Project Status Report

Project Name: iSpector

Department: SoCIT

Focus Area: Hotels and Conventions

Product/Process: Hotel Room Inspection

Prepared By:

Document Owner(s)	Project/Organization Role
Gabriel D. Gonzalez	Project Manager
Eligio Balao	Project Developer
Chantal Saldivar	Project Developer
Kevin Barrion	Project Developer
Carl Justine Noleal	Project Developer

Project Status Report Version Control

Version	Date	Author	Change Description
1.0	9-18-2017	Gonzalez, Balao, Noleal, Saldivar, Barrion	• Held a group meeting
1.0	9-21-2017	Gonzalez, Balao, Noleal, Saldivar, Barrion	• Submitted Project Advisor Request Form to Sir. Manuel Sanchez
1.0	9-25-2017	Gonzalez, Balao, Noleal, Saldivar, Barrion	• Object Diagram • Class Diagram • Updated project's wiki page

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1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

- Project Documentation with updates to the project's wiki page.

2.2 Project Status Report Template

Project Name		
Prepared By: Gabriel Joseph D. Gonzalez	Date: September 28, 2017	Reporting Period: **9-18-2017 – 9-24-2017**
Project Overall Status: Project is only in APK form as still needs to be hard coded for it to be fully functional.		
Project Summary: Diagrams have been updated with the comments from the Panelists during the defense. However, additional UML diagrams are required before this term ends.		

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Group meeting for week 1	9-21-2017	100%	On Schedule
• Adoption of Eligio Balao to the group	9-25-2017	100%	On Schedule
Milestone 2			
• Object Diagram (Draft)	9-25-2017	100%	On Schedule
• Class Diagram (Draft)	9-25-2017	70%	On Schedule
• Communication Diagram	Ongoing	10%	Behind Schedule

Milestone Deliverables scheduled for completion over next period

Project impact of milestone success or failure for project remainder

Refinement and completion of object diagram, class diagram, and communication diagram over the next week.	

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A			
N/A			

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
N/A				
N/A				

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
N/A				
N/A				

Project Recommendations

N/A

Objectives for Next Project Status Review
Refine and finalize UML diagrams before midterm period.

Related Project Information
N/A

3 PROJECT STATUS REPORT APPROVALS

Prepared by Gabriel Joseph D. Gonzalez
Project Manager

Approved by Jayvee Cabardo 10/2/17
Project Advisor

Client Sponsor

4 APPENDICES

4.1 Document Guidelines

4.2 Project Status Report Sections Omitted