

OBJECTIVE

I'm looking to use my skills in tech, leadership, and team management as an Information Systems Technician in the Canadian Armed Forces. I believe in working for more than just money - I aim for personal achievement and making a difference

EDUCATION

Computer Information Technology
(Completed in 2024)
Diploma in Management and Accounting Technologies
(Completed in 1997)

SKILLS

- **Planning and Scheduling:** Proven skills in project planning, improving efficiency up to 80%
- **Team Leadership:** Developed leadership abilities in the army, led teams with up to 30 people
- **Language Skills:** Fluent in English, Portuguese, Spanish, and French
- **Technical Skills:** Proficient in C++, C#, Java, and PHP
- **First Aid:** Certified in Advanced First Aid
- **Customer Service/Sales:** Over 15 years in customer service roles, maintaining 96% customer satisfaction rate

CONTACT

- AntonioMendes@leth
- (212) 555-0155
- Manhattan, NY 76543

Antonio Mendes

INFORMATION SYSTEMS TECHNICIAN

EXPERIENCE

Portuguese Army, 1997-2003

Served as a Special Forces Sniper, awarded multiple commendations for service excellence

Protecna, Spain, 2005-2010

Managed sales and teams, resulting in an 80% increase in company revenue

Johnson Controls, 2015-2021

Spearheaded design and quotes for fire sprinkler systems, achieving a 20% cost reduction in projects

Social Life & Personal Achievements

Charitable Initiatives: Founded and managed a charity for 12 years, impacting hundreds of families. Fund raising campaigns for UrAmazing Kids in Lethbridge

Athletic Competency: Martial arts: Taekwondo, Hapkido, MMA. Former professional soccer player.

Technical & Financial Skills

Basic financial management & accounting

Expert in networking

Proficient in database management

Completed college design & analysis projects

ANTONIO MENDES

[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Today's Date]

[Hiring Manager's Name]
Canadian Armed Forces

Antonio Mendes

INFORMATION SYSTEMS TECHNICIAN

Hello,

When I came across the job opening for the Information Systems Technician position, I knew right away that this role was the perfect match for me. I'm not just chasing a paycheck; I'm driven by personal accomplishments and making a meaningful impact.

I bring a unique mix of skills to the table. My time in the Portuguese Army as a Special Forces Sniper gave me discipline and leadership skills that I've applied throughout my career. This military experience includes leading specialized teams and earning multiple commendations for excellence in service.

In the civilian world, I've shown the same commitment to excellence. At Johnson Controls, I managed to achieve a 20% cost reduction in projects I was involved in. While at Protecna in Spain, I led my teams to an 80% increase in company revenue. Both experiences taught me a lot about planning, organizing, and execution, skills that are highly transferable to the Information Systems Technician role.

In terms of education, I've completed my diploma in Computer Information Technology in 2023. This course sharpened my tech skills, making me proficient in:

- C++
- C#
- PHP
- SQL
- Java
- Algorithms & Problem Solving

But it's not all about work for me. I ran a charity for 12 years, helping hundreds of families. This has given me a broader perspective on the kind of impact one individual can have when aligned with a strong team and mission, something I aim to continue in the Canadian Armed Forces.

I am excited about the opportunity to contribute my blend of skills and experience to your esteemed organization. Thank you for considering my application. I'm looking forward to discussing my application with you in person.

Best regards,
Antonio Mendes



 Sign in



Information Systems Technician

[Canadian Armed Forces](#) ★★★★★ 2,624 reviews

Alberta

Full-time

[Canadian Armed Forces](#)



★★★★★ 2,624 reviews

[Read what people are saying about working here.](#)

Job details

Here's how the job details align with your job preferences.
Manage job preferences anytime in your [profile](#).



Job type

Full-time

Opportunity

Are you a master of computer networks? Would you like to become one? Information Systems Technicians in the Canadian Armed Forces (CAF) are experts in Information Technologies (IT) who deploy, establish, administer and maintain multi-platform networking computer environments and a variety of data and voice networks.

Overview

Information Systems Technicians serve as part of a larger team that provides the CAF with communications and information services throughout Canada and around the world. They handle equipment such as:

- Wired and wireless communications and information systems
- Fibre optic and copper wire broadband technology
- Voice and data network equipment and servers

To be eligible to apply to the CAF, you must:

- Be a Canadian citizen or permanent resident living in Canada;
- Be at least 18 years old (17 years old with parental consent), except:
- For the paid education programs you may be 16 years old (with parental consent);
- For the Primary Reserve you may be 16 years old (with parental consent) and must be enrolled as a full-time student;
- Have completed at least Grade 10 or Secondaire IV in Quebec (some jobs need higher levels of education).

Work Environment

Information Systems Technicians experience the unique adventures and challenges that come with working outdoors, in military vehicles and in server rooms. They work across the country and around the world wherever the CAF has a footprint.

Basic Military Qualification

The first stage of training is the Basic Military Qualification course, or Basic Training, held at the Canadian Forces Leadership and Recruit School in Saint-Jean-sur-Richelieu, Québec, or through various training establishments across Canada from Esquimalt, British Columbia, to Halifax, Nova Scotia. This training provides the basic core skills and knowledge common to all trades. One main goal of this course is to ensure all recruits maintain the CAF physical fitness standard; as a result, the training is physically demanding but achievable.

After Basic Training, Army recruits go to a military training centre for the Basic Military Qualification – Land Course for approximately one month, which covers the following topics:

- Army Physical Fitness
- Dismounted Offensive and Defensive Operations
- Reconnaissance Patrolling
- Individual Field Craft

Information Systems Technician Training

Information Systems Technicians attend the Canadian Forces School of Communication and Electronics in Kingston, Ontario. Training takes approximately 12 months and includes:

- Computer Systems Theory
- Information Systems Security
- Installation and Operation of Information Systems
- Maintenance and Operation of Power Generating Systems
- Information Systems Maintenance and Repair Techniques
- Installation and Maintenance of Fibre Optic and Copper Wire Systems
- Advanced Routing and Switching
- Server Administration

Available Specialty Training

Information Systems Technicians may have the opportunity to develop specialized skills through formal military and civilian courses and on-the-job training for topics like:

- Cryptographic Equipment Operation and Maintenance
- Advanced Server Management
- Advanced Switch and Router Configuration and Maintenance
- Software and Firmware Operations and Maintenance
- Computer Network Security

Available Advanced Training

As they progress in their career, Information Systems Technicians who demonstrate the required ability and potential may be offered advanced training. Available courses include:

- Data Network Designer
- Leadership courses
- Life Cycle Materiel Manager
- Army Tactical Network

Direct Entry Officer Plan

No previous work experience or career related skills are required. CAF recruiters can help you decide if your personal interests and attributes match the criteria for this occupation.

The minimum required education to apply for this occupation is the completion of the provincial requirements for Grade 10 or Secondary 4 in Quebec, including Grade 10 Academic Math and Grade 10 Science.

Foreign education may be accepted.

Join the CAF

To learn more about becoming an Information Systems Technician, visit www.forces.ca, talk to a recruiter at a centre near you or call 1-800-856-8488.

Explore over 100 different career opportunities at www.forces.ca/en/careers.

Job Type: Full-time