



Project Status Report

Project Name: iSpector

Department: SoCIT

Focus Area: Hotels and Conventions

Product/Process: Hotel Guestroom Inspection

Prepared by:

Document Owner(s)	Project/Organization Role
Gabriel D. Gonzalez	Project Manager, Analyst, & Documents lead
Eligio Balao	Project Developer & Software Programmer
Kevin Barrion	Project Developer & Database Manager
Chantal Saldivar	Project Developer & Software Programmer

Project Status Report Version Control

Version	Date	Author	Change Description
1.11	12-4-2017	Gabriel D. Gonzalez	<ul style="list-style-type: none">Project Status Report #11 covers the project's progress from November 27 to December 3.

Confidential

Project Status Report Week 11

Last printed on 12/4/2017 3:22:00 PM

1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Team members may use as a means of formal reporting on the status of the project. If there are milestones that are finished, or if there is a need for major revisions, it will appear in this document alongside other minor changes.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

- December 3, 2017 – Project Manager submitted the project's Change, Quality, and Risk Management documents. (First Draft)

2.2 Project Status Report Template

Project Name			
Prepared by: Gabriel D. Gonzalez	Date: December 4, 2017	Reporting Period: 11-27-2017 – 12-3-2017	
Project Overall Status: The project's prototype is at 90% completion.			
Project Summary: 80% working.			
Milestone Deliverables performance reporting over last period			
Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Diagrams Completion	Before finals	98%	On Schedule
Milestone 2			
• 100% working prototype before midterms.	1 st week of December	90%	On Schedule
Milestone Deliverables scheduled for completion over next period			
Project impact of milestone success or failure for project remainder			

Project Status Report

Refinement and completion of assigned UML Diagrams and completion of 1st prototype.

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A			
N/A			

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
Risk of not delivering the deliverables before their corresponding deadlines	Medium	High	High	
Error in code that prevents the prototype from functioning as desired.	High	High	High	

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
No issues as of the moment.				

3 PROJECT STATUS REPORT APPROVALS

Prepared by Gabriel D. Gonzalez
Project Manager

Approved by Sir. Jayvee Cabardo
Project Advisor