

FACULTY ROOM PROPERTY INVENTORY

As of: 05/21/2025

DECORATION

DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Chairs	Chairs-002	05/18/2025	9	Placed
	Chairs-003	05/18/2025	9	Placed
	chairs-r002	05/18/2025	9	Placed
Total Items in Category			27	

GADGET

DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Remote	Remote-001	05/19/2025	8	Placed
tablet	tablet-001	05/19/2025	5	Missing
	tablet-002	05/19/2025	5	Defected
camera	camera-001	05/20/2025	1	Missing
Total Items in Category			19	

SCHOOL SUPPLIES

DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Bond Paper	Bond Paper-001	05/20/2025	5	Missing
	Bond Paper-002	05/20/2025	5	Available
	Bond Paper-003	05/20/2025	5	Available
	Bond Paper-004	05/20/2025	5	Available
	Bond Paper-005	05/20/2025	5	Available
Total Items in Category			25	

SPORTS

DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Basketball	Basketball-001	03/25/2025	5	Missing
Soccerball	Soccer-001	03/26/2025	3	Missing
Total Items in Category			8	

STATIONERY ITEMS

DESCRIPTION	PROPERTY NO.	DATE ISSUED	QTY	STATUS
Aircon	Aircon-001	03/25/2025	2	Defected
Total Items in Category			2	

GRAND TOTAL

81

PREPARED BY:

MRS. LEAH Y. BAJE

PROPERTY CUSTODIAN

Report generated on 05/21/2025 04:14:56 AM

