

Passive e-invoicing

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[\[edit\]](#) Introduction

The new **Passive Electronic Invoicing** module is the tool made available by Fiscality to take care of the passive electronic documents received in Discovery XC, and through specific functions it performs actions to process them. Let's talk about:

- supplier recognition;
- view documents in PDF format to facilitate accounting;
- automatic retrieval of the accounting details of the accounting records made in Galileo;
- transferring to Discovery XChange of:
 - purchase accounting details, including integration and details of the document in case of a national reverse charge;
 - “Do not keep” status for 2018 documents, self-invoices and documents such as TD16, TD17, TD18, TD19, TD20, TD21, TD22, TD23 and TD27

In the presence of the active ECM/GDP module, during the assignment of accounting details, it is possible to automatically and massively create the PDF document for the purposes of the Galileo Documentary.

[\[edit\]](#) Operating flow

[\[edit\]](#) Basic settings

Before using the product, you must access the **Preferences** from the **Tools** menu and select the Passive Electronic **Invoicing Service Settings** submenu.

The form that opens consists of three sections: **Basic Data, Document Management and Service Procedures**.

The Basic Data section contains a first group box that shows the connection parameters to the Discovery XChange service (those set as Service Credentials for Electronic Invoicing are displayed). Using the **Test Connection** button, it is possible to check the status of the connection, through the immediate verification of the correctness of the credentials, and consequently verify if **Fiscality** is ready for the subsequent download of the documents received.

In the second group box **Download invoices**, the *date* of activation of the form must be indicated. It is important to define it correctly immediately because at the first extraction, all documents with a receipt date equal to or later than the activation date will be imported, while documents with a reception date before that date will be marked as already downloaded in Discovery XC and can no longer be viewed or managed by Fiscality.

The third group box activates the Supplier Code Request: if during the assignment of suppliers to a VAT number, no account is assigned (because it is not yet present in the supplier database and in the coding requests), the main personal data of the supplier in the XML are sent to Galileo in order to facilitate their coding through the Customer-Supplier Encoding Request function. Through a special flag “**Convert characters to uppercase**”, it is also possible to indicate that the personal data sent to Galileo are always converted to uppercase; this avoids having records in Galileo with lowercase and uppercase characters.

Finally, the fourth Exclusion groupbox allows you to filter, when opening the main perspective, the Document Attribute or Document Type columns. The function has been designed to exclude documents that should not be kept from view, such as reverse charge invoice integration documents and self-invoices. Indicate the values to exclude separated by a comma.

The next section contains specific information related to **Document Management**.

The first group box, Discovery XChange PDF Management, allows you to use the same structure as the Discovery XChange PDF document in Fiscality; this concerns the functions Create PDF Document, Create Cumulative PDF Document and Assign Accounting Details. If you have chosen to operate in this way, when you open Fiscality, a synchrony check is carried out, which notices the changes made to the structure of the Discovery XChange PDF and automatically the changes also in Fiscality.

This can happen when you request, for example, to insert the company logo in Discovery XChange; with the automatic update. the same change is also immediately available in the PDF created with Fiscality.

The *Update PDF Structure* button performs the same synchronization, but on request.

Technical details:

- the function is allowed only for compatible systems (refer to the [mandatory software and hardware prerequisites common to all items](#) of taxation);
- To generate the PDF, some files necessary for the function are downloaded; if the download is not successful, an error message is issued.

The second group box, **Documentary for Galileo**, allows you to activate/deactivate the creation of the Fiscality PDF for the purpose of the Galileo documentary. The activation of the creation of the PDF is expected by default starting **from a date** equal to the activation date indicated in the *Download invoices* groupbox (in the Basic Data section). The PDF is always created with *Replace* by default, so any **Document already present in Galileo** will be *replaced* with the one generated by Fiscality. Alternatively, you can choose the *Keep option*: in this way, the program preserves the possible images already linked to the accounting records and generates the PDF only in the absence of the Main Document. The default also requires that the **Samba communication protocol** is enhanced with Auto (thus inheriting the one present in Galileo).

It is emphasized that:

- The proposed **Activation Date** can be modified, provided that it is greater/equal to the Download Invoices Activation Date;
- the PDF document is generated only for accounting transactions whose accounting date is greater than or equal to the date of document activation;
- the image is linked only if a barcode is already linked to the accounting movement;
- The **Samba communication protocol** can be forced with the values 1, 2 or 3 (for more details, see paragraph (4) Creating a PDF document for the purpose of the Galileo documentary.

As complementary tools to management, there are the following functions:

- **Documentary test**, which allows you to perform a test of the settings entered without the need to restart Fiscality;
- **Creation of a PDF document for a document**, which allows you to create the PDF image for the document in bulk for all documents with a barcode, even after assigning the accounting details or having carried out the transfer of information to Discovery XC. **The Execute** button opens a dialogue that allows you to partialize the documents to be processed based on the date of their accounting registration; pressing OK, some checks are carried out: a) the dates must be mandatory, b) **from the registration date it must be greater than or equal to the date of activation of the PDF in the preferences**. Obviously, the behavior of the function will be consistent with the *Replace* or *Keep* choice made earlier.

It should be noted that when you modify any of the **Activation, From Date, Samba Communication Protocol** and **Document fields already present in Galileo**, the **Run** button is disabled until the settings are saved.

If the documentary is not correctly set up in Galileo, the notification “*Incorrect passive document settings*” appears, the **PDF document creation function for documentary** is not executable. In addition, at the opening of the main grid, the control of the correctness of the document settings has been added. Detailed information on the necessary settings is available on [the Document Settings page for passive electronic invoicing](#).

If the Activation flag is not selected, the pdf is never generated by Fiscality. Also in this case, the **From Data, Samba Communication Protocol** and **Document fields already present in Galileo** are not maintainable and are automatically valued with the default values, and the **PDF Document Creation** for Documentary function is not executable.

When the main grid is opened, the control of the correctness of the document settings has been added.

The third group box manages the **Attachments** present in the XML, provided they have a **PDF extension** (even if compressed in ZIP), allowing them to be included on the invoice when the creation of a single, cumulative or documentary PDF document is required; the inclusions can be activated independently of each other.

Finally, we find the **Service Procedures** section.

This presents a first group box, **FT CX Archive Realignment**, which includes only one function key that performs the following activities:

- check that all the files and xml of the imported documents are stored in the Fiscality archives and if not, recover the missing xml files from Discovery XC;
- If the **Document Management for class 82 is active in Galileo and/or the Electronic Invoices Received Accounting module (SMIFCX)** is installed, check that the necessary files are present and aligned with those of Fiscality; specifically, the documents that appear to be in an accounting state or with the attributes “do not keep” or “**Manual registration in Discovery XC**” are not processed.

The function can be run whenever you want. However, when Fiscality is opened, a check is active that informs the user if this function must be carried out compulsorily. This happens, for example, when switching between version 1510 and 1511 of Fiscality. Until version 1510 of Fiscality, the xml files downloaded from Discovery XChange were stored in a shared folder, whose address had to be indicated in the Preferences. Starting from version 1511, on the other hand, the xmls are stored directly in the Fiscality files; consequently, after the installation of version 1511, the system will request to run the **Archive Realignment function, which will also store in the Fiscality archives** the xml of the invoices imported from Discovery XC before the installation of the new version.

The second group box, **Starting JV9 versions only**, has the function **Assign endpoints by short document number**. This function allows you to assign the accounting details of the registrations made before the module itself was activated, allowing the association even if the extended Galileo document number has not been managed (therefore it is the same as the short document number). Specifically, the assignment is carried out first with the same extended document number, if not found, we continue on the comment on line 1 with the same NRDOC, and finally by liking the short document number (thus simulating the behavior of FPE when connected to ERP with versions V8 or earlier). It should be noted that the function can be executed only once when the SMIFPE module is started, and then the button is disabled. If no document is processed during the execution, the function key will remain enabled and therefore the function will be executable later.

It should be noted that, where the JGalileo extended document number has been managed and is different from both the JGalileo short document number and the extended document number in Fiscality, the details transfer function will not be executable.

All information entered or changed in the **Preferences** requires a restart of **Fiscality**, as the program also suggests after saving.

[\[edit\]](#) Vendor extensions

Opens a perspective that lists all the suppliers coded in the business chart of accounts. For each supplier, view the code, the name, the status (active or suspended), the ISO code, the VAT number and the tax code. There are only two columns that have editable data:

- the **Tags column** in which it is possible to store characteristics attributable to the supplier, so as to be able to easily filter documents. For example, you can indicate the name of the operator that typically deals with registering the document, the product sector rather than the geographical area of the supplier. The tags stored by supplier will be shown in all documents registered to him, and can therefore be used as a filter in the perspective of [Managing electronic invoices received](#). **In addition, the information will be inherited from Galileo in the presence of the module [Accounting for electronic invoices received](#);**
- the **Do not store supplier account by VAT number** box. Selecting the box changes the way the **Assign supplier to VAT number** manual function operates, which limits itself to assigning the accounting account chosen in the view to only the selected document and does not store the

combination made, in the association archive. For more information, read the chapter [Identifying Suppliers](#).

[\[edit\]](#) Importing electronic documents received from Discovery XChange

To download the documents, use the perspective that we find in the [Management of electronic invoices received submenu of the Passive Electronic Invoicing](#) menu.

When opened, the program immediately makes a connection with the Discovery XChange service and:

- if the connection is successful and there are new documents to download, the user is asked whether or not to proceed with the download;
- if the connection is successful and there are no documents to download, the perspective opens with the list of previously downloaded documents;
- If the connection fails, the user is notified with a message.

The causes of the connection failure can be:

- incorrect or missing Discovery XChange login credentials: in this case, the **Preferences** are automatically opened with the form where to enter this information;
- **activation date** of the missing form: even in this case, the **Preferences** for entering the missing date are automatically opened;
- **Wrong company VAT number: you must then go to Galileo's [company tax data](#) and check that the VAT number entered is correct and is the same as the one communicated for the activation of the Discovery XChange service.** If everything is correct, but **Fiscality** still can't connect to the service, contact support.

If the user chooses not to carry out the automatic download, which is proposed when the program is opened, he can execute it later using the appropriate action in the perspective toolbar (**Download invoices received**).

The various phases of the function, downloading and writing the archives in **Fiscality**, are displayed step by step in the **Progress View**.

The download is carried out in a controlled manner so as to avoid losing documents due to network problems, power interruptions or voluntary interruption by the user. Should the download be interrupted before completion, documents that are not completely downloaded will be marked in **anomaly** and it will be possible to download them again in three different ways:.

- document by document, with the **Download Invoice Received** function in the pop up menu of the [Manage Electronic Invoices Received](#) perspective; this function also downloads documents already downloaded and not in anomaly;
- with the bulk function, **Incomplete invoices due to download interruption**, present in the **Activity Sequence** view from the same perspective, which retrieves only documents never downloaded before or in anomaly;
- using the function of the **Download invoices received** toolbar, which, before retrieving any documents that have not yet been downloaded, downloads all the documents in anomaly; on the other hand, it does not download the documents that have already been successfully downloaded.

All downloaded documents are listed in the [Received Electronic Invoices Management](#) grid.

[\[edit\]](#) Identifying suppliers

Once the documents have been downloaded, you must proceed with the identification of the code with which the supplier who owns the document is encoded in the company chart of accounts. For this purpose, use the **Assignment of suppliers to VAT number** function of the **Activity Sequence** view, which assigns the supplier code to all documents that do not have it, using the VAT number as a recognition element. In this bulk function, the supplier account is associated with the corresponding VAT number of the document only if

the correspondence is unique. If there are several codes with the same VAT number in the chart of accounts, the combination is not carried out.

The user must then proceed with a manual combination, using the **Assign supplier to VAT number** function in the pop up menu, which performs a guided assignment of the supplier code. The function, in fact, opens a dialog that lists all the codes of the chart of accounts that appear to have an ISO/VAT number equal to those of the holder of the selected document. The user will choose the correct supplier with a double click. Following this choice, the combination between ISO/VAT number, denomination or first name last name and accounting account is stored in a special archive and will be used in subsequent requests for supplier assignment.

The memorization and use also of the denomination as an element of recognition of the accounting account to be assigned has become necessary to be able to manage VAT groups, which are formed by different companies, which all have the same VAT number.

The manual combination sets the chosen accounting account to all documents in the name of suppliers with the same ISO/VAT number denomination or first name last name, unless there is an expression required to limit the assignment to only the selected document. In this case, the combination will not even be stored in the association archive. This restriction is activated, supplier by supplier, by selecting the **Do not store supplier account by VAT number box in the Supplier Extensions** perspective of the Registry Management.

This way of operating is useful if you manage two accounting accounts in front of the same entity and you must therefore be able to choose, document by document, the correct account to assign.

If there is no supplier in the chart of accounts with a VAT number equal to that of the document, the user must first code the new supplier and then proceed with the assignment using, at will, either the bulk function or that of the popup menu. **This process is facilitated if the vendor coding request has been activated in the preferences.** In this case, the program sends Galileo the main personal data obtained from the XML and distinguishes all the documents of the same supplier in the electronic invoice management grid received with the Coding Request flag. If there is already a request for coding, it will be limited to marking the homonymous field, waiting for the user to proceed with the creation of the account. The data that are found from the XML are: VAT number, tax code, company name (or, if natural person, name, subject and surname), address, zip code, town, province, ISO code.

In the coding request that we will find on Galileo, the account type (supplier) will also be specified and in the Requester column the initials of the module (FPE) and the code of the user who generated it. The Country field remains blank if the supplier is Italian; in the case of foreign suppliers, the ISO code will be searched in the NZ (Nations) table and the data will be reported in the appropriate field. The user can approve coding requests from the “Chart of Accounts” view, selecting the function in the toolbar “[Customer-supplier coding requests](#)”. Once the request has been selected, by clicking on the Confirm Proposal action, it will be possible to finalize the creation of the new account.

Once the codes have been created, simply return to Fiscality and launch a new Supplier Assignment with VAT number: in this way, the previously encrypted supplier data will be retrieved and it will be possible to proceed with the normal accounting of the documents.

[\[edit\]](#) Registration of documents in Galileo.

The accounting registration of the documents received must be carried out manually, as usual, using the perspective of managing accounting movements rather than the functions of controlling invoices, suppliers and/or carriers. Alternatively, for the jGalileo and Galileo Visuale 1136 versions only, it is possible to carry out facilitated accounting through the [Electronic Invoices Received Accounting \(SMIFCX\) module of all passive documents taken over by Fiscality \(SMIFPE\)](#). In the presence of this form, the download of the invoices received copies, in its archives, all the documents downloaded, except those of type TD16, TD17, TD18, TD19. The copied documents will be usable only after, in Taxation, they have been assigned the supplier's accounting account (supplier **assignment to VAT number function**).

[\[edit\]](#) Assigning accounting details to electronic documents received

After registering the documents in accounting, the accounting details of the registrations of each document must be retrieved and stored, as required by digital preservation legislation:

- VAT registration,
- year of operation;
- operation number (which until the **J412 version** also acted as a protocol number),
- protocol number (starting with **version 9 1504**)
- Date of registration

The protocol number column is always present: in versions before 1504, the number displayed is equal to the operation number

For this purpose, the Assignment of Accounting Details function in the Activity Sequence is used. The function associates the accounting records of the VAT purchase records with the documents received, combining them with the same supplier code, date and document number and only if the combination is unique.

If it is not unique, it does not perform any assignment and the user must use the pop-up menu function, which lists all the associable recordings and allows you to choose the correct one.

An exception is **self-invoices: considering the fact that self-invoices** issued on behalf of oil or wine suppliers are recorded in the VAT register for the actual supplier, and that these registrations could have the account of the recipient supplier in the replacement account, the program compares the supplier of the document with the provider of the accounting record and if it does not find a match, it compares it with the one that may be present as a replacement account and if it still does not find a match, it performs the same assignment, if document number and date match.

For only documents with the attribute self-invoice or invoice issued by the transferee/client, as in the case of exempted farmers, the check that the registration date is greater/equal to the date of receipt has been eliminated.

The function Assigning Accounting Details for each electronic document received, in addition to associating the accounting records, makes it possible to **automatically generate the PDF image of the document for the purposes of the Galileo documentary**; as a result, the images generated are massively linked to the related accounting movement, without any intervention by the operator.

In order for the image to be generated and the potential of the function to be exploited to the fullest, it is necessary to comply with some Prerequisites and related Activation Notes summarized in the appropriate paragraph below.

[\[edit\]](#) Document number

In identifying the accounting record of a document, the number plays a very important role and needs some clarification.

Until version 8 and J412 of JGalileo, in the archive of accounting transactions, the document number is 7 numerical digits. This means that, in the presence of documents with longer numbers or containing alphanumeric characters (for example 123456789/AB), the accounting record can contain only part of the original number, for example 6789. In this way, there is a difference between the number that the document has in Fiscality and the number it can have in Galileo. However, the user was taught to memorize the entire original number in the comment on line 1 of the accounting record in this way: NRDOC: 123456789/AB. In view of this possibility, the accounting details assignment function first searches for the document number in the comment of the accounting record and only if it does not find it, it searches for it in the document number of the accounting file using the LIKE operator. If only one record is found, it is associated with the Fiscality document, otherwise no association is made.

From version V9 (1504) of JGalileo, on the other hand, in the accounting transactions there is also an extended, alpha-numerical document number 20 long. In these cases, then, the comparison between the document number in the electronic file and the extended **JGalileo** one is made with the IGUALE operator and may be more precise. However, it must be borne in mind that if the user records the supplier's invoices directly in the first note, he must in turn pay attention and report the number in the movement as exactly it appears in the document, bearing in mind that:

- - the fact that the letters in the number are written uppercase or lowercase is irrelevant for recognition purposes: in Galileo they will always be uppercase, in Fiscality or XC they may also be lowercase;
 - Any spaces or leading zeros must be respected: the number 00034 should not be reported in Galileo as 34, but it must have the correct number of leading zeros. The same applies to any white spaces before the number.

In all versions, if for some reason the matching does not take place, the popup menu function is always available, which, unlike the mass function, does not use the document number as an identifying element of the registration, but opens a view that lists the accounting transactions that have the same registration date, document date and supplier code.

[\[edit\]](#) **Transferring accounting details to Discovery XChange.**

In terms of operational flow, it is now necessary to send the accounting details of document registrations to **Discovery XChange**, as a prerequisite for the purpose of digital preservation in accordance with them; we refer to:

- registration data: **registration date**, VAT registration and protocol number (from the JV9 1504 version, the protocol number is transferred and not the transaction number);
- **integration** data for invoices under the national reverse charge regime: taxable amount, tax, VAT code, description (VAT) and VAT subject (of registration in the VAT journal on credit);
- **invoice details** for invoices under the national reverse charge regime: invoice number, IDSDI and invoice date;
- **Do not keep** the status for documents to which a specific attribute has been assigned in Fiscality.

All the information listed above is sent to Discovery XChange through the Transfer of Accounting Details to Discovery XChange function in the Activity Sequence. Running the function opens a dialogue that allows you to partialize the documents to be transferred by date of receipt; the proposed time interval goes from the beginning of the year to the end of the previous month, but it can be modified. A transfer sequencing control is active, allowing you to proceed with the transfer only if all the documents from the previous period have already been transferred (green or green status+little man). In addition to this check, the transfer is carried out only if the following characteristics are respected for all the documents to be transferred:

- have associated the details of the accounting record;
- the related accounting record is associated with only one document;
- the associated accounting movement is consistent with the electronic document, and therefore they have the same date of registration, the same number and document date, as well as the same supplier (the consistency check of the supplier account is not carried out for self-invoices issued on behalf of suppliers of oils or grapes);
- the associated accounting movement is printed in the VAT register and has the VAT settlement mark executed;
- the related electronic document in Discovery XC must not already be Preserved or declared Unregistered.

If the checks do not report anomalies, the program issues a message with the number of documents processed, informs Discovery XChange of the accounting details (specified above) and updates the document status in Transferred. The status update also includes documents with the attribute *do not keep* or manual *registration*. If the documents are verified in Discovery XChange after the transfer, the documents transferred with the attribute **do not keep will appear with a flow state not to keep and with accounting**

data not recorded; the documents with the attribute **manual registration in Discovery XC** will **not** be **modified in XC** (which are delegated to the user), while in Fiscality they will for all intents and purposes be considered transferred (green + omino) so as not to hinder subsequent ones transfers.

If the checks find anomalies, even in only one of the documents included in the transfer, the procedure stops and a message is issued specifying the anomalies found. The documents in anomaly will assume the status **Non-transferable** (yellow), and a special tooltip will highlight the specific anomalies of the document on which they are placed.

We specify that:

- for documents with the attribute *Do Not Keep* (2018 documents, self-invoices and documents of type TD16, TD17, TD18, TD19, TD20, TD21, TD22, TD23 and TD27), it is checked only that the related electronic document in Discovery XC is not already Preserved or declared Non-Protocol, in addition to the correct sequentiality of the transfers;
- **for documents with the *Manual Registration attribute, in Discovery XC*, only the correct sequentiality of the transfers is checked;**
- to define that the document number in the electronic archive is consistent with that present in the accounting movement, the program operates differently depending on the Galileo version:
 - in versions V5, V6, V8, J412, where the document number in the accounting movement is a numerical number of only 7 digits, the document number in the comment on line 1 of the accounting record is checked first; if the comment is not there, or if the number in the comment is not the same as the electronic one, the comparison is made with the operator “LIKE” on the document number indicated in the registration.
 - in version V9, the extended number of the accounting registration is checked directly. If the extended number is not the same as the electronic number, the number in the comment on line 1 of the accounting record is compared; if the number in the comment is missing or is not the same, a comparison is made with the LIKE operator with the short number of the accounting movement. This way of operating is necessary in case of archives converted from versions prior to 9.

[\[edit\]](#) Presence of documents in Discovery XC with Preserved status

A prerequisite for proper digital preservation is the attribution of accounting details to electronic documents received. This activity can be performed both manually in **Discovery XChange** (document by document), and massively through the Fiscality **extreme transfer** function (seen above). If a document has already been registered manually in Discovery XChange, and the related accounting details are subsequently sent to Fiscality, the latter replace the details entered manually in XC if and only if the document is not in storage. **It follows that if the document in XC is already in storage, the transfer from Fiscality is rejected and the document is marked as non-transferable.**

*Given this, if there are documents already stored in **Discovery XChange** but not yet transferred to **Fiscality**, it is possible to assign the **Manual Protocol attribute in Discovery XC**, so that their status is updated to *Transferred (green+omino)* the first useful transfer.*

For the times and methods of storage, please refer to the document “Conservation times and flows” in Discovery XC in the Documents area.

[\[edit\]](#) Special features

[\[edit\]](#) Simplified invoices

These are documents with an amount of less than 100 euros, which have an xml file with a different path from that of ordinary invoices. They may lack some information, they have an amount that includes the tax, they may declare the VAT rate to which they were subject or only the tax due. They are recognized because in the xml archive, the tag <FormatoTrasmissione>contains FSM10.

They appear in the list of documents downloaded from Discovery XChange, marked, in the **Document Type** column, as Simplified **Invoice or Simplified Credit Note**, which correspond to the TD07 and TD08 types respectively.

[\[edit\]](#) Self-invoices

They are recognized by the Discovery XChange Download function, because the transferor has the same VAT number stored in the [company tax data -ABPFIS](#) and they have the wording **Self-Invoice** in the **Document Attribute** column.

The special nature of these documents means that some of them may be recorded in the accounts in the name of a supplier other than the transferor, or that they must not be registered or kept.

The function that assigns the mass accounting details, in the presence of a self-invoice, first searches for the accounting movement with the supplier present on the invoice, if it does not find it, it looks for an accounting entry that contains the same number and document date. If it finds it, it accepts it, but only if the supplier has been defined in the Conferrer or self-billing supplier chart of accounts. Even the function of assigning accounting details from pop up allows, after a confirmation message and only if the document is of the Self-Invoice type, to select an accounting movement with a different supplier. In practice, however, with the intervention of the AdE on 19 July 2019, the documents issued on behalf of self-invoiced transferors and suppliers will no longer be recognized by Fiscality as Self-Invoicing, because they must have the actual transferor/provider's data and no longer those of the client transferee, but as documents issued by the transferee/client.

Self-invoices not recorded in accounting can be excluded from digital storage by marking them as “**not to keep**”, using the function in the pop up menu. From that moment on, the word **Self-Invoice** will appear in the **Document Attributes** column, which should not be kept. **Also available in the pop up menu is the function that removes this flag and returns the document to its state of preservation, Delete 'do not store'.** Self-invoices not to be kept are ignored by the Mass Accounting Details Assignment function and will be transferred to Discovery XChange with the indication of Do Not Log.

[\[edit\]](#) Documents issued by assignee/client

All documents issued in the name and on behalf of third parties are recognized, during the download phase from Discovery XC, through the document attribute Issued by the transferee/client.

The functions of **assigning accounting details** (mass and pop-up) now allow you to associate an accounting movement with a document issued by the transferee/client even if the date of registration of the invoice is before its receipt. The **Do Not Keep** function is enabled only if dated 2018, as is the related recovery function. As for the **Manual Logging function in Discovery XC**, this will be active as long as the document has no accounting details.

[\[edit\]](#) Summary invoices

It is a method used to record at once several invoices relating to different transactions but issued in the same month. The actual documents are downloaded from Discovery XChange in the name of the various suppliers, while the entry in the Galileo register is in the name of a fictitious supplier with a document number and date that is necessarily different from the originals. For these documents, therefore, the assignment of accounting details, both in bulk and as a pop up, cannot work. You must then use the manual logging function available in Discovery XChange, which allows you to assign the same accounting details to more than one document. In Fiscality, these documents must be marked with the attribute **Manual Registration in Discovery XChange using the function available in the pop up menu.** **It should also be noted that users who also use the Galileo module “SMIFCX - Accounting for electronic invoices received” for the same reason must distinguish these documents through the function present in the Document pop up not to be counted.** The function sets the mark of successful accounting and the transaction number 9999999 on all selected documents, thus allowing them to be excluded from the list of documents to be accounted for.

[\[edit\]](#) National reverse charge

In accordance with ministerial circulars on the subject, the integration of the document will be managed for the sole purpose of digital preservation in accordance with the regulations, without any sending of supplementary documents to the Exchange System. Fiscality will communicate to **Discovery XChange** the information necessary for the correct preservation of the document, that is, in addition to the accounting details of the purchase, the taxable amount, the tax and the VAT subject applied in the VAT registration of purchases.

Subsequently, **Discovery XChange** will store, together with the passive XML document, an additional XML file with this supplementary information.

A clarification regarding any **mixed documents that see only part of the purchase** subject to reverse charge:

- accounting records must be recorded using the method suggested in the Galileo [operating guide](#);
- [Regarding the supplementary data present in the VAT purchase movement, all the lines subject to VAT will be sent to Discovery XChange, provided that the code has the flag of Include supplier customer lists in the Galileo CI table.](#) The operator must verify that at least the line with which the tax is transferred from the customer account is excluded.

[\[edit\]](#) Integration of invoices in reverse charge

During the download phase, for all invoices with TD16 (national reverse charge), TD17 (integration/self-invoice for the purchase of services from abroad), TD18 (integration for the purchase of intracommunity goods) and TD19 (integration/self-invoice for the purchase of goods pursuant to art. 17 paragraph 2 Presidential Decree 633/72), the value 'Do not store' is set by default in the document attribute field. The TD28 document type “Purchases from San Marino with VAT (paper invoice)” introduced with technical specifications 1.7.1 from October 1, 2022, is also managed. The TD28 document type is also set as “not to be kept”, as it is already stored when sent by Invoice Integration in Reverse Charge and is not passed to the JGalileo FCX module for accounting for electronic invoices received, as a document already accounted for.

[\[edit\]](#) Invoices from San Marino

The Republic of San Marino is a country considered non-EU because it does not join the European Union. Starting from 01/07/2022, invoices received from San Marino for the purchase of goods must be transmitted through the SdI with electronic invoicing. The supplies of goods carried out by San Marino economic operators to Italian VAT taxable persons can be invoiced in two alternative ways:

- **With a tax charge:** in order to deduct it, the transferee must wait until the Revenue Agency has communicated the positive outcome of the verification of the payment of the VAT itself by the Sanmarinese transferor;
- **Without charging tax:** the electronic invoice will indicate the nature 3.1 type and the transferee must integrate the invoice through the reverse charge mechanism (art. 17, paragraph 2 of Presidential Decree 633/1972) and may send the integration electronically using the TD19 document type - integration/self-invoice for the purchase of goods pursuant to art. 17 C. 2 Presidential Decree 633/72.

In the presence of paper **invoices for services provided by San Marino operators, a self-invoice** (and double registration) must be generated and passed through the SdI. You must send the integration electronically using the TD17 document type - integration/self-invoice for purchasing services from abroad. For **invoices received from a supplier in San Marino and with at least one line with type nature**, it is possible to assign the accounting details of the self-invoice-type registration for extrajurisdictional services both with the function of mass **assignment of accounting details from the activity sequence, and from the homonymous item to a popup menu**. In the latter case, the program only verifies that the document has at least one line with type nature and the transferring ISO is equal to SM - San Marino: the consistency check will therefore not be carried out with the information in the document and consequently the user will receive a warning through a special message.

[\[edit\]](#) Managing electronic invoices received - the perspective

The perspective is divided into three views:

- the first view at the top, **Management of electronic invoices received**, lists the invoices downloaded from Discovery XChange;
- a second view at the bottom left contains the **sequence of activities** to be carried out on the extracted documents;
- The third, **Progress View**, at the bottom right, monitors the progress of all the available automatic functions and follows the process.

[\[edit\]](#) View Managing electronic invoices received

For each document it exposes:

- the internal identification code (Id),
- the SDI code assigned by the Interchange system;
- **the document status, which, starting from the downloaded document status, will mark the documents with anomalies, recorded in Galileo, not transferable to XC, correctly transferred;**
- the attribute of the document, used to mark: self-invoices, documents issued by the assignee/client, self-invoices or documents not to be kept and documents registered manually in Discovery XChange
- the tags assigned to the supplier;
- the supplier's name as it appears in the electronic archive;
- the code that the supplier has in the company's chart of accounts;
- the supplier's coding request sent to Galileo;
- the ISO code, VAT number and tax code found from the electronic document;
- the date of receipt of the document,
- a box if it indicates if the document is of the **Reverse Charge** type;
- in the case of a reverse charge invoice/credit note, if the date of receipt is greater than or equal to the date of activation of the [integration invoice in reverse charge](#) module, the status of the document to be integrated is indicated, which can be To Be Integrated, Extracted, Sent or Rejected;
- its type,
- the date and number of the document,
- **a box that indicates the presence of attachments and a second box that indicates the presence, among the attachments, of an encrypted (protected) attachment;**
- the references of the accounting record, which can be found automatically, after the accounting has been completed (VAT register, protocol number, registration date, transaction number and year of operation);
- the XML name of the received file,
- the 5 supplier rankings, found from Galileo's chart of accounts in the data section for statistics.

Tags are characteristics that can be attributed to the supplier, which make it possible to easily filter documents. For example, you can indicate the name of the operator who will typically be responsible for registering the document, or the product sector rather than the geographical area of the supplier. Tags can be stored:

- supplier by supplier, using the [Supplier Extension](#) function, of the Register **Management menu**. **If present, they will be reported in all the documents registered to him during the Download function;**
- directly in the document grid, using the function in the pop up menu. In this case, the inserted tag will be attributed to all the documents of the same supplier and stored in its personal extension.

The tags will also be inherited from Galileo's [Electronic Invoices Received Accounting](#) module;

The Vendor **Coding Request** column is viewable only if this operating mode has been activated in the preferences. The presence of the flag means that a request has been sent to encrypt a new account in Galileo for that specific VAT number. For more information, see the homonymous paragraph.

Recall that the **types** of documents received are found from the xml file and can be:

- TD01: Invoice
- TD02: Deposit/advance on invoice
- TD03: Deposit/advance on a parcel
- TD04: Credit note
- TD05: Debit note
- TD06: Plot
- TD07: Simplified Invoice
- TD08: Simplified credit note
- TD16: Internal reverse charge invoice integration
- TD17: Integration/self-billing for purchasing services from abroad
- TD18: Integration for the purchase of intracommunity assets
- TD19: Integration/self-billing for the purchase of goods pursuant to art.17 c.2 Presidential Decree 633/72
- TD20: Self-billing for the regularization and integration of invoices (ex art.6 c.8 d.lgs.471/97 or art.46 c.5 D.L. 331/93)
- TD21: Self-billing for overflow
- TD22: Extraction of goods VAT deposit
- TD23: Extraction of goods from VAT Depository with payment of VAT
- TD24: Deferred invoice referred to in art.21, paragraph 4, lett. a)
- TD25: Deferred invoice referred to in art.21, paragraph 4, third sentence lett. b)
- TD26: Transfer of amortizable assets and for internal passages (ex art.36 Presidential Decree 633/72)
- TD27: Invoice for self-consumption or for free transfers without revenge

Underlined document types can be used starting from October 1, 2020

A clarification regarding the **protocol and operation numbers**: until the **J412 version of JGalileo**, VAT movements were marked by a single number, which acted both as a transaction number and as a protocol number; subsequently, two separate numbers were managed. This means that when **Fiscality** is linked to versions of Galileo before J412, or to visual or character versions, the transaction number will also appear as a protocol number.

Finally, the following are displayed: the position of the document in the received file and the name of the xml file.

At the top of the view, five colored boxes allow you to filter documents based on their status, which is also displayed in the homonymous column, which shows:

- no wording on a white background to identify the downloaded document;
- Anomaly on a red background to highlight incomplete documents due to an unsuccessful discharge and therefore to be downloaded again
- recorded on an ochre background to highlight the documents that have stored the accounting details with which they were registered in Galileo
- non-transferable on a yellow background to highlight documents whose accounting records could not be transferred to Discovery XChange (by moving the mouse over the field, a special tooltip indicates the reason why the transfer was not successful);
- transferred to a green background when, on the other hand, the transfer has been successfully carried out.

The boxes act as a filter and allow you to list only documents that have the state or states selected. Selecting a state while holding down the Shift (Shift) key will select only the filter on which you press the left mouse button, while holding down the Ctrl button you select all the managed states.

In the toolbar at the top right there are 5 actions that allow, in order, to:

- download documents from Discovery XChange (**download invoices received**);
- create a single **cumulative PDF** of all selected documents. Calling up the function opens a dialog that allows you to filter documents by date of receipt, supplier and tags. There are also parameters that allow you to:

- Include integration documents. The documents that have been sent from the Reverse Charge Invoice Integration module with the TD16, TD17, TD18 and TD19 document type (which will therefore be visible in the Passive Electronic Invoicing view) will be excluded by default from printing the cumulative pdf. If you want them to be included in printing, you must mark the **Include** integration documents check.
- Include documents for which the creation of the pdf has already been requested (**already printed**).
- Manage the page break in case of front and back printing. In the latter case, the PDF will contain an additional blank page if an invoice is printed on an odd number of pages.

The documents are printed in ascending order of receipt date, document date and SDI ID; depending on what is defined in the Preferences, attachments with a PDF extension will also be included in print. After printing, the icon that identifies the PDFs is placed in the Id column of the document; the presence of errors that prevent the creation of the PDF is indicated by a special message, and it is possible to re-download the document using the homonymous function in the pop up to correctly regenerate the XML. Regarding the layout used (unified or not between XC and FPE), consult the appropriate paragraph in the settings.

- **Presence of attachments:** along with the PDF of an invoice, there may be attachments. Their presence is indicated by the check in the homonymous column. It is possible to ignore the attachments or ask that they be printed together with the document. In this case, in the Document Management section of the Service Settings, you must select the **Include in cumulative pdf document box** in the Attachments with PDF extension section.
- **Presence of encrypted attachments:** The function that creates the cumulative PDF is unable to include encrypted attachments in the PDF. When it finds them, it issues a message that alerts the user and marks the related document, selecting, in the grid, the **Protected Attachments box, so that the user can easily filter them in the grid**. The protected attachment can be viewed using the **Attachments function** in the pop up menu. From the viewing function, it will be possible to print the document and possibly download it to be able to attach it to the document in Galileo.
- **Check the status of the document.** Calling up the function opens a dialogue that allows you to see if the documents have a barcode and an image linked to the Galileo documentary. The dialogue must list only documents with the accounting details and with a registration date greater/equal to the activation date of the creation of the pdf for the document (Fiscality preferences). Select the document (s) for which you want to recreate the image and call up the **Create PDF document** by documentary function from a pop-up window. The function will comply exactly with the rules set out in the **Basic Settings** paragraph, as long as you have chosen to Activate the creation of the PDF by document; otherwise, the **Verify Document Status** function will not be available;
- Reload the grid;
- Log in to the Discovery XChange portal;


In the **pop up menu**, on the other hand, there are the following functions:

- **Create pdf document**, which generates a PDF preview for each selected document. In the presence of **attachments**, the function operates in the same way as the cumulative one and prints them only if, in the Document Management section of the Service Settings, the **Include in single pdf document box** in the Attachments with PDF extension section is selected. Even in this case, the encrypted attachment cannot be printed, an informational message will be issued and the document will be marked. To print the encrypted attachment and/or attach it to the document in Galileo, operate as explained by the cumulative pdf creation function. After printing, the icon that identifies the PDFs is placed in the Id column of the document; the presence of errors that prevent the creation of the PDF is indicated by a special message, and it is possible to re-download the document using the homonymous function in the pop up to correctly regenerate the XML. Regarding the layout used (unified or not between XC and FPE), consult the appropriate paragraph in the settings;
- **Assign supplier to VAT number**, which performs a guided assignment of the supplier code. For more information, see the appropriate [chapter](#). ;
- **Edit supplier:** the function is executable when the selected record already has an associated supplier code, and allows you to modify it;
- **Assign tags to the supplier, which allows you to insert or maintain the tags associated with the supplier of the selected document; in fact, the tags can also be managed from the supplier**

extensions perspective. In addition, in the presence of the CX module in Galileo, the **Assign Tags** function updates the content of the **supplier tags** field (in CX) only if the document has no tags or is not recorded.

- **Assign accounting details**, which allows you to manually select the accounting entry with which the selected document was recorded in accounting. This function is also active with only one selected record and opens a grid that lists all the VAT accounting entries, with the same supplier code and document data and with a registration date equal to or greater than the date of receipt. No filtering is done by document number because this function is expected to be used when the exact correspondence between the two data is not found using the automatic combination of the activity sequence. The user selects the registration and if it is not already assigned to a different document, his accounting details are stored in the selected document and the grid is reloaded. For only documents with the attribute self-invoice or invoice issued by the transferee/client, as in the case of exempted farmers, the check that the registration date is greater/equal to the date of receipt has been eliminated. At the end, the pdf image of the document will be linked to the corresponding accounting movement.
- **Edit accounting details**: appears instead of the previous function when, to the selected record, the accounting details have already been assigned and is in the Accounting status; it allows you to replace the stored details with others selected from the grid;
- **Download the received invoice**, which re-downloads the document from Discovery XChange.
- **Delete accounting details**: which allows you to delete the accounting details stored in the selected documents
- **Set 'Do not store': this is an attribute that can be assigned to those documents that you want to exclude from digital preservation.** The function is enabled only for documents dated 2018, self-invoices, documents of type TD16, TD17, TD18, TD19, TD20, TD21, TD22, TD23, TD27, which do not have accounting details. **The documents and self-invoices not to be kept will then be excluded from the Mass Accounting Information Assignment function and will be transferred to Discovery XChange with the indication of Do Not Log.** If you select multiple documents, the function is enabled/disabled based on the characteristics of the first selected document, but it sets the flag only if allowed for all the selected documents. Otherwise, it emits an informational message and does nothing.
- **Delete 'Do Not Store'**: which allows you to remove the non-preservability attribute to documents to which it was previously assigned;
- **Manual registration in Discovery XChange**: the function is active on all documents without accounting details, as long as they are not self-invoiced. The document marked in this way is ignored by the Mass Assignment and Transfer to Discovery XChange function;
- **Automatic registration recovery**: which allows you to remove the manual registration flag;
- **Check document status**: the function opens a dialogue that allows you to see if the selected document has a barcode and an image linked to the Galileo document, provided that it has the connected accounting details and the registration date greater/equal to the activation date of the creation of the pdf for the document set in the Fiscality preferences. If you want to recreate the image, select the document and call up the **Create PDF Document for Documentary** function from the pop-up. The function will comply exactly with the rules set out in the Basic Settings paragraph, as long as you have chosen to Activate the creation of the PDF by document; otherwise, the **Verify Document Status function will not be available as a pop-up**;
- **View xml**: to consult the archive in xml format;
- **Attachments**: allows the viewing of attachments to the document, present only if the homonymous column is marked

[\[edit\]](#) Discovery XC notifications

Starting with version 16.1.0 of Fiscality, the Discovery XChange notification viewing service in Fiscality is active. Only notifications affecting the Discovery XC services used by Fiscality will be displayed. Notifications will be automatically checked randomly 2 times a day by the program. They will be available at any time by pressing the specific button in the toolbar.  [Taxation -campanella.PNG](#)

 [Fiscality - FPE.PNG notifications](#)

[\[edit\]](#) View activity sequence

Lists the operations that can be performed on the entire archive, in the order in which they must be performed. Any active filters on the grid data are ignored by these functions.

The functions are initially marked with a light bulb, which will be replaced by a green check only when the function can be considered finished, namely when:

- there are no incorrectly imported invoices (**Incomplete invoices due to** interruption of download);
- all successfully downloaded documents have an associated supplier account (**Assign suppliers to VAT number**);
- all documents with the supplier account have their accounting details **assigned** (**Assignment of accounting details**);
- **all documents with the assigned accounting details or document attribute “Do not keep” /“Manual registration in Discovery XC” have been sent to Discovery XChange (Transfer of Accounting Details to Discovery XChange).**

[\[edit\]](#) Creation of a PDF document for the purpose of the Galileo documentary

The function **Assigning Accounting Details** for each electronic document received, allows you to *automatically generate the PDF image of the document for the purposes of the Galileo documentary*; as a result, the images generated are massively linked to the related accounting movement, without any intervention by the operator.

In order for the image to be generated and the potential of the function to be exploited to the fullest, it is necessary to comply with some Prerequisites and related Activation Notes summarized below.

[\[edit\]](#) Prerequisites

[\[edit\]](#) GDP/ECM module installed and active

First of all, the GDP or **ECM module (with GDP)** must be installed and correctly configured in **Galileo**. By performing the function of assigning accounting details, the PDF image of the generated document is saved in the importer's folder, who will take care of attaching the image to the barcode linked to the accounting movement in Galileo. For more information, consult the appropriate [Document](#); with regard to the GD table indicated in the appropriate guide, it should be emphasized that the **automatic departure deadline controls the data** document, unlike the date of activation of the **Fiscality** document, **which works by the date of accounting registration**.

[\[edit\]](#) Activation of the creation of the Fiscality PDF for the purpose of the Galileo documentary

It is necessary to have defined the desire to activate the creation of the Fiscality PDF document for the purposes of the document, among the Preferences of Passive Electronic Invoicing (Fiscality).

If you decide not to activate the creation of the PDF for the purposes of the document, the image will not be created or linked to the accounting movement. It should be noted that, despite having activated the creation of the pdf for the purposes of the document, if the GDP module is not configured correctly for Fiscality purposes, the connection of the image to the accounting movement will not be executed. For more information about **activation**, refer to the appropriate paragraph, and to the document [setting](#) document.

Further evidence must be placed on the **Samba Communication Protocol field**: the default value is Auto, that is, the value present in Galileo is inherited to ensure the correct communication between Fiscality and the ERP. With regard to Value, a clarification is necessary. For versions of the ERP prior to JGalileo 1701 NSR03, the value corresponding to Auto is 1; whoever, with a customization, had managed a version other than 1 in ERP, must force a value between 2 and 3 in Fiscality, to ensure compatibility. For versions of JGalileo 1701 NSR03 and higher, in ERP there is an additional column that allows you to indicate the version of the protocol to be used; in this case, in Fiscality, the Auto value may correspond to 1, 2 or 3. **In case of forcing the Samba protocol, it is recommended to check these settings with your system**

administrator because they could compromise the operation of the program. Obviously, the Samba Communication Protocol field is enabled only if document management is activated for Galileo.

[For more information about the samba communication protocol, refer to the document *Gestione_server_e_paths*.](#)

[\[edit\]](#) Software prerequisite

A specific software prerequisite is Galileo V8 1136 or higher. For more details, refer to the [Fiscality requirements](#) document.

[\[edit\]](#) Activation notes

[\[edit\]](#) Automatic recognition of documents as electronic or paper

Galileo is able to automatically recognize electronic documents from paper documents. For electronic documents, the advantage is the generation of a **virtual barcode**: it is a specific barcode that does not need to be reproduced on a label because it is not necessary to materialize the invoice; it is also characterized by a code formed by IDSDI + position of the invoice in XML.

For paper documents, nothing changes, that is, you will continue to have to print the label to be affixed to the hard copy of the document.

In order to take advantage of this automation, it is necessary to have installed the Passive Document Interface and SMIFPE package available in different versions on the Research Center website <https://centroricerche.sanmarcoweb.com/csv/> in the download/management/V800/other area, or to have the 1701 NSR03 version of JGalileo.

If you have not installed the mentioned package or if you do not have the JGalileo 1701 NSR03 version, the automatic recognition of electronic and paper documents fails, so for both types of documents it will be necessary to print the label that must be affixed to the hard copy of the invoice received.

Attention, starting with the JGalileo 1701 NSR04 version, it is possible to choose to disable the automatic creation of the virtual barcode by deselecting the Virtual Barcode ***Generation flag for electronic invoices in ABP 65***.

[\[edit\]](#) Unifying PDF layout between XC and FPE

It is possible to activate in **Fiscality** the generation of the PDF document with the same layout as the PDF generated by Discovery Xchange, in the Passive Electronic Invoicing Preferences. The choice has an impact on the functions **Create PDF Document**, **Create Cumulative PDF Document** and **Assign Accounting Details**, specifically the related action of *creating the PDF image of the document for the purpose of the Galileo* documentary.

For more information, refer to the appropriate paragraph.

[\[edit\]](#) Assign details by short document number

The Assign Details by Short Document Number function is present in the Preferences in the Service Settings. Addressed to companies using FPE with versions of Galileo JV9, it allows you to assign the accounting details of the registrations made before the activation of the form itself, allowing the association even if the extended document number does not exactly match the XML document number. Specifically, the assignment is carried out first with the same extended document number, if not found, we continue on the comment on line 1 with the same NRDOC, and finally by linking the short document number (thus simulating the behavior of FPE when connected to ERP with versions V8 or earlier). It should be noted that the function can be executed only once when the SMIFPE module is started, and then the button is disabled. If no document is processed during the execution, the function key will remain enabled and therefore the function will be executable later. For companies using FPE with versions of Galileo V8 or earlier, the possible execution of

the function will obtain a result mirrored to the execution of the function assigns accounting details present in the activity sequence (perspective management of electronic invoices received).

[\[edit\]](#) Technical details

We provide the list of files used by the module

- FTXCA00F: Phase Progress Reference
- FTXCB00F: DDT bubble data
- FTXCD00F: Receiving Data
- FTXCF00F: Electronic invoice body
- FTXCG00F: Linked Invoice Data
- FTXCI00F: Electronic Invoice Header Data
- FTXCJ00F: Line detail - other data
- FTXCK00F: Comments tested
- FTXCL00F: Item line detail
- FTXCM00F: Payment Detail
- FTXCO00F: Order Reference
- FTXCQ00F: VAT Summary
- FTXCR00F: Item line detail
- FTXCS00F: Overhead discount per line
- FTXCT00F: Contract Data
- FTXCU00F: Electronic invoice attachments
- FTXCV00F: Social Security Fund Data
- FTXCY00F: Electronic Invoice Withholding Data
- FTXCZ00F: Convention Data
- FTXCTE0F: Supplier memory
- FTPSET55F: preferences

[\[edit\]](#) F.A.Q

Q. For 2018 invoices and self-invoices received, is it possible to avoid sending them for storage through Discovery XChange?

A. Yes, simply select the documents in question and use the “Set 'Do Not Keep'” function in the pop-up menu. Subsequently, when the accounting details are transferred, the document will be marked in XC as “NOT STORABLE”. In the same menu, there is the possibility to delete this flag (if it has not yet been transferred) through the “Delete 'do not store'” function, which will return the documents to their state of preservation. </

Q. If when transferring the accounting details to Discovery XChange, a document is “Not transferable” for “Outcome not changeable” how can I resolve it?

A. If the document has accounting details, first run the 'Delete accounting details' pop-up function and then use the 'Manual registration in Discovery Xchange' function. If, on the other hand, the document has been marked as from 'Do Not Store', first execute the function in the 'Delete 'Do Not Store' pop-up and then use the function 'Manual registration in Discovery XChange'. Subsequently, when the accounting details are transferred, these documents will be excluded from the transfer. It should be noted that this situation can only occur if the user has incorrectly set “Do not log” in Discovery XC even though they have Fiscality. If you have the module relating to passive electronic invoicing, the status of Non-Conservability must be set in Fiscality.

Q. If several documents have been registered directly in Discovery XC by assigning the same protocol to them (e.g. to manage summary documents), how can I identify them in Fiscality?

A. Select the documents in question and use the function 'Manual registration in Discovery XChange'. Subsequently, when transferring the accounting details to Discovery Xc, these documents will obviously be excluded from the transfer.

Q. What is the correct use of DiscoveryXC and Passive Electronic Invoicing in the event of a merger or by incorporation? To give an example, a customer informs that they will shortly carry out a merger by

incorporation. It is reported that the merger will take effect from the DD/MM. The customer asks how to behave for the invoices that, after the effective date of the DD/MM merger, will certainly still be registered and received by the merged company, but as a result of the merger to which the acquiring company belongs. It is also highlighted how the tax drawer after the merger groups both VAT numbers.

A. Given that both companies have access to DiscoveryXC with their VAT number to send and receive invoices. Both companies have the Passive Electronic Invoicing Module (SMIFPE), each linked to their Discovery XChange account. There are no problems with the active cycle as the incorporated company will issue and send invoices only until the effective date.

After the merger, it is possible that invoices will arrive that are not recorded in the corporation. These invoices must be downloaded manually from the tax drawer and uploaded to the developer's Discovery XChange through the Upload Manuale function (button + invoices received section). The invoices (even if with a different VAT number) will then enter the developer's Discovery XChange and can be managed in Fiscality for passive electronic invoicing and in Galileo/Galileo for their accounting (SMIFCX). The invoices of the incorporated, but registered with the incorporating party, must have the following treatment in the passive electronic invoicing (SMIFPE) of the incorporated company:

- they will not be registered because they will be registered in the incorporating
- will be marked with the attribute “manual registration in Discoveri XC” assigned through the special Fiscality function
- In Discovery XChange of the embedded they will not be logged and therefore will not be kept.

As far as management is concerned, on the other hand, there are no special indications, as the invoices uploaded manually will be regularly recorded and, once the protocols have been passed, they will be stored.

The two Discovery XChange environments of the embedded and the embedding will remain separate, as will the storage archives.

ATTENTION: it is necessary to maintain the alignment of the Galileo/JGalileo environments (company VAT number in ABPFIS) with the corresponding VAT number in Discovery XChange. If this requirement is not met, there will be mixed download anomalies in multiple environments. It is therefore suggested not to change the VAT in Galileo/JGalileo.

Q. My tax advisor says that I can use the TD16, TD17, TD18, TD19 and TD20 document types and that way I don't have to do an esterometer. I don't see these document types in the Fiscality Customer Document Type extension. How can I manage them?

A. First of all, it should be clarified that these are document types referring to purchases, so active electronic invoicing does not manage them correctly. More generally, the TD16, TD17, TD18, TD19 and TD20 document types are currently not managed by Fiscality. We are analyzing the clarifications provided by the Revenue Agency with the Guide to the compilation of electronic invoices to develop a procedure within Fiscality that allows managing these types of documents. For the integration of national reverse charge invoices, TD16 is still tax-accepted and the method of integrating invoices used by Fiscality_electronic_passive [invoicing, to which reference is made, is still tax-accepted and to be considered correct](#). As for the TD17, TD18, TD19 document types, we invite you to use the esterometer again: the Fiscality procedure is already integrated with the management system and requires minimal intervention. As soon as we have completed the integration analysis of these documents into Fiscality, we will proceed with the development of the new procedure. Please note that, at least for 2021, sending the documents mentioned above is not mandatory.

Q. What should I indicate in the settings of the passive document if my accounting does not involve its management?

A. The activation date of the documentary is released as default in blank. For customers who do not have the management of the document linked to passive invoices, it is necessary to remove the “Activation” flag in

the “Galileo Documentary” section in Tools - Preferences - Passive Electronic Invoicing - Service Settings - Document Management. If this flag is disabled, no warning message will be issued if a connection is unable to be connected.

Q: I received an electronic invoice from Amazon with a Luxembourg VAT number, I have to register it in JGalileo with the reverse charge mechanism, but Fiscality does not recognize it as a reverse charge. What should I do?

A: The invoice must be registered in JGalileo/Galileo with the normal EEC automation, starting from the first non-VAT note. At the end of the procedure, the program will generate 2 VAT entries, one on the purchase register and one on the sales register. The invoice thus registered will be recognized by Fiscality FPE and the accounting details correctly linked. In the reverse charge invoice integration module, having used JGalileo/Galileo's automations, the invoice will be proposed as to be extracted.

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