

Timesheet

Employee Name: Alex Cash

Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5			0.5
Tuesday				
Wednesday				
Thursday		0.25	Management: Meeting organisation and emailing on behalf of the team	0.25
Friday	1			1
Saturday				
Sunday		0.25	Management: Organizing meetings	0.25
Total Hours:	1.5	0.5		2

Employee Signature:



Secretary Signature:



Timesheet


Employee Name: Calum Armstrong

Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5			1.5
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				
Total Hours:	1.5			1.5

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Daniel Berhe

Hourly Rate: £12.50


Week Commencing: 04th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				
Total Hours:	1			1

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Sam Hall


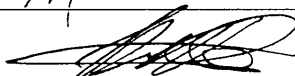
Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				
Total Hours:	1			1

Employee Signature:

Secretary Signature:

Timesheet

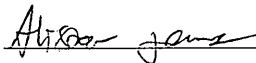
Employee Name: Alistair Jewers

Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5			0.5
Tuesday		2	S/W Imp.: Editor	2
Wednesday		2	S/W Imp.: Editor	2
Thursday		2	S/W Imp.: Editor	2
Friday	1			1
Saturday				
Sunday				
Total Hours:	1.5	6		7.5

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Penny Nicole

Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5	1	Finance: Financial Report 3	1.5
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				
Total Hours:	1.5	1		2.5

Employee Signature: _____

Secretary Signature: _____

Timesheet

Employee Name: Emmanuel Olutayo

Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5			0.5
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				
Total Hours:	1.5			1.5

Employee Signature:

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Secretary Signature:

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Timesheet

Employee Name: Samuel Raeburn

Hourly Rate: £12.50

Week Commencing: 4th May 2015

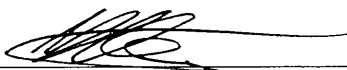
Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5			0.5
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				

Total Hours:	1.5			1.5
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Employee Signature:



Secretary Signature:



Timesheet


Employee Name: Jake Ransom

Hourly Rate: £12.50

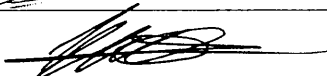
Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday				
Tuesday				
Wednesday				
Thursday				
Friday	1		Marketing: Report research	1
Saturday				
Sunday				
Total Hours:	1			1

Employee Signature:



Secretary Signature:



Timesheet

Employee Name: Lewis Thresh

Hourly Rate: £12.50

Week Commencing: 4th May 2015

Day of Week	Meeting Hours	Working Hours	Justification	Total Hours
Monday	0.5			0.5
Tuesday				
Wednesday				
Thursday				
Friday	1			1
Saturday				
Sunday				
Total Hours:	1.5			1.5

Employee Signature:



Secretary Signature:

