Torrey Davie

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EDUCATION

University of Missouri – Columbia   May 2023
Bachelor of General Studies
  Emphasis Areas: Information Technology, Business, Psychology

CERTIFICATIONS

Information Systems and Technology Certificate (University of Missouri – Columbia)   May 2023
Media Technology Design Certificate (University of Missouri – Columbia)   May 2023
Multicultural Studies Certificate (University of Missouri – Columbia)   May 2023

EMPLOYMENT EXPERIENCE

Enterprise Holdings   **St. Louis, Missouri**
  Field Technology Services: Business Analyst Intern   *June 2022 – August 2022*
  - Evaluated globally-located branch asset needs to effectively allocate resources
  - Compiled data on weekly asset acquisition and usage over time to maintain organization and to present to team
  - Demonstrated teamwork abilities in conceptualization process of a career hub iteration to increase company competence

Veterans United Home Loans   **Columbia, Missouri**
  Business Relations Management Team Intern   *September 2020 – May 2021*
  - Served as a liaison to best maximize efficient communication between the technology department and the rest of the company
  - Utilized software to organize, manage, and dispatch submitted issues from coworkers
  - Acquired new resources and strategies to promote efficient employee and client workflows

Lift For Life Academy   **St. Louis, Missouri**
  IT Tech Assistant   *June 2021 – August 2021*
  - Responded to IT related issues to resolve tickets from faculty around the campus
  - Coordinated internal E-Waste collection and logging, and connected with 3rd-party collection services regarding device repair and discarding
  - Oversaw district's "1:1 Chromebook Program" using technology management tools such as GoGaurdian Fleet and Google Admin to collect, maintain, and disperse devices to students

University of Missouri Division of IT   **Columbia, Missouri**
  Technical Response Team Support   *September 2020 – Present*
  - Respond to copious amounts of service ticket requests by communicating with technical dispatchers and clients to ensure quality technical support
  - Pickup and deliver technical equipment to desired locations throughout campus
  - Address security concerns by wiping and reimaging campus devices to ensure University security measures are upheld

Skills & Proficiencies

Google Workspace	Mac OS	Team Management & Leadership
Microsoft Office Suite	IT Support & Troubleshooting	Adobe Creative Suite