



Working Hours

Working Hours Summary Document

Document Control

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Working Hours Summary

Description

This document summarises the hours worked by each member and the number of meetings missed. This is to go with the '**Payroll Spreadsheet**' to simply summarise important figures. This is to aid the assessment of employee's contribution to the project alongside impressions from the '**Individual Contribution**' reports.

Working Hours & Meetings

Order: Most hours

Employee	Meetings missed	Hours Worked
Alistair Jewers	0	271
Calum Armstrong	3	206.25
Lewis Thresh	1	199.75
Samuel Hall	4	180.5
Samuel Raeburn	1	167.5
Jack Ransom	11	155.5
Alex Cash	0	155
Daniel Berhe	2	151
Emmanuel Olutayo	2	104
Penelope Nicole	1	83

Order: Meetings Missed

Employee	Meetings missed	Hours Worked
Alex Cash	0	155
Alistair Jewers	0	271
Lewis Thresh	1	199.75
Samuel Raeburn	1	167.5
Penelope Nicole	1	83
Daniel Berhe	2	151
Emmanuel Olutayo	2	104
Calum Armstrong	3	206.25
Samuel Hall	4	180.5
Jack Ransom	11	155.5