

FACULTY ROOM PROPERTY INVENTORY

As of: 05/20/2025

| GADGET | | | | |
|-------------------------|--------------|-------------|-----|-----------|
| DESCRIPTION | PROPERTY NO. | DATE ISSUED | QTY | STATUS |
| Remote | Remote-001 | 05/19/2025 | 8 | Available |
| tablet | tablet-001 | 05/19/2025 | 5 | Missing |
| | tablet-002 | 05/19/2025 | 5 | Defected |
| camera | camera-001 | 05/20/2025 | 1 | Missing |
| Total Items in Category | | | 19 | |

| SPORTS | | | | |
|-------------------------|----------------|-------------|-----|---------|
| DESCRIPTION | PROPERTY NO. | DATE ISSUED | QTY | STATUS |
| Basketball | Basketball-001 | 03/25/2025 | 5 | Missing |
| Soccerball | Soccer-001 | 03/26/2025 | 3 | Missing |
| Total Items in Category | | | 8 | |

| STATIONERY ITEMS | | | | |
|-------------------------|--------------|-------------|-----|----------|
| DESCRIPTION | PROPERTY NO. | DATE ISSUED | QTY | STATUS |
| Chairs | Chairs-002 | 05/18/2025 | 7 | Missing |
| Aircon | Aircon-001 | 03/25/2025 | 2 | Defected |
| Total Items in Category | | | 9 | |

GRAND TOTAL 36

PREPARED BY:

MRS. LEAH Y. BAJE

PROPERTY CUSTODIAN

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