

June 8, 2018

Dear Sir/Madam,

I am Christopher Jan E. Riños, an incoming fourth year student of University of the Philippines Visayas Tacloban College pursuing B.S. Computer Science. As part of our curriculum, we are required to look for an internship position where we can render at least 200 hours of service. When I discovered that your company was open for internship positions, I was excited by the chance to be able to align my skills with such an opportunity.

I believe that I am a suitable candidate for this position because of the knowledge that I possess in the field of Computer Science. My curriculum included courses such as Fundamental Programming, Object-oriented Programming, Database Management and File Systems, Operating Systems, Basics of Software Engineering, Design and Analysis of Algorithms, and Networking. My coursework as a computer science student at my university has exposed me to an extensive set of programming experiences.

I am aware that I still have a lot to learn but I am more than willing to take advice and guidance from people with much better experience than I do and apply them to my work. I can easily adapt to a new working environment and perform assigned tasks as soon as possible. I consider learning as a life-long process and it takes more than just intelligence to become successful, because accomplishment entails hard work and perseverance and I am eager to step out of my comfort zone to achieve that.

I am confident that my background and knowledge regarding Computer Science along with my enthusiastic attitude towards learning and success will greatly benefit your organization and add immediate value to your company.

I have enclosed my resume and TCG (True Copy of Grades) and will be looking forward to hearing from you. Should you have any questions, please feel free to contact me. Thank you for your time and attention.

If you have any additional inquiries, here are the references you can talk to regarding things about me:

Mr. Victor M. Romero
Computer Science Adviser
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Mr. Ryan Rey M. Daga
Computer Science Professor
rrmdaga@gmail.com

Sincerely yours,
Christopher Jan E. Riños