


**School of Engineering and
Information Technology**

Never Stand Still

**ZEIT 4500&4501/4901&4902
Engineering Project A&B/Engineering
Research 4A&4B
2019 MoU Call Briefing**

Presented by **Prof. Chi-King Lee**
10, 14 Sept. 2018




Topics

- **Who should complete their FY Engineering Project in 2019?**
- **The overall process of project selection and course enrolment**
- **What should I do?**
- **Some important notes!**

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ZEIT4500&4501/4901&4902 Project Selection



Who should complete their FY Engineering Project in 2019?

- ZEIT4500 & 4501/4901 & 4902 Final Year Engineering Project A&B/ Engineering Research 4A&4B are compulsory for students doing
 - the Aeronautical, Electrical and Mechanical Engineering programs/CDF programs
 - Civil Engineering program if they were admitted in and after 2015
- ZEIT4500 & 4501 is optional for Civil Engineering students who were admitted before 2015
- If you need or wish to complete your FYP by end of 2019, you should take action **now** to identify your project topic and supervisor

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The overall process of project selection and enrollment

1. **3 Sept. 2018:** Project selection announcement (MoU call) and a list of project proposal available to students.
2. **3 Sept to 27 Oct:** Students to meet and discuss with staff to finalize the project topic, details, deliverables and to agree all terms in MoU
3. **By 26 Oct (by 19 Dec. 2018 for students at RMC):** Submission of online MoU at https://gateway.unsw.adfa.edu.au/iseit/final_year_projects/mou_form.php
4. **2019 Semester 1:** Enrol yourself for ZEIT4500 or ZEIT4901
5. **By week 1 of 2019 Semester 1:** 2019 FYP panels will be formed and compositions announced
6. **Week 1 of 2019 Semester 1:** Semester 1 FY project briefing to all students and start your FY project!

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What should I do?

1. Study the proposal list carefully to identify projects that you are interested. You should also read the “Engineering Project Assessment Guidance”.
2. Contact the corresponding academic staff member(s) to discuss the project time frame, topic, scope, deliverables etc.
3. After you reached a mutual agreement with your supervisor, submit your MoU online at https://gateway.unsw.adfa.edu.au/iseit/final_year_projects/mou_form.php
4. **Remember to enrol yourself for ZEIT4500 or ZEIT4901 before 2019 Semester 1 starts**
5. Check the course Moodle site and attend the Week 1 FYP briefing for all students and start your project!

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Some important notes

1. It will be **TOO** late if you only start your FY project topic search by Week 1, S1 2019, your chance of passing the courses will be much affected!
2. **Submission of MoU ≠ Enrolment of the course, you still need to enroll using myUNSW before S1 2019.**
3. During project selection, it is better not to limit yourself to consider only one project proposal/supervisor.
4. The proposal list is just a guideline to let you know who offer what, you can always discuss with staff for alternative topics
5. Meet and discuss with supervisor, do not just communicate by email/phone.
6. You can propose your own project topics to your preferred supervisor.
7. You can change your project topic/supervisor by re-submit another MoU before 2019 Semester 1 starts. But please inform all persons involved!

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ZEIT4500&4501/4901&4902 Project Selection



Some important notes

1. ZEIT4500&4501 and 4901&4902 are two “coupled” courses and students are expected to complete them in TWO semesters
2. Possible time frames:
 - a) ZEIT4500/4901 in S1, 2019 and then ZEIT4501/4902 in S2, 2019
 - b) ZEIT4500/4901 in S2 2019 and then ZEIT4501/4902 S1, **2020**: You may defer your project search to Week 1 of S1 2019 **but you are strongly encouraged to start it now.**
 - c) **Both** ZEIT4500/4901 and ZEIT4501/4902 in one semester (**either S1 2019 or S2 2019**):
 - **For any reason** (overseas exchange, clearance of core courses etc.), please inform/discuss with your UG program coordinator **first** (even you will not overload yourself) and then start your MoU selection.
 - Inform your potential supervisor(s) your situation when discussing with them
 - Make sure that you select the correct project duration when completing the online MoU form

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**Thanks for your attentions.
All questions are welcome!**

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