

FACULTY ROOM PROPERTY INVENTORY

As of: 05/24/2025

DECORATION				
DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Chairs	Chairs-002	05/18/2025	9	Missing
	Chairs-003	05/18/2025	9	Placed
	chairs-r002	05/18/2025	9	Placed
Total Items in Category			27	

GADGET				
DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Remote	Remote-001	05/19/2025	8	Placed
tablet	tablet-001	05/19/2025	5	Missing
	tablet-002	05/19/2025	5	Defected
Mouse	Mouse-001	05/19/2025	12	Placed
camera	camera-001	05/20/2025	1	Missing
Total Items in Category			31	

SCHOOL SUPPLIES				
DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Bond Paper	Bond Paper-001	05/20/2025	5	Missing
	Bond Paper-002	05/20/2025	5	Available
	Bond Paper-003	05/20/2025	5	Available
	Bond Paper-004	05/20/2025	5	Available
	Bond Paper-005	05/20/2025	5	Available
Book	Book-001	05/21/2025	3	Available
	Book-002	05/21/2025	3	Available
	Book-003	05/21/2025	3	Available
Ballpen	Ballpen-001	05/21/2025	20	Available
	Ballpen-002	05/21/2025	20	Available
	Ballpen-003	05/21/2025	20	Available
	Ballpen-004	05/21/2025	20	Available
	Ballpen-005	05/21/2025	20	Available
	Ballpen-006	05/21/2025	20	Available
	Ballpen-007	05/21/2025	20	Available
	Ballpen-008	05/21/2025	20	Available

	Ballpen-009	05/21/2025	20	Available
	Ballpen-010	05/21/2025	20	Available
	Ballpen-011	05/21/2025	20	Available
	Ballpen-012	05/21/2025	20	Available
	Ballpen-013	05/21/2025	20	Available
	Ballpen-014	05/21/2025	20	Available
	Ballpen-015	05/21/2025	20	Available
	Ballpen-016	05/21/2025	20	Available
	Ballpen-017	05/21/2025	20	Available
	Ballpen-018	05/21/2025	20	Available
	Ballpen-019	05/21/2025	20	Available
	Ballpen-020	05/21/2025	20	Available
Total Items in Category			434	

SPORTS				
DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Basketball	Basketball-001	03/25/2025	5	Missing
Soccerball	Soccer-001	03/26/2025	3	Missing
Total Items in Category			8	

STATIONERY ITEMS				
DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Aircon	Aircon-001	03/25/2025	2	Defected
Total Items in Category			2	

GRAND TOTAL

502

PREPARED BY:

MRS. LEAH Y. BAJE

PROPERTY CUSTODIAN

