

# Fatoumata Ndiaye

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## SUMMARY

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- Aspiring Software Engineer with a solid educational background.
  - Proven ability to enhance productivity through effective management and support as a virtual assistant and former Sales Assistant.
  - Skilled in Microsoft Office, G-Suite, Canva, email and calendar management, and public speaking.
  - Strong communication skills, capable of forming working relationships quickly with a wide range of people.
  - Ambitious and enthusiastic, with a mature approach to life.
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## EDUCATIONAL BACKGROUND

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**AFRICAN LEADERSHIP UNIVERSITY**  
*Bachelor's Degree in Software Engineering*

**Kigali, RW**  
**Oct 2027**

**AMADOU MAHTAR MBOW**  
*School of Economics and Management*

**Senegal, Dakar**  
**Dec 2023**

**LYCEE D'EXCELLENCE MARIAMA BA**  
*Social and Human Sciences - Junior High School Exit & High School Diploma*

**Senegal, Dakar**  
**2015 - 2022**

## EXPÉRIENCE PROFESSIONNELLE

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**AGETIP – Dakar, SN**

**July 2025 - Nov. 2025**

*Application Developer Intern*

- Gained experience in hardware troubleshooting, server maintenance, and network maintenance.
- Collaborated with the team to integrate new features into ongoing projects, following Agile methodologies.
- Supported the implementation of security measures and database management practices.
- Recorded and tracked all incidents using a structured incident log, ensuring accurate and up-to-date documentation.
- Processed payments for invoices from Sonatel in collaboration with AGETIP, ensuring timely and accurate financial transactions.

**Sonatel – Dakar, SN**

**April 2025 – July 2025**

*Application Developer Intern*

- Developed DEXA, an application automating routine tasks within the cybersecurity department.
- Designed scripts and tools to optimize internal workflows and reduce manual errors.
- Contributed to data management processes, including secure handling of sensitive information.
- Participated in cross-functional team meetings to propose improvements to existing systems and software solutions.
- Documented development processes and created user guides for the application.

**Lighthouse Virtual Assistant – Remote**

**Mar 2024 – Aug 2024**

*Virtual Assistant*

- Managed calendars and appointments, helping executives save time and avoid scheduling conflicts.
- Organized emails efficiently to maintain smooth communication with clients and team members.
- Assisted with basic project management tasks and documentation.

## PROJETS UNIVERSITAIRES COLLABORATIFS

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- Vitaro – Humanitarian mobile application for finding blood donors/life savers.
- Farm Connect – Agricultural platform to help farmers improve yields.
- Ndey'As Shop – Functional e-commerce store developed as a personal & team project.
- Book Swap – Mobile app promoting book exchanges among students.
- SheaNet – Platform supporting women in the shea butter sector in Ghana.

- Winner of an ALU pitch competition for a project raising awareness against early pregnancies.
- Currently developing SenePanda, an application aimed at boosting the local economy in Senegal.

## ACTIVITÉS EXTRASCOLAIRES

### Event Support Team Member – Franchise Event, Senegal

Dakar, Senegal

- Assisted in organizing a three-day franchise and entrepreneurship event, ensuring smooth operations and a positive experience for guests.
- Provided logistical and technical support to the team, coordinating activities and resolving issues on-site.
- Demonstrated strong interest in entrepreneurship and franchise management through active participation.
- **Summit Participant**
- Participated in high-level summits and conferences to observe innovative ideas and gain insights into industry trends.
- Collaborated with peers to analyze solutions and discuss potential applications in local projects.

Kigali, Rwanda

### E-Lab Participant at African Leadership University

Kigali, Rwanda

- Demonstrated exemplary entrepreneurial spirit and innovation, being part of one of the top teams in the E-LAB program.
- Participated in the E-LAB pitching competition, showcasing outstanding business acumen and successfully pitching entrepreneurial ideas.
- Won the first prize, recognized for dedication, creativity, and commitment to excellence in entrepreneurship.

## COMPÉTENCES

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|--|---|--------------------------------------|
| • Software Usage: PowerPoint, Word, Excel, G-Suite, Google Analytics, Zoom, Microsoft Suite Office, Canva. | • Public Speaking & Communication           | • Application development            |
| • Email, Calendar & Social Media Management  | • Social Entrepreneurship & Problem Solving | • Proactive & Time Management        |
|  | • Event Coordination & Content Creator      | • Adaptability & Continuous learning |
|  | • Listening, Teamwork & Remote Work         | • Travel Arrangements                |

## CENTRES D'INTÉRÊT

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| • Research, Entrepreneurship, Culture Valorization | • Education, Healthcare, & Mental Health                 | • Programming & Application development |
| • Women's Empowerment, & Job Creation              | • Reading, Writing, Watching Movie, & Learning Languages | • Technology & innovation               |
|  |  | • Economics                             |

## LANGUES

English - Fluent	French - Fluent	Wolof - Native	German- Basic
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## CERTIFICATIONS

- ★ Sonatel Internship Certificate | 2025
- ★ Coursera: Flutter and Dart – Developing iOS, Android, and Mobile Apps | 2025
- ★ Coursera: Introduction to Academic Writing | 2025
- ★ ALX Virtual Assistant Training (ALX) | 2024
- ★ Certificate of Virtual Assistant Training Completion (LightHouse) | 2024
- ★ E-Lab Certificate of Achievement (ALU) | 2024
- ★ Attestation of Recognition for Restless Excellence and Continuous Learning - Mariama Ba | 2022
- ★ Voltaire Certificate, French Proficiency | 2022
- ★ GOETHE-ZERTIFIKAT A1 FIT IN DEUTSCH 1 | 2019