



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF GENERAL TRIAS CITY

LIST OF REQUIREMENTS OF PRIVATE SCHOOLS' APPLICATION FOR END-OF-SCHOOL- YEAR CLASSES SY 2022-2023
(DO No. 13, 2018, DM 51, 2020, DO 25, 2022)

NAME OF PRIVATE SCHOOL: _____
Date of Evaluation of Documents: _____

I. List of Requirements

- _____ 1. Letter of Intent
- _____ 2. List of Eligible Students to take up the enrichment classes
- _____ 3. List of Least Mastered competencies of learners
- _____ 4. Tentative list of learning areas to be offered
- _____ 5. Learner's Endorsement for Enrichment Class
- _____ 6. Written Consent of parents / guardians
- _____ 7. List of Teachers and the subjects to teach
- _____ 8. Proposed Class Program / Daily Time Allotment per Grade Level
- _____ 9. Proposed Teaching Assignment, Benefits and Restrictions
- _____ 10. Proposed Learning Delivery / Modality to be used
- _____ 11. For face-to-face classes, with Safety Seal/ Approved Participation in the Progressive Limited Face-to-Face following existing guidelines and IATF Protocols.
- _____ 12. Others

II. Findings:

III. Recommendations:

Evaluated by:

Name and Position

Noted:

Chief, SGOD



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