School of Engineering and Information Technology

UNSW Canberra

Never Stand Still

**ZEIT 4500/4501/4297/4902
Engineering Project A/B/Extension
Semester 2 Briefing**

Presented by **Prof. Chi-King Lee**

16 July 2019

Housekeeping

Your Seminar 1 VIVA/Interim report have beeb released in the OLD S1 Moodle site:

ZEIT4500-ZEIT4501-ZEIT4901-ZEIT4902- Engineering Project A, B & Engineering Research 4A, 4B [S1, 2019] (ZEIT4500-5194-00111)

This site will be deactivated after Week 1

• **In S2, please use the new S2 2019 Moodle site**

ZEIT4500-ZEIT4501-ZEIT4902-Engineering Project A & B & Engineering Research 4A, 4B [S2, 2019] (ZEIT4500-5197-00151)

Housekeeping

- **In S2, the allocated time slots for supervisor/panel meetings are:**
  - **Tuesday 12:00 - 13:00**
  - **Thursday 12:00 – 13:00**
- **Check with your panel chair for your panel's meeting date and time**
- **Please contact your supervisor/panel chair if you wish to enroll FYP extension ZEIT4297 (mainly for those achieved DN or HD in S1).**

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S2 Seminars

Compulsory seminar by the Academic Language and Learning (ALL) Unit, Learning and Teaching Group this Thursday

- **Date: 16 July 2019**
- **Venue: LT09**
- **Time: 12:00- 13:00**
- **Summary report writing and thesis writing**

4

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S2 Seminars

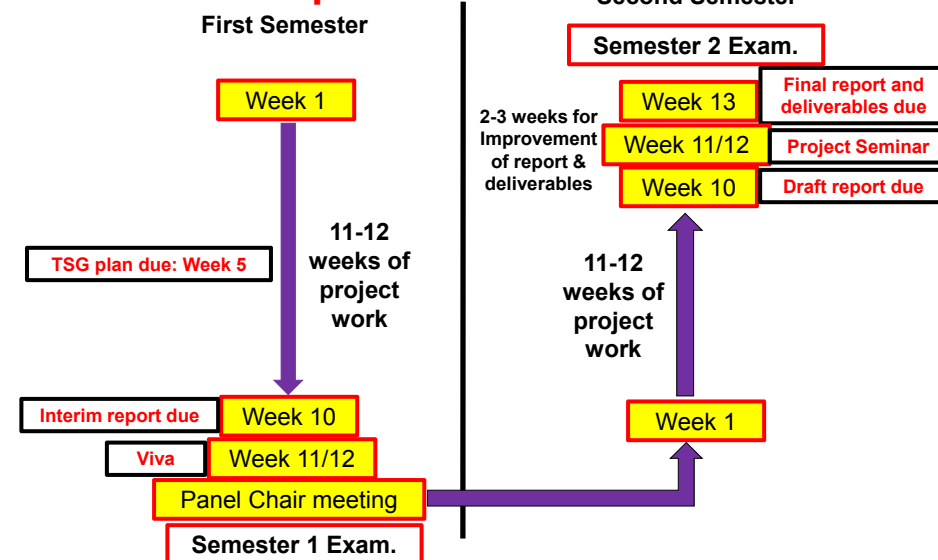**Compulsory Engineering Australia Enrichment Seminars**

- **1 August 2019, LT09, 12:00-13:00**
- **Topics: Professional engineering ethics**
- **Air Commodore Anker Brodersen - National Chair of the Professional Standards Committee, Engineers Australia**
- **This seminar can be counted as one of yours Special Lecture requirements**

5

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Time never stops!

First Semester

Second Semester

Semester 2 Exam.

Week 1

2-3 weeks for Improvement of report & deliverables

Week 13 — **Final report and deliverables due**

Week 11/12 — **Project Seminar**

Week 10 — **Draft report due**

TSG plan due: Week 5

11-12 weeks of project work

11-12 weeks of project work

Interim report due — Week 10

Viva — Week 11/12

Week 1

Panel Chair meeting

Semester 1 Exam.

6

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Turnitin submission

- **Check for potential plagiarism**
- **Two rounds of submission**
- **Draft reports to supervisor only (4 Oct):** **For your discussion with your supervisor for any improvement needed before your final submission. Suspected plagiarism will not be reported to Student Ethics Coordinator.**
- **Final reports to supervisor and panel for assessment (21 Oct):** **For final assessment, suspected plagiarism will be reported to Student Ethics Coordinator and DHoS**
- **Multiple submissions are allowed.**

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Turnitin submission

- **Any confirmed plagiarism cases as Level 2 (at least) misconduct and kept in your student record**

- **A suspect plagiarism investigation almost always delays the final mark release date**

- **A very common misconception: I can copy text/tables/lists directly from my source(s) if I cited them as one of my references in my report or thesis**

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5

THE UNSW Canberra at ADFA JOURNAL OF UNDERGRADUATE ENGINEERING RESEARCH

- The School of Engineering and Information Technology records all successful project descriptions from previous students in an online journal, visible to the outside world.

- This is not only where you will find valuable previous efforts in the area of your project, but examples of how to formulate Final Project Summary.

- You will be required to submit your Final Project Report through this portal, and it will similarly stand as an electronic document describing your work to the community.

9

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THE UNSW Canberra at ADFA JOURNAL OF UNDERGRADUATE ENGINEERING RESEARCH

- **Journal website:**
  https://ojs.unsw.adfa.edu.au/index.php/juer
- It is a **public domain** Open Access Journal site
- You **MUST** use a different password to those you would normally use, since I cannot guarantee that these are kept securely on the Journal website. If you have already created an account then consider replacing the password.

10

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Safety, budget and Closure of Building 16 G04

- **Laser and chemical safety: Never purchase any laser device nor chemical without consulting your supervisor and panel chair**
- **Remember to keep your receipts for your expenditures**
- **Project room Building 16, G04 will be closed on 22 Nov. 2019**
- **It will be returned to the School for other use and will NOT be available to students in 2020**
- **Hence, all users must clear all their stuff before 22 Nov. 2019.**

11

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2019 Undergraduate Project Presentation Competition (UPP)

- **Organized by EA**
- **Held on 27 August (venue TBA)**
- **Registration closes: 15 August**
- **3 minutes presentation on project**
- **Present your project to industrial leaders**
- **Prizes**
  - ➢ **$500 for first place**
  - ➢ **$250 for second place**
  - ➢ **$125 for third place**
  - ➢ **$125 for people's choice**

12

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S2 Enrollment

- **Please remember that you MUST enrol ZEIT4501 in S2**

- **For students who wish to start their FY project (i.e. ZEIT4500) in S2 but haven't enrolled or confirmed their MoU by now, please kindly come and contact me after this briefing!**

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Thanks You for your attentions!

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