A personal development plan with text

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| University of Greenwich | | | DEVELOPMENT PLAN | |
| Name: Tran Hai Quan |  | | Date |  |
| **Objectives to be Achieved**  Note what are your aims to be achieved | **Success Criteria**  Note how you’ll know you have succeeded. What will you do differently? What new knowledge will you have? | **Action** The action(s) you will undertake to reach the aim | **By when** | **Impact and Further Action**  Note the impact the development has had and the further action you need to take – you complete this section after you have completed an action point to note and evaluate your success. |
| Programming skills | **How do I know I have succeeded?**   * Write more efficiently and optimized code with fewer errors. * Address the issues and debug faster. * Feel confident when using a new programming language.   **What will I do differently?**   * Tackle more complex coding problems. * Enhance the codes that I’ve already written with a shorter and more efficient way. * Contribute to open-source projects.   **New knowledge that I will have**   * Object-oriented programming * Functional programming | * Study from   sources like YouTube.   * Set clear   learning goal   * Practice   consistently   * Seek feedback   and improve | Three years studying at university | **Impact:**   * Problem - solving technique * Improved efficiency   **Further Action:**   * Continue practicing * Expand knowledge   Keep updated |
| Communication skills | **How do I know I have succeeded?**   * Be attractive * Clarity * Confidence   **What will I do differently?**   * Ask for feedback * Simplify my message   **New knowledge that I will have**   * **Emotional Intelligence** | Going to communication workshop  Expand vocabulary  Seek Feedback and improve | Three years at uni | Impact:   * This refers to the effect or outcome of your actions or decisions   Further Action:   * Seek feedback * Expand vocabulary |
| Presentation skills | **How do I know I have succeeded?**   * Deliver message clearly, with appropriate pacing and minimal nervousness, feeling more confiden * Stay within the allotted time, avoiding both rushing and dragging * The goals of presentation, such as informing, persuading, or inspiring the audience**.**   **What will I do differently?**   * Invest more time in rehearsing, anticipating questions, and refining the structure of the content. * Using presentation tools effectively and avoiding technical issues. * Seek feedback from past presentations and apply it to improve future ones.   **New knowledge that I will have**   * Public speaking techniques * Improved content structuring * Effective visuals | * Practice regularly. * Improve content structure.   Study great speakers on the internet sources. | About 2 or 3 months | **Impact:**   * Increased confidence * Improved content structure   **Futher:**   * Expand knowledge and techniques   Practice specific skills |