) under Part 6 of the *Electoral Funding Act 2018*.

How to lodge

Submit the completed form to the NSWEC using the contact details at the bottom of this page.

Making changes

If there is a change to the published details of senior office holders (i.e. a new person takes on a role, or the role or responsibilities change you must notify the NSWEC promptly using form EF.742 'Notice of amendment to senior office holders of a State registered party'.

More information

The information on this form is collected under the *Electoral Funding Act 2018*. The NSW Electoral Commission (NSWEC) is committed to the privacy protection of all personal information we collect, manage and store. The NSWEC will not disclose personal information unless required or authorised by law. For information about how the NSWEC protects the privacy of personal information, refer to the

Privacy Management Plan on the NSWEC's website or use the contact details at the bottom of this page.

The NSWEC must publish on its website the names of a party's senior office holders and a summary of the roles and responsibilities of each senior office holder. Information on this form will be used to update the information about registered parties on the NSWEC website.

For more information, visit http://www.elections.nsw.gov.au/candidates_and_parties/registered_political_parties or use the contact details at the bottom of this page.

All fields on this form are compulsory unless indicated otherwise.

Important note:

- Under Part 6, Division 3 of the *Electoral Funding Act 2018* senior office holders are required to report in writing any conduct in connection with the party which they know or reasonably believe to contravene the *Electoral Funding Act 2018*. Penalties apply for failing to do so.
- A party agent must be a senior office holder of the party. The NSWEC may cancel the registration of a person as a party agent if the person is no longer qualified to be appointed as a party agent.

Senior office holders of a party

Please list below the senior office holders of the party. Senior office holder of a party means a person involved in the management or control of the party or the operations of the party, and may include any of the following:

- the registered officer
- the deputy registered officer
- the secretary
- assistant secretary
- State President
- Vice-President(s)
- State Director
- Finance Director
- Members of the executive committee
- Members of the administrative committee

| Given name/s (as on electoral roll) | Surname (as on electoral roll) | Position, Role | Responsibilities |
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SIGNATURE OF AUTHORISED SIGNATORY (ELECTRONIC SIGNATURES ARE NOT ACCEPTED)

DD / MM / YYYY

DATE _____

DD / MM / YYYY

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