**AI Ethics Framework Summary**

**Secondary School - Module 2 Portfolio Entry**

**Prepared by**: *Maria-Antònia Guardiola*  
**Date**: 01 August 2025

**Purpose**

This ethics framework is designed to guide the ethical use of AI systems within our school, ensuring fairness, transparency and accountability in all AI-supported educational processes. It aligns with legal obligations (EU AI Act, GDPR, DSA) and the moral responsibility we hold in working with children and young people.

**Core Principles and Implementation Examples**

| **Ethical Principle** | **Definition** | **Implementation Example** |
| --- | --- | --- |
| **Fairness** | Ensuring that AI systems do not discriminate or create bias | AI detectors must be reviewed by staff to prevent unfair grading based on flawed outputs |
| **Transparency** | Clear communication about how AI systems work and how decisions are made | Inform students and parents when AI is used (e.g. Turnitin, Gemini) and how it's reviewed |
| **Accountability** | Clear human oversight and responsibility for AI decisions | All AI tools must have an assigned lead user and oversight documented |
| **Privacy** | Respecting student data and ensuring lawful processing | Only school-managed tools with GDPR-compliant settings are approved |
| **Human Oversight** | AI must not make decisions without human review, especially in high-stakes cases | Admissions, grading or disciplinary recommendations must always include a human review |
| **Safety** | Ensuring tools do not harm or expose users to risk | Prohibit AI tools with emotion detection, facial recognition or profiling |
| **Inclusiveness** | AI must be accessible to all learners, including those with special needs | Preference given to AI platforms that support multiple languages and assistive tech |

**Framework Goals**

* Build trust among staff, students, and families
* Embed AI ethics in staff training, tool selection, and curriculum design
* Ensure all AI-related decisions can be explained and defended
* Prevent harm, especially to vulnerable learners
* Create a school culture of digital responsibility and informed innovation

**Oversight and Review**

* Ethics principles are embedded in the AI Governance Policy
* The AI Oversight Committee ensures alignment and handles ethics-related concerns
* This framework will be reviewed annually and updated as technology and law evolve