

Sanjai Thangaraj

✉ sanjaythangaraj53@gmail.com

☎ 7010740307

📍 21/34,Varadharajapuram teynampet chennai_600018

in <https://linkedin.com/in/sanjai-thangaraj-4969a0295>

Profile

Recent graduate in B.Com general additionally with certification in Software Testing and MS Office Automation and I could highlight My skills in financial analysis, data interpretation, and proficiency in accounting software. Mentioning a strong understanding of business principles, attention to detail, and effective communication can make my profile stand out and emphasize any relevant internships or projects that demonstrate practical application with my academic knowledge.

Education

2017/06 – 2018/03 Chennai, India	Secondary school <i>M.C.T.M. Chidambaram Chettyar International School</i>
2019/06 – 2020/03 Chennai, India	High school <i>M.C.T.M. Chidambaram Chettyar International School</i>
2020/03 – 2023/05 Chennai, India	B.Com General <i>SRM institute of science and technology</i>

Certifications

Software Testing

Manual Testing	Automation Testing
Selenium	API Testing

MS Office Automation

MS Word	MS Excel
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Soft Skills

- **Communication Skills:** Effective communication is crucial for work and collaborate with team members. Highlight your ability to communicate clearly and concisely, both in written and verbal forms.
- **Teamwork:** Collaborative effort. Highlight your ability to work effectively as part of a team.
- **Problem-solving:** To analyzing issues, identifying solutions, and implementing effective strategies to overcome challenges.
- **Time Management:** Efficiently organized tasks, met deadlines, and prioritized responsibilities. and ability to work effectively in a structured and timely manner.
- **Business Process:** Analyzing workflows, identifying inefficiencies, and implementing improvements to enhance overall operational efficiency and productivity.

Declaration

I hereby declare that all the information provided in this resume is true and accurate to the best of my knowledge.

Date :
Chennai

Sanjai Thangaraj