

Timesheet

Employee Name: Alexander Cash

Hourly Rate: £12.50

Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday		0.25	Management: Organising meeting and communicating with team	0.25
Friday				
Saturday				
Sunday		0.75	Management: Organising meetings and chasing up work from 1 team member	0.75
Total Hours:		1		1

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Calum Armstrong

Hourly Rate: £12.50

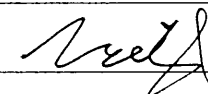
Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday		3	Presentations: Sales presentation planning	3
Saturday				
Sunday		6	Admin: Minutes collation	6
Total Hours:		9		9

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Daniel Berhe

Hourly Rate: £12.50

Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Total Hours:				0
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Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Sam Hall

Hourly Rate: £12.50

Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday		2	UX: Small changes to icon colouring	2
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Total Hours:		2		2
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Employee Signature:



Secretary Signature:



Timesheet

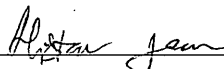
Employee Name: Ali Jewers

Hourly Rate: £12.50

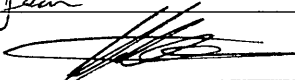
Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday		3	S/W Imp.	3
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Total Hours:		3		3

Employee Signature:



Secretary Signature:



Timesheet

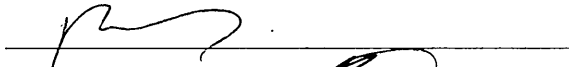
Employee Name: Penny Nicole

Hourly Rate: £12.50

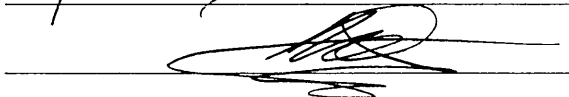
Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Total Hours:				0

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Emmanuel Olutayo

Hourly Rate: £12.50

Week Commencing: 11th May 2015

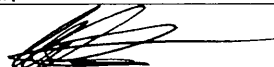
Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Total Hours:				0
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Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Samuel Raeburn


Hourly Rate: £12.50

Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Total Hours:				0

Employee Signature: _____

Secretary Signature: _____



Timesheet

Employee Name: Jake Ransom

Hourly Rate: £12.50

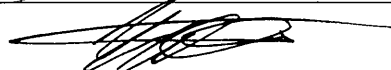
Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday		2	Marketing: Queried companies on price plans, investigate more competing companies, survey adjustment	2
Friday				
Saturday				
Sunday				

Total Hours:		2		2
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Employee Signature:

Secretary Signature:

Timesheet

Employee Name: Lewis Thresh

Hourly Rate: £12.50

Week Commencing: 11th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday		3	Presentations (1h): Presentation planning Marketing (2h): Marketing	3
Saturday				
Sunday		6	S/W Imp. (5h): TE GUI (buttons) Presentations (1h): Presentation preparation	6
Total Hours:		9		9

Employee Signature: _____

Secretary Signature: _____

