

Nguyễn Trường Thiên Ân

Contact

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CAREER OBJECTIVE

Responsible and ambitious student (8.1/10) with excellent time management and leadership skills. Seeking to apply Human resource summer internship at your company. Possess proven communication skills and strong work ethic that will aid your

PART-TIME JOB EXPERIENCES

WAITRESS

NONLAGUYS restaurant/ 7/2018 - Present

- Greet hospital customers and offer menu recommendations upon request and deal with complaints
- Take customer orders and deliver food and beverages
- Check dishes and kitchenware for cleanliness and report any problems
- Deliver checks and collect bill payment

SALESPERSON

FUNNEY store / 8/2018 – 9/2019

- Advise customers by providing information on products and deal with any queries or complaints
- Call to check and confirm orders and then arrange delivery
- Open and close cash registers
- Stock control

WORK SKILLS LEARN FROM PART-TIME JOBS

- Time management and do multitasking
- Problem-solving and initiation
- Responsibility
- Work under pressure

COMMUNITY ACTIVITIES

- Run for the heart in 2018
- Feed the poor project in 2018
- Collaborate student of Marketing club in 2018
- Collaborate student of Economics Department in 2017

CLASS PERFORMANCE

Lead almost all team projects in classes with high quality achievements. Know how to choose the right task for the right person.

Education

CLASS OF 2020, 8.1/10
University of Economics Ho Chi Minh City, specialize in HR

Personality test results

D type in DISC test
ESTP type in MBTI test
Choleric personality type

Key skills

English

China

Computer skills

Customer Service

Project Planning / Budgeting

Public Speaking