## FILIPE LEME TOYONAGA



#### PERSONAL INFORMATION

Name: Filipe Leme Toyonaga Phone: +55 14 99635-7845

Birth: 15/05/1997 e-mail: filipe\_toyonaga@hotmail.com

# PERFIL PROFISSIONAL

I am a brazilian proactive and creative man, always look for ways to innovate and improve processes in my work. In addition, I am very organized and like to work as a team, which allows me to collaborate and contribute effectively with my colleagues. I have good communication skills and enjoy working with people from different backgrounds and cultures. I believe that my qualities are valuable for any company and I am always willing to learn and grow professionally.

#### **PROFESSIONAL HISTORY**

• Company: Service Security

Role: Security Monitoring Team Manager Time: Oct 2022 - Present

Activities: Technical support.

Schedule work shifts.

Lead teams.

Release security recordings.

• Company: Escont - Escritório Contábil Tavares

Role: Accounting Assistant Junior Time: Jan 2021 - Oct 2022

Activities: Releasing documents and notes for tax declaration.

Performing payments and collections.

Accounting organization.

· Company: Itanet tecnologia em conectividade

Role: Technical support analyst Time: Jan 2019 - Dec 2020

**Activities:** Provide remote customer service and support.

Manage work routines.

Lead teams.

• Company: Momentum Empreendimentos

Role: Real Estate Agent Time: Jan 2018 - Dec 2018

Activities: Prospection of customers.

Sales of lotteries.

# **ACADEMIC/ EDUCATIONAL BACKGROUND**

• Course: Bachelor of Economics

College: Unicesumar Conclusion: Dec/2022

· Course: Computer Technician

School: Etec Professor Fausto Mazzola Conclusion: Aug/2014

• Others: High School

School: Escola Técnica Professor Fausto Mazzola Conclusion: Dec/2014

## **SKILLS**

- · Analysis of economic forecasts
- · Knowledge in fixed and variable income
- · Fundamentalist analysis and graphic analysis of publicly traded company stocks
- Knowledge of office suite, internet, database (SQL) and programming language (C and Python)

# **LANGUAGES**

• <u>Language:</u> Portuguese (Brazil) Level: fluent

• <u>Language:</u> English Level: intermediate