

# Travis Kowalenko

51 Charter creek court| St Thomas | N5R0L2 | 226-580-0340 | [traviskowalenko@hotmail.com](mailto:traviskowalenko@hotmail.com)

## Objective

- To obtain a full/part time job, where I can further my job experience, and work to the best of my ability.

## Education

- Central Elgin Collegiate Institute- O.S.S.D
- Attended MACH 5012 ISO QMS Course at Fanshawe College
- TRIOS College - Enterprise Web and Developer + Internship

## Experience

[\[August 2020- September 2021\]](#)

[\[Receiving/Display Supervisor\]](#) | [\[Masco\]](#) | [\[St Thomas,Ont\]](#)

- Supervised team of 7 Material Handlers and 5 Display Technicians
- Improved/expanded upon receiving, put away process and trained the MHOs to ensure all incoming product was readily available for production.
- Receive packing slips and BOL from incoming shipments and process the purchase orders in the ERP system
- Investigate Receiving and Inventory issues by reviewing the MHOs Add/Release transactions in ERP system and PO statuses
- Ensure all workorders for the Display department are completed and ready to ship on expected due dates
- Review all Display inventory and create requisitions for any items needing to be purchased
- Keep track of inventory in all storage trailers and ensure the items are transferred in ERP system when physically taken out

[\[November 2014-June 2020\]](#)

[\[Supervisor/Material Coordinator\]](#) | [\[Sleco Plastics\]](#) | [\[St Thomas,Ont\]](#)

- Supervised Assembly lines for 2 customers, 1 for Toyota and 1 for Clek.

- Created production schedules for each line and updated all Team Members of all quality/ health and safety issues in daily meetings.
- If any mechanical issues were to happen with the assembly lines I was to troubleshoot/repair the issues and ensure the machines were fully functional.
- Had to create and manage all purchase orders based on production forecasts and send them to suppliers for the Clek program.
- The main point of contact for all Clek suppliers. Communicated our production needs with the suppliers and assisted them to ensure our needs were met within the required dates.
- Physically received all Clek shipments in our inventory system and ensured they were stored in our warehouse in accordance with FIFO and monitored our entire stock of molded in-house components and bought out components.

## Acknowledgments

- Volunteered as assistant coach: Jimmy Hilton's Boxing Academy, Rail city Combat Academy, Championship City Boxing.