

THE IMPORTANCE OF FACE-TO-FACE COMMUNICATION

Although it seems more convenient when people talk to each other via emails or phone calls, face-to-face communication is still the most **complete way** for us to communicate with each other. Finding out information via an email is **impersonal** and it is like reading an article in a newspaper because we do not receive an **instant response** from the other side. Also, the effectiveness of **non-verbal cues**, such as gestures and facial expressions, can never be underestimated. We can estimate when a conversation is concluding by noticing if the listener keeps checking on his/her watch. Body language **transmits** key information is a subtle yet effective way. Imagine how embarrassing it would be when you receive an email with sentence like 'I am done talking to you.' Obviously, there is no other way that we can replace the value of face-to-face communication.



complete adj.

真正意义上的

impersonal adj.

冷淡的

instant response

即时反馈

non-verbal cues

非语言表示

transmit v.

传播，这里只能用作信息的传递



Tips

这一段除了这些短语需要积累外，还应该关注很多论述上的技巧，比如在适当的时候用上反问句可以起到强调语气的作用。