

# Tomas Kejha

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## Summary

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Versatile individual with experience collecting, transforming, and organizing data for analysis to help make data-driven decisions. Understanding and proficiency in platforms for effective data analyses, including SQL, Python, PowerBI, spreadsheets, Tableau, and R. Strong organizational, and analytical skills. Recently completed the Google Data Analytics Certificate – a rigorous, hands-on program that covers the entire scope of the data analysis process. I enjoy the most working with Python in Jupyter Labs and visualizing data in PowerBI. I am currently taking courses in data science to enhance my knowledge of data analytics.

## Certificates

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### Google Data Analytics Specialization, Coursera

- 6 months job-ready Google Career Certificate training
- Credential ID: VHQUCKA4V8NY
- URL: <https://www.coursera.org/account/accomplishments/specialization/certificate/VHQUCKA4V8NY>

## Skills

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**Excel** [PivotTable, Power Query, Data visualization]

**Python** [pandas, plotly]

**SQL** [Join, Union, Queries, Subqueries]

**PowerBI** [Data visualization, Dashboards]

**Tableau** [Data visualization, Dashboards]

**R** [tidyverse, ggplot2, skimr, janitor, SimDesign]

## Education

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### National Sun Yat-sen University, Global Human Resource Management, MBA (September 2020 - June 2022)

- Ministry of Education Scholarship recipient
- Thesis title: *Performing Better on University Assignments With the Concept of Flow: Methods for University Students and Professors*

### Czech Technical University of Prague, Management and Economics, Bc. (September 2016 - February 2020)

- Exchange student in Taiwan, NSYSU
- Summer school in Mexico, CETYS Universidad,
- Thesis title: *Financial Analysis of Technistone, a.s.*

## Experience

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### Administrative help, Komerční Banka, a.s. (March 2020 - August 2020)

- Analyzing and approving contracts of clients applying for a mortgage
- Enhancing detail-oriented skills

### Administrative help, Translation Agency PRESTO (June 2019 - August 2019)

- Manually correcting software translations
- Training the software to perform accurate translations automatically

## Languages

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**English** [FCE Certificate, C1]

**Chinese** [TOCFL Certificate, A2/HSK4]

**German** [high school leaving exam, B1]