

# TRESHA GAYE USTANNY

*Full Stack Web Developer*

Innovative and proactive Full Stack Web Developer transitioning from financial sector. Capable of successfully developing elegant, groundbreaking web and command line applications. Certified in project management, experienced in team leadership and independent problem-solving. Highly-organized multitasker with expertise in scheduling projects, enhancing designs and verifying code.

## Contact

### Address

Hartford, CT, 06114

### Phone

(860) 719-5051

### E-mail

treshagaye@gmail.com

### LinkedIn

<https://www.linkedin.com/in/tresha-gaye-ustanny/>

### WWW

<https://zety.com/profile/treshagaye-ustanny/722>

## Skills

■■■■■  
Excellent

Web  
development  
projects ■■■■ ■■■  
Good

Agile  
Workflow ■■■■ ■■■  
Good

## Work History

2017-11 -  
Current

### Home Service Specialist

*Bank of America, Farmington, CT*

- Delivers exceptional customer service by maintaining thorough knowledge of lending programs, policies, procedures and regulatory requirements.
- Reviewed financial statements and contacted institutions and customers to clarify details.
- Maintained long-term relationships with customers to provide best-in-class customer service.
- Prepared loan file for underwriting by verifying client income, credit reports and other information.
- Consistently averaged in-role client satisfaction rating of more than 90% per month.

2012-12 -  
2017-02

### Deputy Registrar

*Turks And Caicos Islands Government, Grand Turk, Turks And Caicos Islands*

- Conducted or facilitated recruitment, orientations, training, performance evaluation, disciplinary action and transition
- Gathered information and prepared periodic reports on KPIs, resulting in 97% increased

Website optimization	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Good</div>
Programming	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Good</div>
Planning and Coordination	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Excellent</div>

## Software

HTML, CSS, Bootstrap, JavaScript, JQuery	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Very Good</div>
Node.js, Express.js, Jest, OOP, TDD	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Very Good</div>
MySQL, Sequelize, MongoDB, Mongoose	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Very Good</div>
Progressive Web Apps	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Very Good</div>
REACT	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <div>Average</div>

- efficiency over 4 years.
- Updated computer system with latest information to keep records current and accurate.
  - Processed registrations with attention to compliance with operational policies and legal standards.
  - Directed automation of office procedures such as correspondence management, recordkeeping and online communications.
  - Remained solutions-oriented in face of complex problems to assist management and overall business direction.

## Legal Officer

- Government Of Jamaica/Ministry Of Justice, Kingston, Jamaica
- Kept up with and reviewed changes in laws, informed staff of changes and advised appropriate departments on actions to prevent legal issues.
  - Reviewed and drafted contracts for the procurement of construction works and supply of goods and services.
  - Managed all the procedural steps leading to the enactment of legislation, including preparation of Drafting Instructions and liaising with stakeholders.

## Education

2003-09 - 2006-07	<b>Bachelor of Laws: Law</b> University of The West Indies - Barbados
1997-09 - 2002-07	<b>Bachelor of Arts: Media and Communication</b> University of The West Indies - Jamaica
2006-09 - 2008-07	<b>Certificate of Legal Education: Law</b> Norman Manley Law School - Jamaica

- Practicing Attorney in Jamaica since Nov 2008
- Member of Jamaica Bar Association



## Certifications

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<b>2022-05</b>	Full Stack Web Development Training (University of Connecticut Coding Bootcamp, Hartford, CT))
<b>2017-02</b>	Advanced Project Management (Stanford School of Professional Development, Palo Alto, CA)
<b>2016-07</b>	Specialist Certificate in Corporate Governance (International Compliance Training, London, UK)