

# DATA INVENTORY

**PRODUCT TITLE:** McMillan's Consumer Protection Act (Ontario) 2021 Edition

**EDITION OR RELEASE NUMBER:** 2021

**EDITOR:** Carrie Villeneuve

**Product Type (to be completed by Editor):**

☐ Online

☒ SGML Print

☐ APP Print

☒ ProView

☐ CD

**Notes to OUTPUT (to be completed by Data Analysis):**

☐ New file

☐ Delete file

☐ Change to Hub

## Notes to Editor: NEW/DELETE FILES IN EXISTING PRODUCTS:

- Always submit a full Data Inventory of files.
- Remove shading and instructions from previous submission. Do not delete comments/rows added by Analysis/Output.
- If product is destined for Online and Print, the data inventory should mimic the print Table of Contents.
- If product is for Online only, the inventory should list only the files required for online. The "Online and Print" column should be blank.
- If product is for Print only, then the data inventory should mimic the Table of Contents of the PRINT product. In this instance, the "Online and Print" column should be left blank.
- When adding a new file (e.g. Chapter, Index, Legislation file, etc.) clearly indicate its location by inserting a new row in the data inventory in the appropriate spot, highlighting it and writing "New" in the comments column.
- Likewise, when removing or updating a file, highlight the entire row and write either "Delete" or "Update" in the comments column.
- If online and print, send the Data Inventory with a new run request to WestlawCarswell Data Delivery once the EJT has been sent to Mfg. If online only, send request once all corrections have been applied.
- **Please use the inventory below as the main inventory for the next release**
- **Please check with OUTPUT and DATA ANALYSIS if there is any discrepancy**

Data	No. of pages	Electronic data filename	SGML filename/path  Load files to:  /data/bass/print/ mcmillan_consumerprotectionact	Abbrev/Scope	Comments
Title		Title.pdf	title.sgm		DONE
Copyright		Copyright.pdf	copy.sgm		DONE
Preface		Preface.docx	preface.sgm		DONE
Table of Contents			tocontents.sgm		DONE
Table of Cases			tocases.sgm		DONE
Consumer Protection Act, 2002 S.O. 2002, c. 30, Sched. A			/data/bass/legislation/act/ ont/production/	SO2002c30SchA	

<b>Data</b>	<b>No. of pages</b>	<b>Electronic data filename</b>	<b>SGML filename/path</b>  Load files to:  /data/bass/print/ mcmillan_consumerprotectiona ct	<b>Abbrev/ Scope</b>	<b>Comments</b>
			wfso2002c30scha.sgm		
<b>Regulation 17/05 Regulation 8/18</b>		<b>McMillan- ConsumerProtectionA ct.docx</b>	<b>wfso2002c30scha-regs.sgm</b>	<b>SO2002c30Sc hAREG</b>	<b>DONE</b>
<b>Consumer Protection Act Case Law</b>		<b>McMillan- ConsumerProtectionA ct.docx</b>	<b>wfso2002c30scha-case.sgm</b>	<b>SO2002c30Sc hACASE</b>	<b>DONE</b>
<b>Index</b>					