## **Weekly Financial Review**

Week Starting: 23<sup>rd</sup> February 2015 Reviewed by:

£	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Opening Bank Balance	-12804.40	-13116.21	-13396.78	-13902.34	-14445.40	-14663.46	-14937.78
Income (eg. loan, contracts)	0.00	1500.00	0.00	0.00	0.00	0.00	0.00
Salaries	200.00	168.75	393.75	431.25	106.25	162.5	112.50
Cost of Utilities	7.14	7.15	7.14	7.14	7.14	7.15	7.14
Rent	90.38	90.39	90.38	90.39	90.38	90.39	90.38
Cost of IT infrastructure	14.29	14.28	14.29	14.28	14.29	14.28	14.29
Interest on loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other expenditures (eg. contracts)	0.00	1500.00	0.00	0.00	0.00	0.00	0.00
Closing Bank Balance	-13116.21	-13396.78	-13902.34	-14445.40	-14663.46	-14937.78	-15162.09

(Note: the Weekly Financial Review is kept for financial analysis ONLY and is not an official bank statement: for example, salaries are paid for the whole week the week <u>after</u> they are noted in the Weekly Financial Review, and "Bank Balance" does <u>not</u> refer to the actual bank balance. Please refer to the Financial Reports or Financial Performance Review and Profit and Loss Statement for the actual bank balance.)

**Assistant Financial Manager Signature:** 

**Documents Manager Signature:**