high-level task flow

client: **Client**

project: **Extranet**

phase: **requirements gathering**

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LIBRARY

CUSTOMER SERVICE
home
- Submit bug report
- Submit implementation question

GENERIC SITE
- Review Extranet overview

GENERIC STEP
- Review roles involved
- Review tasks
- Review supporting documentation
- Review supporting library articles
- Download appropriate software
- Perform tasks
- Upload appropriate materials
- Update profile

DOWNLOADS
- Locate software
- Retrieve software

MAPPING
- Locate mapping
- Retrieve mapping

COLLABORATION
- any
  - Locate document
  - Post general document
  - Post partner-specific document
- Project Sponsor
  - Review document
  - Accept document
- Client
  - Review document
  - Accept document

SOFTWARE

MAPPING REPOSITORY

REACH OUT
home
- Project Sponsor
  - Post cookbook
  - Develop value proposition
  - Select trading partner candidates
- Project Sponsor
  - View value proposition
  - Accept value proposition
  - Complete pre-qualification questions
- Project Sponsor
  - Approve trading partners
- Project Sponsor
  - Receive approval notification
  - Review list of certified consulting partners

cookbook, *value proposition*, *invitation*, *log incident*, *notification*

profile initiated for parnter
value proposition accepted
basic profile information provided
next-level access established for partner

SHAKE HANDS
home
- Legal Facilitator
  - Prepare business agreement
- Legal Facilitator
  - Review business agreement
  - Revise business agreement
  - Accept business agreement
- Legal Facilitator
  - Prepare software license agreement
- Legal Facilitator
  - Review software license agreement
  - Revise software license agreement
  - Accept software license agreement
- Legal Facilitator
  - Prepare services agreement
- Legal Facilitator
  - Review services agreement
  - Revise services agreement
  - Accept services agreement
- Technical Auditor
  - Compile technical environment information

business agreement, *software license agreement*, *services agreement*, *profile - technical*

business agreement accepted
software license agreement accepted
services agreement accepted
technical assessment complete

GET STARTED
home
- Project Manager
  - Hold kick-off meeting
  - Identify contacts
- Network Administrator
  - Set-up development and QA environments
  - Create path in network security
- Software Preparer
  - Download software and integration modules
- Business Process Owner
  - Develop high-level implementation plan (what is this?)
  - Write high-level implementation plan
- Technical Auditor
  - Review mapping
  - Prepare questions about mapping
  - Write translation requirements
- Domain Expert
  - Answer questions regarding mapping
- Systems Integrator
  - Complete Extranet tutorial
  - Complete Software tutorial
  - Identify additional training requirements
  - Complete additional training
- Business Process Owner
  - Review implementation plan (how is this used? approval necessary?)
  - Revise implementation plan
  - transition??

work plan, *contact list*, *software*, *implementation tools*, *implementation plan*, *questions about mapping*, *translation requirements*, *implementation plan*

kick-off meeting complete
development and QA environments established
security path created
software downloaded
implementation plan complete

IMPLEMENT & TEST
home
- Software Preparer
  - Download Integration Package
- Network Administrator
  - Set-up production environments
  - Create path in network security
  - Set up security on server
- Systems Integrator
  - Review documentation
  - Prepare questions about documentation
  - Establish connection between partners
- Domain Expert
  - Answer questions regarding documentation
- Quality Auditor
  - Test connectivity
- Systems Integrator
  - Design mapping translation
  - Develop translation specification
  - Write design document
  - Code flows
- Quality Auditor
  - Diagnostic test
  - Internal round-trip test
  - Round-trip test
  - Unit test
  - Integration test with partner test environment
  - Stress test
- Business Process Owner
  - Certify implementation

partner integration package, *questions about docs*, *mappings*, *design document*, *flows*, *sample document*

production environment established
security path created
server security established
connectivity established
document passing successful
implementation certified

LAUNCH
home
- Business Process Owner
  - Define "go live" strategy
- Systems Integrator
  - Make preparations
  - Flip switch
- Business Process Owner
  - Monitor

trading live

MAINTAIN
home
- Business Process Owner
  - Send out notifications of updates
- Software Preparer
  - Download software upgrade
- Business Process Owner
  - Upgrade software
- Business Process Owner
  - Certify upgrade
  - Update business agreement (flesh this out)

software upgrade

notification sent
upgrade complete
upgrade certifed

PROFILE

MEMBERSHIP
home
- Project Sponsor
  - Establish account for partner representative
- Project Sponsor
  - Establish accounts for project team members
  - Set permissions for project team members

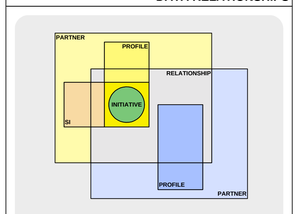
REPORTING
home
- Project Sponsor
  - Request trading partner report
  - Request integration report
  - Request directory of trading partners
- Project Sponsor
  - Request integration report
- Client Representative
  - Request integration report
  - Request trading partner report

CUSTOMER SURVEY

document, *document*, *document*

input?, review?

DATA RELATIONSHIPS



TASKS

unique tasks	*Tasks have two properties. One property indicates whether the task is supported by its own use case, a generic use case, or whether its not supported at all.*
unsupported tasks	
executes or uses universal task	
regular only	*The second property indicates whether the task is part of the regular process, the value-added services process, or both.*
both	
value-added services only	

PROFILE INFORMATION

universal	*Profile events come in three varieties. The profile can record information about the company itself, about the relationship, or about the initiative.*
relationship	
initiative	

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