Employee Name:

Alex Cash

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday		6	Presentations: finished work for tender presentation	6
Tuesday				
Wednesday	3			3
Thursday		. 2	S/W Imp.: working towards audio handler by exploring javaFX	2
Friday	1	3	Meeting regarding contracts S/W Imp.: time spend getting to grips with javaFX	4
Saturday		4	S/W Imp.: Worked from home getting used to video and image handling	4
Sunday		2	S/W Imp.: Worked towards audio handler	2

Total 4 Hours:	17	21

Employee Signature:

Employee Name:

Calum Armstrong

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeding Hours	Working Hours	Justification	Total Hours
Monday		3.75	Presentations: preperation	3.75
Tuesday				
Wednesday	3	4.25	Admin.: Drafting contracts	7.25
Thursday		2	Admin.: Contracts	2
Friday				
Saturday				
Sunday		6	Admin.: Contracts	6
Total			·	

Total 3	16		19

Employee Signature:

Employee Name:

Daniel Berhe

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday		1	S/W Imp.: Worked on Image Handler	1
Wednesday	3	2	S/W Imp.: Added more code to Image Handler	5
Thursday		2	S/W Imp.: Code and Testing	2
Friday			•	
Saturday				
Sunday		4	S/W Imp.: Added drag and drop functionality (wasn't needed for the handler but will be used later)	4

Total 3 9		12
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Employee Signature:

Employee Name:

Sam Hall

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
			Presentations: Prep	
Monday	· · · · · · · · · · · · · · · · · · ·	4		4 .
Tuesday				
Wednesday	3		·	3
Thursday		2	UX.: GUI coding	2
Friday				
Saturday	•			
Sunday			·	

Total 3	6	9

Employee Signature:

Employee Name:

Alistair Jewers

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday		4	Presentations: Rehearsal and Prep	4
Tuesday		2	S/W Imp.: Runtime data	2
Wednesday	3	2	S/W Imp.: Runtime data	5
Thursday		4	S/W Imp.: Lab preperation	4
Friday	1	2	S/W Imp.: Runtime data and LearnEasy back-end	3
Saturday		2	S/W Imp.: Runtime data and LearnEasy back-end	2
Sunday	·	2	S/W Imp.: Runtime data and LearnEasy back-end	2

Hours: 4 10 10 22	Total 4 18	2	2
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Employee Signature:

Employee Name:

Penny Nicole

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday		0.5	Presentations: Tender Presentation	0.5
Tuesday				
Wednesday	3	1	Finance: 1 st Finance report	4
Thursday		4	Finance: 1 st Finance report	4
Friday		2	Finance: 1 st Finance report	2
Saturday	•			
Sunday	·			
Total	3	7.5		10.5

Employee Signature:

Employee Name:

Emmanuel Olutayo

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday		4	Presentations: Tender Presentation	4
Tuesday		2	Finance: Spreadsheet preparation for Friday submition	2
Wednesday	3			3
Thursday		6	Finance: Writing report and structuring the financial review document	6
Friday		3	Finance: Getting the financial review document ready for submission	3
Saturday				
Sunday				,

Total Hours:	3	15	18

Employee Signature:

Employee Name:

Sam Raeburn

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeding Hours	Working Hours	Justification	Total Hours
Monday		5	Presentations: Tender Presentation	5
Tuesday				
Wednesday	3			3
Thursday		3	Testing: Began testing the XML Parser	3 .
Friday		1	Testing: Testing	1
Saturday				
Sunday				

Total 12			
Hours:	Total 3	9	12

Employee Signature:

Employee Name:

Jake Ransom

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeding Hours	Working Hours	Justification	Total Hours
Monday	M	5	Presentations: Tender Presentation preperation	5
Tuesday	4			
Wednesday	3			3:
Thursday		2	S/W Imp.: Working lab session	2
Friday				
Saturday		2	S/W Imp.: javaFX layout research	2
Sunday		1	Marketing: Teacher marketing research	1

Total 3	10	13	
Hours:	, ,		

Employee Signature:

Employee Name:

Lewis Thresh

Hourly Rate:

£12.50

Week Commencing:

16th February 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday		5	Presentations: Tender Presentation preperation	5
Tuesday				
Wednesday	3			3
Thursday		2	UX: Worked on GUI with Sam Hall	2
Friday				
Saturday				
Sunday				
Total	1			

Total 3	7	10

Employee Signature:

Secretary Signature:

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