

Tomas Lukosevicius

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Personal Statement

A confident, multi-skilled and capable individual with developing knowledge of web development. Good analytical and problem-solving skills and ability to complete tasks in a time effective manner.

Objective

Seeking a new challenging Junior Web Developer's position. One which will make best use of my existing skills and further my development.

Professional Experience

MASH PURVEYORS LTD

Mar 14 – Jun 19

Sales Admin

Mash Purveyors is one of largest fruit and veg suppliers in London. Supplying places such as Gordon Ramsey, Diner by Heston, Chiltern Street, Bafta etc.

- Order proceeding (live calls, emails, fax)
- Invoice / credit note production
- Order tracking (tracking thru GPS, over the phone)
- Problem solving (delivery timings, shortages, produce quality issues etc.)
- Price updates (keeping costumers updated with current market prices)

Telesales/Costumer services

NATURAL KITCHEN LTD (LONDON)

Oct 12 – Feb 14

Natural Kitchen has multiple branches throughout the Central London area specialising in Organic Artisan food.

Head waiter:

- Supervising small team of co-workers.
- Working as part of a team.
- Making recommendations upon request, handling complaints.
- Promoting a strong company image whilst adhering to company policies and procedures.
- Promoting and maintaining a high level of customer service satisfaction.
- Evaluating and conducting training programs for staff such as customer service and sales.

TINSELTOWN LTD (LONDON)

Dec 08 – Sept 12

Tinseltown has multiple branches throughout the South East specializing in American Diner food.

Restaurant Manager

Jan 11 – Sept 12

Team supervision:

- Dynamic leadership abilities concentrating employee supervision and training in daily job responsibilities.
- Collaborated on management of daily operations within the organisation.
- Supervised staff performance of 15 employees. Allocated staff responsibilities and encourage them to increase employee productivity.
- Multicultural understanding.

Customer care:

- Ensuring that costumers are satisfied and enjoyed their experience at the restaurant.
- Dealing with complaints on timely basis.
- Promoting strong company image whilst adhering to company policies and procedures.

Performance reporting:

- Opening and closing shifts, including daily reconciliations of sales and finalising cash tray.
- Preparing daily and weekly cash reports.
- Stock control.
- Preparing weekly and monthly performance report to regional manager.
- Setting up and driving towards reaching sales targets.
- Organising marketing activities such as promotional events and discount schemes.

Supervisor**Jul 09 – Dec 10****Floor team supervision:**

- Supervising floor staff of 8 employees.
- Assisting restaurant manager in performing daily tasks.

Customer care:

- Performing excellent customer service.

Barman**Dec 08 – Jun 09**

- Preparing and serving drinks.
- Working as part of the team.
- Maintaining well-groomed appearance.
- Handling cash and card payments.

Gaucha (LTD)**Jan 08 – Nov 08**

Gaucha has multiple branches throughout UK specializing in authentic Argentinian cuisine and providing a high-class service.

Cocktail Bartender

- Making cocktails and serving drinks for customers
- Organise, clean and stock the bar before and after the shift to ensure smooth and clean running of the service.
- Maintain that the bar is presentable at all times.
- Execute policy of alcohol consumption.
- Mixology training and a good working knowledge of cocktails.
- Multitasking to serve both bar customers and wait staff.
- Closing and balancing till at the end of the shift.

Professional Qualifications

Web Development – Oct 19 – Jan 20**Create your Own Website - Jul 12 – Nov 12**

Passed level 1 and level 2; Haringey, London

Gaucha academy certificate - Jan 08**Small business management, Training programme, Kaunas, Lithuania-Sep 07 – Jun 08**

Final paper theme: Retail store business plan.

Additional Skills

- Proficient user of restaurant software.
- A self-taught level of IT proficiency with excellent computer skills including, but not limited to:
 - ✓ Operating systems: Microsoft Windows.
 - ✓ Office software (including 2007): Microsoft Word, Excel, Access, Outlook.
- In-depth knowledge of the most commonly used business and home user software packages.
- Other Languages – Russian and Lithuanian.

References

Available on request.