Project Status Report

Project Name: iSpector

Department: SoCIT

Focus Area: Hotels and Conventions

Product/Process: Hotel Room Inspection

Prepared by:

Document Owner(s)	Project/Organization Role
Gabriel D. Gonzalez	Project Manager, Analyst, & Documents Handler
Eligio Balao	Project Developer, Head Programmer
Carl Justine Noleal	Project Member
Kevin Barrion	Project Member
Chantal Saldivar	Project Member

Project Status Report Version Control

Version	Date	Author	Change Description
1.2	9-21-2017	Gabriel D. Gonzalez	• Assigned UML diagrams to the group.

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1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Team members may use as a means of formal reporting on the status of the project. If there are milestones that are finished, or if there is a need for major revisions, it will appear in this document alongside other minor ones.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

- The team has just simply been assigned with UML Diagrams to complete. These diagrams were assigned to each member on September 28, 2017 and are to be presented to Sir Manuel Sanchez on October 2, 2017. This gives the team only until Sunday to complete their assigned UML Diagrams.

2.2 Project Status Report Template

Project Name		
Prepared by: Gabriel Joseph D. Gonzalez	Date: October 1, 2017	Reporting Period: **9-25-2017 – 10-1-2017**
Project Overall Status: The project is still in APK form and UML Diagrams still need refining.		
Project Summary: Diagrams have been updated with the comments from the Panelists during the defense. However, additional UML diagrams are required before this term ends.		

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Assign UML Diagrams to project members	9-26-2017	100%	On Schedule
Milestone 2			
• Completion of assigned UML Diagrams (first drafts)	10-1-2017	35%	Behind Schedule

Milestone Deliverables scheduled for completion over next period

Project impact of milestone success or failure for project remainder

Refinement and completion of assigned UML Diagrams.

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A			
N/A			

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
Miscommunication between Project members.	Medium	High	High	
Unexpected internet outages.	High	High	High	

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
N/A				
N/A				

Project Recommendations

N/A

Objectives for Next Project Status Review

For UML Diagrams to be 100% complete. (October 2, 2017 – October 8, 2017)
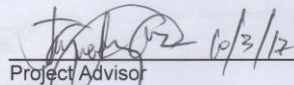
Related Project Information

N/A

3   PROJECT STATUS REPORT APPROVALS

Prepared by   Gabriel Joseph D. Gonzalez
                  Project Manager

Approved by   _____ 10/3/17
                  Project Advisor

                  _____
                  Client Sponsor