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# Sedjro Mathieu TOVIHOUANDE

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## Professional Summary

- My responsibility during my Inspection Services Job allowed me to have more computer skills such as hardware and software notions, installation windows system as well as Unix, also do some computer maintenance.
- By monitoring stock in warehouse, I improved my typing ability and knowledge in word and Excel applications.

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## Skills

- Word & Excel Knowledge
- Inventory management
- Attention to detail
- Installation & configuration of Windows' system
- Organizational Skills
- Data analysis

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## Experience

DECEMBER 2017 - CURRENT

Plates Freezer

All American Pet Proteins | Greeley, CO, USA

Plates freezer Technicien level 2, I pour ground meat into plates of 600 cells subdivided into six rows called table each. It takes about an hour to become frozen blocks (50 pound each), then we pump them out and stack them. These are ingredients that will be used by other companies for pet food

JULY 2014 - AUGUST 2017

Inspection Services

Wakefield Inspection Services Ltd | Bobo-Dioulasso, Hauts-Bassins Region, Burkina Faso

Deputy Director of Operations, I supervised all entries and exits of raw materials from the warehouse. Managed the stock and updated data daily. I was also in charge of potting cotton bales (sampling, establishment of packing lists, laboratory analyzes)

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## Education

AUGUST 2010

High School diploma

CEG KOUTI / AVRANKOU, Avrankou, Ouémé Department, BENIN