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# TOMAS KEJHA

ASPIRING JUNIOR DATA ANALYST

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## Profile

Versatile individual with experience collecting, transforming, and organizing data for analysis to help make data-driven decisions. Understanding and proficiency of platforms for effective data analyses, including SQL, spreadsheets, Tableau, and R. Strong organizational, and analytical skills. Recently completed the Google Data Analytics Certificate – a rigorous, hands-on program that covers the entire scope of the data analysis process.

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## Skills

**Excel** [PivotTable, Power Query, Data visualization]

**SQL** [Join, Union, Queries, Subqueries]

**Tableau** [Data visualization]

**R** [tidyverse, ggplot2, skimr, janitor, SimDesign]

Data cleaning, Data visualization, Data analysis, Data-driven decision making

Human Resource Management, Economics, Financial Analysis

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## Education

Google Data Analytics Professional Certificate

2022

6 months job-ready Google Career Certificate training

Data cleaning, Data visualization, Project management, Interpreting and communicating data analytics findings

[Credential URL](#)

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National Sun Yat-sen University

2020 - 2022

Global Human Resource Management MBA

Ministry of Education Scholarship recipient

*Thesis title:* Performing Better on University Assignments With the Concept of Flow: Methods for University Students and Professors

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Czech Technical University

2016 - 2020

Management and Economics

Exchange student in Taiwan, NSYSU

Summer school in Mexico, CETYS Universidad

*Thesis title:* Financial Analysis of Technistone, a.s.

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## Work

### Experience

Komerční Banka, a.s.

March 2020 - August 2020

Administrative help

I have been analysing and approving contracts of clients applying for a mortgage

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Translation Agency PRESTO  
Administrative help

June 2019 - August 2019

I have been manually correcting software translations and training it to perform accurate translations automatically

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*Languages*

English [Fluent, FCE Certificate, C1]

German [Basics, high school leaving exam]

Chinese [Intermediate, TOCFL Certificate, A2/HSK4]

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