

MEMORANDUM

TO: ALL REGIONS

FROM: MELANIE HUMPHREYS – HEAD OF OPERATIONS

DATE: 5TH JANUARY 2021

SUBJECT MATTER: GOVERNMENT ANNOUNCEMENT

All

Following the Government announcement please see clarification below and how it affects you

Government Covid-19 Announcement: 4th January 2021

Please note that, during the new lockdown period, your attendance to stocktakes remains within the guidelines. For clarity, the gov.uk guidance states:

‘Going to Work

‘You may only leave your home for work if you cannot reasonably work from home.

‘Where people cannot work from home – including, but not limited to, people who work in critical national infrastructure, construction, or manufacturing – they should continue to travel to their workplace. This is essential to keeping the country operating and supporting sectors and employers.’

Whilst working we want you, your colleagues and our customer’s staff to operate as safely as possible. Our Covid-19 H&S guidelines have been sent to all supervisors explaining the procedures in place when both travelling in company vehicles and when working on site. We ask that you strictly adhere to any instructions from the supervisors.

Please also ensure you continue to use a face covering and maintain social distancing.

Thank you for your assistance in this important matter.

Melanie Humphreys
Head of Operations

