Tousif Lakhani

✉ lakhanitousif@yahoo.com ☐ +36205208413 ☐ Budapest,1193 ☐ LinkedIn Profile

Data Analyst

PROFESSIONAL SUMMARY

Results-driven Junior Data Analyst with expertise in SQL, Python, and Tableau for data modeling, visualization, and analysis. Skilled in statistical analysis, problem-solving, and ensuring data accuracy. A detail-oriented team player with strong communication and presentation skills, adept at delivering actionable insights to support informed decision-making and drive business success. Educated across India, Kenya, Malaysia, and Hungary, bringing a global perspective to solving complex challenges.

KEY SKILLS

✓ **Python**	✓ Statistical Analysis	✓ Machine Learning	✓ Analytical Thinking
✓ **SQL (Harvard SQL)**	✓ Data Modeling	✓ Presentation Skills	✓ Problem-Solving
✓ **Power Bi**	✓ Data Visualization	✓ Teamwork	✓ Communication Skills
✓ **Tableau**	✓ Excel	✓ Adaptability	✓ Detail-Oriented

EDUCATION

Master's Degree in Business Data Analytics (Dual Degree Program) **Sep 2023 – Dec 2024**
MSc. International Business School (Grade: 75/100) Budapest, HU

MSc. University of Buckingham (Grade: 75/100) Buckingham, UK

Relevant Coursework:

✓ Application Development Fundamentals	✓ Non-Neural Machine Learning	✓ Skills for Analytics
✓ Financial Market & Securities	✓ Deep Learning	✓ Data Preparation

Bachelor's Degree in International Business (Dual Degree Program) **Jan 2020 – Dec 2022**
BSc(Hons). Sunway University (Grade: 3.50 / 4.00) Kuala Lumpur, MY

BSc(Hons). Lancaster University (Grade: 3.50 / 4.00) Lancaster, UK

Relevant Coursework:

✓ Accounting for Decision Making	✓ Research Methods	✓ Business Statistics

EXPERIENCE

UNGCMYB **Jan 2022 – Mar 2022**
Business Data Analyst Kuala Lumpur, MY

✓ **Data Analysis :** Conducted in-depth analysis of CSR data for 50+ companies using Python and Excel, delivering actionable insights to drive strategic decision-making.

✓ **Dashboard Creation:** Created interactive Tableau dashboards, enabling stakeholders to visualize trends and make informed decisions, reducing interpretation time by 30%.

✓ **Problem Solving :** Conducted in-depth data validation for 20+ corporate sustainability questionnaires, identifying key trends and refining metrics to align with UNGCMYB's objectives.

✓ **Presentation Skills :** Delivered clear insights during team presentations, resulting in improved decision- making and a 20% increase in project efficiency.

✓ **SQL Querying :** Designed SQL queries to streamline data extraction processes, improving efficiency by 25% and ensuring timely delivery of datasets for project timelines.

SUNWAY UNIVERSITY   **July 2020 – Dec 2022**
Student Representative   Kuala Lumpur, MY

- ✓ **Communication & Documentation :** Attended 10+ meetings, took detailed minutes, and followed up on 45+ action items to ensure 100% task completion on time.

- ✓ **Event Organization :** Planned and coordinated 10+ events, managing logistics for 30+ participants each, ensuring a 95% satisfaction rate through timely communication.

- ✓ **Task Management :** Tracked deadlines for 50+ tasks across 10 projects, maintaining an organized schedule that improved workflow efficiency by 25%.

- ✓ **Stakeholder Management :** Facilitated communication between 3 cross-functional teams, resolving 15+ queries weekly with a 90% success rate, ensuring seamless collaboration and timely project delivery.

- ✓ **Report Preparation :** Prepared 8 professional reports incorporating feedback from 5 stakeholders, enhancing clarity and accuracy while saving valuable time for project delivery.

PERSONAL PROJECTS

- ✓ **Python :** Developed a Python-based Minesweeper game using recursive algorithms, showcasing advanced problem-solving and logic design. Link

- ✓ **Tableau :** Created dynamic Tableau dashboards as part of a personal project to analyze sales data, utilizing advanced visualization techniques to uncover key trends and refine data storytelling skills. Link

- ✓ **SQL :** Executed comprehensive SQL analyses on customer spending and delivery service data (skills developed through Harvard SQL Course), uncovering behavioral trends and operational inefficiencies to drive data-informed decision-making. Link-1 | Link2

- ✓ **Excel :** Designed and implemented an Excel dashboard to analyze accident data, leveraging advanced data analysis and visualization techniques to uncover safety trends and inform actionable insights. Link

- ✓ **Machine Learning :** Designed predictive models to predict the click-through rate of online advertisements, identifying key factors driving visitor interactions. Link: Password - 18102350

AWARDS

- ✓ **Jeffery Cheah Ace Scholarship :** Awarded a 50% scholarship for total university tuition fees in recognition of achieving a 3.97/4.00 GPA during my foundation year.

- ✓ **IBS Scholarship :** Awarded a 30% scholarship for 1st semester tuition fee in recognition of achieving 3.50 / 4.00 GPA during my bachelor's degree.

- ✓ **Accounting Expert :** Received a certificate in recognition of achieving the highest score in accounting module during my foundation year.

CERTIFICATIONS

- ✓ **HackerRank : SQL Basic**
  Completion Date : February 17, 2025

- ✓ **HackerRank : SQL Intermediate**
  Completion Date : February 17, 2025

LANGUAGES

| ✓ English : 5/5 | ✓ Swahili : 5/5 | ✓ Hindi : 4/5 | ✓ Gujarati : 4/5 |