



## **Needs Assessment**

2/17/2022 11:45am

Attendees: Ethan Farrrell, Sharique Mulla, Matt Taylor, Theresa Hiltz

[Introduction]	Microsoft Teams
Talk about agenda Items	
Discussing Agenda Items	Microsoft Teams
<ul> <li>Show Client what we built so far.</li> </ul>	
<ul> <li>Ask for design input.</li> </ul>	
<ul> <li>Ask about any other functionality the client may want.</li> </ul>	
Conclusion	
<ul> <li>Ask any outstanding questions</li> </ul>	Microsoft Teams
	Talk about agenda Items  Discussing Agenda Items  Show Client what we built so far.  Ask for design input.  Ask about any other functionality the client may want.  Conclusion

## **Additional Information:**

Matt Taylor will add any other information that is required during this meeting.