

## Contact

Phone 8610550950  
Email bharathidd95@gmail.com  
Address No. 1 T K Mudali street, Choolai,  
Chennai - 600112

## Education

06/2017-03/2020  
B.sc, Physics  
Chevalier T.Thomas Elizabeth  
College for Women  
With 80% , Chennai

06/2016-03/2017  
H.S.C, Seventh-Day Adventist  
Matriculation Higher Secondary  
School  
With 67%

06/2014-03/2015  
S.S.L.C, Seventh-Day Adventist  
Matriculation Higher Secondary  
School  
With 78.8%

## Expertise

Problem Solving  
Customer Service  
Time Management  
Microsoft Office  
Communication

## Language

English  
Tamil

## Hobbies

Cooking  
Social works

# Divyabharathi KPS

## Junior Business Analyst

I am Having the experience of 18th month of business Development (Junior Business Analyst) as Hr Recruiter , front office executive ,Interview Coordinator. Experiences Supporting operations in diverse environments. Reliable Expert in Eagle-Tech IT Solutions.

## Experience

- 07/2022-02/2024  
Eagle-Tech IT Solutions, Chennai  
Junior Business Analyst
  - Manage Supporting administrative staff, Coordinating the Interview process completely and filtering the Profile.
  - Sourcing the Portals where's portals Shine.com, LinkedIn, Justdial and Mail. Screening the profile through calls and directly.
  - Distributing Outbounds and Inbounds calls. Taking care of Documents (file, Invoice, Database )
- 07/2021-01/2022  
SBL IT Solutions, Chennai  
Executive-Sales & Operations
  - Sourcing the Portals where's portals Shine.com, LinkedIn, Justdial and Mail. Screening the profile through calls and directly.
  - Distributing Outbounds and Inbounds calls. Taking care of Documents (file, Invoice, Database )

## Achievement

- Employee of the Month  
Eagle-Tech IT Solutions  
( Jan, March 2023 )
- Star Performer of the year  
Eagle-Tech IT Solutions  
(June 2023 )

## Reference

Lokeshwaran M  
Manager, Eagle-Tech IT Solutions  
Phone: 9092497999  
Email : lokesh@eagletechitsolution.com

Signature