

[Your Company Slogan]

INVOICE

INVOICE No [100]
DATE: 9 October, 2011

Delivery Address:
[Name]
[Company]
[Address]
[Town, County Postal Code]
[Phone]

SALESPERSON	P.O. NUMBER	SENT DATE	SENT VIA	F.O.B. POINT	TERMS
					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
		SUBTOTAL	
		SALES TAX	
		P&P	
		TOTAL DUE	

THANK YOU FOR YOUR BUSINESS!