How To Use the Admin Panel

ACC Map Decision

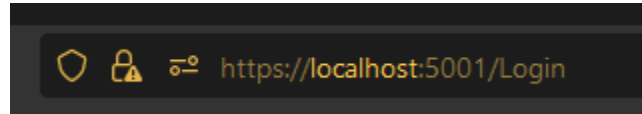**Developed By:** Ethan Farrell, Sharique Mulla, Tolga Mungan

Contents

How to Login as Admin User:

To login as an Admin User, you must enter in the URL of the website and add `/Login` and this will bring you to the login page. Example image included below. **** The actual URL will not be localhost ****

Once you have hit the /Login page you will be brought to the login page which will look like the image below.

When on this page enter in the Username and Password that have been provided to you. If successful, you will be redirect to the Admin Panel which will look like the image below.

Managing the courses:

How to view the courses:

To view the courses when you are on the Admin Panel you just click the button that says, "View Courses" and this will display all the courses that are in the database. The page that it brings you should look like the image below.

How to view specific course data:

To view all data of an individual course there is a view button when you are on all course's page. Every course has its own view button and all you need to do is click that button and it will bring you to a page that looks like the image below.

To go back to the previous menu just click the "Back to View Courses" button.

How to edit an existing course:

To edit an existing course, you will need to be on the View Courses page, and you will see that every course that is listed has an edit button on the far right. Click the edit button on the corresponding course that you would like to edit, and you should be brought to a page that looks like the image below.

ACC Map Decision - Edit Course Logout

Editing College Biology I

Course Code:

BIOL 1046

Course Name:

College Biology I

Course Description:

College Biology I is presented as an introductory general course at the post-secondary level and will prepare students for further study. This course covers scientific methodology, plant and animal biology, biochemistry, cytology and genetics. The modes of instruction vary between lecture, discussion, experiments and discovery.

Course rationale:

The purpose of this course, in conjunction with Biology 1047, is to provide students with the academic biology skills required or recommended for entrance into college and other post-secondary programs with academic biology pre-requisites such as Dental Assisting, Medical Laboratory Technology, Pharmacy Technology, Water Resources and Nursing.

Course Prerequisites:

☐ BIOL 1046 | College Biology I

☐ BIOL 1047 | College Biology II

☐ CHEM 1046 | College Chemistry I

☐ CHEM 1047 | College Chemistry II

☐ MATH 1048 | College Health Mathematics I

☐ MATH 1049 | College Health Mathematics II

☐ MATH 1046 | College Mathematics I

☐ MATH 1047 | College Mathematics II

☐ PHYS 1046 | College Physics I

☐ PHYS 1047 | College Physics II

☐ MATH 1043 | Math Foundations

☐ MATH 1546 | Pre-Calculus Math I

☐ MATH 1547 | Pre-Calculus Math II

☐ COMM 1000 | Essential Communication Skills

☐ COMM 1001 | Workplace Development

Edit   Cancel

Once on this page you can edit all the information about the course that you have selected to edit. If the course has any prerequisites, you can select them in the list of check boxes below and once you are done editing and want to save your changes that you have made you click the "Edit" button on the bottom and this will save your changes to the database and bring you back to the page that shows you all the courses.

How to delete a course:

To delete a course, you will need to be on the View Courses page and click on the delete button to the corresponding course that you would like to delete. This will bring you to a page that looks like the image below.

ACC Map Decision - Delete Course Logout

Are you sure you want to delete College Biology I?

Course Code: BIOL 1046

Course Name: College Biology I

Course Description: College Biology I is presented as an introductory general course at the post-secondary level and will prepare students for further study. This course covers scientific methodology, plant and animal biology, biochemistry, cytology and genetics. The modes of instruction vary between lecture, discussion, experiments and discovery.

Course rationale: The purpose of this course, in conjunction with Biology 1047, is to provide students with the academic biology skills required or recommended for entrance into college and other post-secondary programs with academic biology pre-requisites such as Dental Assisting, Medical Laboratory Technology, Pharmacy Technology, Water Resources and Nursing.

Delete   Cancel

Once you are on this page you can either hit cancel and it will not delete the course but if you are sure you want to delete the course you click the delete button and it will redirect back to the View Courses page and you should no longer see the course that you deleted in the list of all courses.

How to add a course:

To add a course, you must be on the View Courses page and there will be a button at the top of the page that is labeled "Add Course." The image provided below shows where the button is located.

ACC Map Decision - View Courses Logout

Back   Add Course

Course Name	Course Code	View/Edit/Delete
College Biology I	BIOL 1046	View Edit Delete

Once you have clicked that button you should be forwarded to a page that looks like the image below.

ACC Map Decision - Add New Course [Logout]

Adding New Course

Course Code:

[   ]

Course Name:

[   ]

Course Description:

[   ]

Course rationale:

[   ]

Course Prerequisites:

☐ BIOL 1046 | College Biology I

☐ BIOL 1047 | College Biology II

☐ CHEM 1046 | College Chemistry I

☐ CHEM 1047 | College Chemistry II

☐ MATH 1048 | College Health Mathematics I

☐ MATH 1049 | College Health Mathematics II

☐ MATH 1046 | College Mathematics I

☐ MATH 1047 | College Mathematics II

☐ PHYS 1046 | College Physics I

☐ PHYS 1047 | College Physics II

☐ MATH 1043 | Math Foundations

☐ MATH 1546 | Pre-Calculus Math I

☐ MATH 1547 | Pre-Calculus Math II

☐ COMM 1000 | Essential Communication Skills

☐ COMM 1001 | Workplace Development

[Add] [Cancel]

The next step is to add all the information that is required and then you click the "Add" button and the course will be added and you will be brought back to the View Courses page, and you should see the course that you just added at the bottom of the list.

Managing the Semesters:

How to view the semesters:

When on the Admin Panel home page, you click the "View Semesters" button, and this will bring you to the semesters page which looks like the image below.

How to view specific semester data:

To view all the data of a single semester you need to be on the View Semesters page and then click the "View" button on the corresponding semester that you want to see all the data for. The page should look like the image provided below.

ACC Map Decision - View Semester [Logout]

Viewing Semester info for: Fall 2022

Semester ID: 1

Semester Code: Fall 2022

Courses Offered in Fall 2022

BIOL 1046
CHEM 1046
MATH 1048
MATH 1046
PHYS 1046
MATH 1043
MATH 1546
COMM 1000

[Back to View Semesters]

How to edit an existing semester:

To edit a semester, you must be on the View Semesters page, and you click the Edit button on the corresponding semester you would like to edit. This is where you can control what courses are offered in specific semesters. When you click the edit button you should be brought to a page that looks like the image below.

ACC Map Decision - Edit Semester Logout

Editing Fall 2022

Semester Code:

Fall 2022

Courses Offered in Fall 2022

☑ BIOL 1046 | College Biology I

☐ BIOL 1047 | College Biology II

☑ CHEM 1046 | College Chemistry I

☐ CHEM 1047 | College Chemistry II

☑ MATH 1048 | College Health Mathematics I

☐ MATH 1049 | College Health Mathematics II

☑ MATH 1046 | College Mathematics I

☐ MATH 1047 | College Mathematics II

☑ PHYS 1046 | College Physics I

☐ PHYS 1047 | College Physics II

☑ MATH 1043 | Math Foundations

☑ MATH 1546 | Pre-Calculus Math I

☐ MATH 1547 | Pre-Calculus Math II

☑ COMM 1000 | Essential Communication Skills

☐ COMM 1001 | Workplace Development

Edit   Cancel

From this page you can select what courses are offered in that semester and you can edit the name of the semester.

How to delete a semester:

To delete a semester, you need to be on the View Semesters page and click the corresponding delete button on the course you would like to delete. You will be brought to a page that looks like the image below.

ACC Map Decision - Delete Semester [Logout]

Are you sure you want to delete Fall 2022?

Semester Code: Fall 2022

[Delete] [Cancel]

Once you click the delete button on this page you will be brought to the View Semesters page, and you will no longer see the semester there that you just deleted.

How to add a semester:

To add a semester, you need to be on the View Semesters page and there will be a button above the table that is labeled "Add Semester" Once you click that button it should bring you to a page that looks like the screen shot below.

Semester Code:

Courses Offered in

☐ BIOL 1046 | College Biology I

☐ BIOL 1047 | College Biology II

☐ CHEM 1046 | College Chemistry I

☐ CHEM 1047 | College Chemistry II

☐ MATH 1048 | College Health Mathematics I

☐ MATH 1049 | College Health Mathematics II

☐ MATH 1046 | College Mathematics I

☐ MATH 1047 | College Mathematics II

☐ PHYS 1046 | College Physics I

☐ PHYS 1047 | College Physics II

☐ MATH 1043 | Math Foundations

☐ MATH 1546 | Pre-Calculus Math I

☐ MATH 1547 | Pre-Calculus Math II

☐ COMM 1000 | Essential Communication Skills

☐ COMM 1001 | Workplace Development

[Add] [Cancel]

Once you are on this page you can name the semester and select what courses will be offered in that semester. The naming convention of the semesters is Season – Year. Once you have filled out all the appropriate data you then click the "Add" button on the bottom then you will be forwarded back to the View Semesters page, and you will see the new semester that you just added at the bottom of the list.
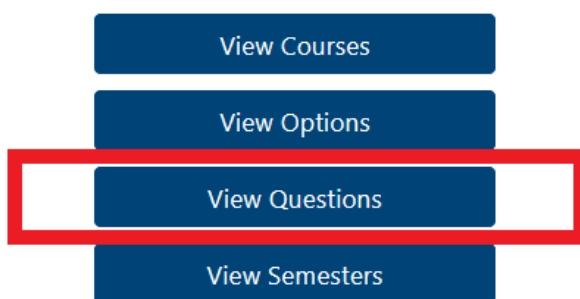
Managing the Questions:

How to view the Questions:

To view all the questions, you must be on the home page of the Admin Panel and then you click on the "View Questions" button. It should look like the screenshot below.

**** Do not delete the --- default ---- Question ****

How to view specific question data:

When on the View Question page, you will see a list of questions and you just need to click the corresponding View button on the question that you would like to view the specific data about. When you click the view button you should be brought to a page that looks like the screen shot below.

How to edit an existing Question:

When on the View Question page, you need to click the edit button on the corresponding question that you would like to edit. When you click the button, you should be brought to a page that looks like the screenshot below.

ACC Map Decision - Edit Question Logout

Editing 2

Question Text:

Do I need to take Math?

Question Description:

Option 1:

Yes

Option 2:

No

Edit   Cancel

When on this page you can edit the question text, question description, and the answers that the user will be given to select from when using the application. Once you are satisfied with your changes you click the edit button at the bottom, and you will be redirected to the View Questions page.

How to delete a question:

To delete a question, you must be on the View Questions page and then you click the delete button on the corresponding question that you would like to delete. You will then be brought to a page that looks like the screenshot below.

ACC Map Decision - Delete Question Logout

Are you sure you want to delete this question?

Question ID: 2
Question Text: Do I need to take Math?

Delete   Cancel

Once you are sure that this is the question you would like to delete you can click the delete button and this will delete the question and redirect you back to the View Questions page.

**** Be careful when deleting questions this can break the application****

How to add a new Question:

To add a new question, you must be on the View Questions page. There is a button on top of the table of data that is labeled "Add Question" Once you click this button you will be forwarded to a page that looks like the screenshot below.

Once on this page you can fill out the data for the question that you would like to add. The Question field is mandatory while the question description is not. Only the admin can see the data inside of the question description. Then you need to fill out the Option 1 & Option 2 fields. Option 1 is the top button and Option 2 is what the bottom button will say when you are going through the questions in the main application. Once you are satisfied with the data that you have filled out in the field you can click the add button and you will be redirected back to the View Question page, and you will see the new question that you have added at the bottom of the table.
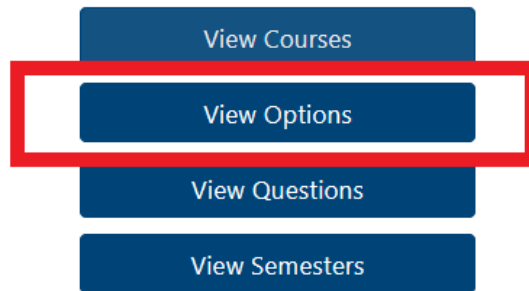
**** It is important that you add the options ****

Managing the Options:

How to view the Options:

To view all the options, you must be on the home page of the Admin Panel and then you click on the "View Options" button. It should look like the screenshot below.

ACC Map Decision - Admin Panel Logout

View Courses

View Options

View Questions

View Semesters

How to view specific Option data:

When on the View Options page, you will see a list of options and you just need to click the corresponding View button on the option that you would like to view the specific data about. When you click the view button you should be brought to a page that looks like the screen shot below.

ACC Map Decision - View Option Logout

Viewing Option info for question: Do I need to take Math?

Question ID: 2

Question: Do I need to take Math?

Next Question: Do I require College Health Math?

Option Text: Yes

Courses added on answer:
No courses added on this answer

Back to View Options

How to edit an existing Option:

When on the View Options page, you need to click the edit button on the corresponding Option that you would like to edit. When you click the button, you should be brought to a page that looks like the screenshot below.

ACC Map Decision - Edit Option [Logout]

Editing Option info for question: Do I need to take Math?

Question ID: 2

Question: Do I need to take Math?

Next Question:

Do I require College Health Math? ⌄

Option Text:

Yes

Courses added on answer:

☐ BIOL 1046 | College Biology I

☐ BIOL 1047 | College Biology II

☐ CHEM 1046 | College Chemistry I

☐ CHEM 1047 | College Chemistry II

☐ MATH 1048 | College Health Mathematics I

☐ MATH 1049 | College Health Mathematics II

☐ MATH 1046 | College Mathematics I

☐ MATH 1047 | College Mathematics II

☐ PHYS 1046 | College Physics I

☐ PHYS 1047 | College Physics II

☐ MATH 1043 | Math Foundations

☐ MATH 1546 | Pre-Calculus Math I

☐ MATH 1547 | Pre-Calculus Math II

☐ COMM 1000 | Essential Communication Skills

☐ COMM 1001 | Workplace Development

[Edit] [Cancel]

Once you are on this page you have full control over what happens when the user selects this option. The first thing that you will need to adjust when editing a new option that has been added is the Next Question field. This is a dropdown that contains all the question that are stored in the database, and this determines what question the user will see next when if they select this option.

**** Make sure you do not redirect the user back to a question that has already been asked you could cause an infinite loop by accident ****

The next thing that you can adjust is what the option text is which is what the user will see on the button when going through the application.

Finally, this is the most important part. You can select the courses that get added to the user's temporary storage of what courses that they will need. When the user is finished this will be the courses that the user gets to select when they want to take them once they have completed answering all the questions. The application does not store this data it is gone once they have finished selecting their courses.

**** Make sure that you are not adding the same courses twice as this could cause problems with the application ****

Once you are satisfied with the data that you have provided to the application you can click the edit button on the bottom of the page and your changes that you have made will be saved.