



**QUINSIGAMOND**  
Community College



A community of support. A world of opportunities.

## **International Application Supporting Documentation Packet (2022-2023)**

### **This Package contains:**

- Instructions**
- Checklist**
- International Student Acknowledgement**
- Certificate of Financial Support**
- International Transfer Form**



For your application to be considered complete, please submit all Supporting Documentation and application fee by June 1<sup>st</sup> for the fall term or October 1<sup>st</sup> for the spring term.

*It is preferred that all documents are submitted in PDF format.*

# INTERNATIONAL APPLICATION INSTRUCTIONS

Please use this checklist to guide you through the admissions process. **All documents must be in English.**

Submit all Supporting Documentation and application fee by June 1st for the Fall term or October 1st for the Spring term.

*All updates effective April 1st, 2022.*

## I. Admission

- Complete Admissions **International Student Application** form online at: [www.qcc.edu/intapp](http://www.qcc.edu/intapp).
- Sign and submit **International Student Acknowledgement Form**.
- Submit **\$50.00 (USD) non-refundable application fee**. We accept credit card by email and phone ([508-854-4560](tel:508-854-4560)). The Business Office can also be contacted by email at [businessoffice@qcc.mass.edu](mailto:businessoffice@qcc.mass.edu).
- Submit **official secondary/high school diploma or transcript**. If documents are not in English, an official translation must be attached.
- Submit **Immunization Requirement form** (included with acceptance letter). This will be submitted after acceptance into Quinsigamond Community College. It must be submitted prior to the beginning of classes.
- COVID Vaccination**. You must submit a copy of U.S approved COVID vaccination.
- Demonstrate English language proficiency, if English is not your first language.** You may demonstrate this using one of the following methods:
  - 1). Test of English as a Foreign Language (TOEFL iBT)**: [www.ets.org/toefl](http://www.ets.org/toefl)). Test results must be sent directly to Quinsigamond Community College. You must achieve the following scores:
    - 173 on the computer-based test or,
    - 61 on the Internet based test or,
    - 500 on the paper based test.
  - 2). International English Language Testing System (IELTS) test**: Students who have obtained a score of 5.0 on the International English Language Testing System (IELTS) test.
  - 3.) US College Level English class**: Completed one-semester of a college level English course at an American college or university achieving a grade of C or better. Have an official transcript sent to Quinsigamond Community College.
  - 4.) Duolingo English Test**: Students who have obtained a score of 100 on the Duolingo English Test.

## II. Affidavit of Support and Financial Statement

- Certificate of Financial Support** (page 3) stating that your sponsor will be responsible for your educational and living expenses for the duration of your studies at QCC. (You will need an affidavit to present to the U.S. Embassy or Consulate.)
- Official bank statement** indicating sufficient resources covering total educational and living expenses for one year. Bank account with minimum balance of **\$35,340.00(USD)** in a checking or savings account. **Statement must be no older than 6 months prior to the application deadline.**
- Letter of Financial Guarantee from (if applicable):**
  - A Sponsor (no more than two)
  - Government entity
  - Foundation/organization

*QCC reserves the right to request additional documentation.*

## III. Student Visa Paperwork for Embassy or Consulate

- QCC will provide you with an I-20 form that indicates you are eligible for a student visa.
- Complete the SEVIS I-901 Fee Form for certain F, J and M non-immigrant visas and submit the SEVIS fee.
- Schedule an appointment with the U.S. Embassy/Consulate.
- Take the affidavit of support, your sponsor's financial statement, the I-20 you received from QCC and your valid passport to a United States Embassy or Consulate to apply for a student (F-1) visa.
- Enter the United States with your F-1 Visa and I-20 form. Come to the Admissions Office at QCC upon arrival ([international@qcc.mass.edu](mailto:international@qcc.mass.edu)).



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Send documents to [international@qcc.mass.edu](mailto:international@qcc.mass.edu)

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# INTERNATIONAL APPLICATION CHECKLIST

*Please use this checklist to guide you through the admissions process*

## Documents required for most applicants:

Document/Form	Date Submitted	Notes
Online International Application*		
Secondary/High School Document (in English)		
Application Fee (\$50, by credit card **)		
Signed Acknowledgement Form		
Certificate of Financial Support/Notarized letter		
Letter from Bank/Bank Statements		
Proof of English Proficiency (TOEFL iBT/IELTS/Duolingo)		
Foreign College/University Transcripts (if applicable) ***		
Immunizations and COVID vaccination card		
Copy of Passport (valid passport, at least 6 months)		

\* Complete the online application at [www.qcc.edu/intapp](http://www.qcc.edu/intapp)

\*\* For more information regarding payments, contact the Business Office at [businessoffice@qcc.mass.edu](mailto:businessoffice@qcc.mass.edu) (508-854-4560)

\*\*\* CED or WES course by course evaluation is required to transfer courses taken outside the US. For more information visit: [www.qcc.edu/int](http://www.qcc.edu/int)

## Documents required for students transferring from another institution in the United States or VISA holders:

Document/Form	Date Submitted	Notes
Copy of VISA		
Copy of I-94		
International Transfer Form		
I-20 from Previous Institution		
College/University Transcripts****		

\*\*\*\* Official U.S. college transcripts must be sent electronically to the Registrar's Office at [registrar@qcc.mass.edu](mailto:registrar@qcc.mass.edu)

### SUBMIT COMPLETED FORMS AND DOCUMENTS TO:

#### *Mailing Address:*

Quinsigamond Community College  
Admissions Office, Box 26  
  
670 West Boylston Street  
Worcester, MA 01606  
United States of America

#### *Email:*

[international@qcc.mass.edu](mailto:international@qcc.mass.edu)

**All documents must be in English. Documents must be properly sized, formatted and legible before you send them.**

**(PDF or high quality pictures if submitted by email)**



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# INTERNATIONAL STUDENT ACKNOWLEDGEMENT

*Please sign and return with all supporting documents.*

1. International students studying in the United States on visas cannot establish a permanent domicile in the United States no matter how many extensions are granted. International students must pay out-of-state tuition.
2. We recommend that students take 15 credits per semester since taking less credits may require you to complete additional semester to finish the selected program. To qualify for and maintain a student visa (F-1 status), you must complete minimum of 12 credits in Fall and 12 credits in Spring. F-1 students are restricted to one on-line (3 credits) course per semester; the remainder of classes must be taken in a traditional, on campus setting.
3. International students must demonstrate the ability to read and write in English at a college level.
4. International students may not accept unauthorized employment or they are subject to deportation.
5. All students must complete the Immunization Requirement Form which indicates required vaccinations (included with acceptance letter).
6. International Students cannot apply to Health Care Degree or Certificate programs in their first semester at Quinsigamond Community College due to mandatory program requirements to be in the United States.
7. Students who are accepted are responsible for the full cost of enrolling in courses at Quinsigamond Community College
8. We estimate that you will have the following expenses if you live here for twelve months:

Non-Resident Tuition and fees for 1 academic year (30 credits per year)	\$13,240.00*
Estimated Living Expenses for 12 months	\$15,600.00*
Other Expenses:	
Books	\$1,200.00*
Transportation	\$1,400.00*
Universal Health Insurance (mandatory)	<u>\$3,900.00*</u>
TOTAL	<b>\$35,340.00*</b>

**\*All rates subject to change without notice.**

*Please plan for extra finances for some program specific fees and your living expenses (heating, clothing, food, etc.).*

The U.S. Citizenship and Immigration Services (USCIS) department requires International Students to present proof of their ability to pay for all of their educational expenses while studying in the United States. **Please be advised that to complete your studies at Quinsigamond Community College the cost will be minimally, \$70,680.00 (\$35,340.00 per year).**

I have read the above statements and fully understand my obligations if granted a student visa. I further understand that I am responsible for payment of all debts and liabilities assumed by me while attending Quinsigamond Community College.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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# CERTIFICATE OF FINANCIAL SUPPORT

ARE YOU PAYING FOR YOUR EDUCATION? (Please check one):  YES

NO

IF NO, PLEASE HAVE THE FINANCIALLY RESPONSIBLE PARTY COMPLETE THE FOLLOWING:

SPONSOR NAME (if different from applicant):

DATE:

CITIZENSHIP:

SPONSOR'S ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

WILL FINANCIALLY SUPPORT (STUDENT'S NAME): \_\_\_\_\_

***\*\*No more than two sponsors are allowed. Each individual sponsor must submit a completed form.***

NAME OF THE BANK: \_\_\_\_\_

BANK LOCATION (Country):  United States based  Other Country (please specify): \_\_\_\_\_

ACCOUNT TYPE:  Checking  Saving  Both

## I WILL BE DIRECTLY RESPONSIBLE FOR:

*Academic Year (Based on 12 months)*

Non-Resident Tuition and fees for one academic year (approx. 30 credits)	\$13,240.00*
Estimated Living Expenses for 12 months	\$15,600.00*
Other Expenses:	
Books	\$1,200.00*
Transportation	\$1,400.00*
Universal Health Insurance (Sept. 1st—Aug. 31)	\$3,900.00*
<b>TOTAL</b>	<b>35,340.00*</b>

\*All rates subject to change without notice.

Please plan for extra finances for some program specific fees and your living expenses (heating, clothing, food, etc.).

## FINANCIAL AGREEMENT BY APPLICANT/SPONSOR (Read and initial each statement):

Initial I will financially support the applicant during his/her academic career at Quinsigamond Community College.

Initial I understand that funds presented as evidence of financial support are accessible and will be used for payment of student's tuition and fees as necessary.

Initial I will provide an official bank statement/letter indicating sufficient resources covering total educational and living expenses for one year.

Initial I understand that this Certification of Financial Support MUST be accompanied by an additional certified bank letter/statement showing a minimum of \$35,340 and translated in English, if necessary. **Funds must be in a checking or savings account. Other type of funding sources will not be accepted. Bank statements presented must be no older than 6 months prior to the application deadline.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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# INTERNATIONAL TRANSFER FORM

## Previous Enrollment Information

**If you are *transferring* from another U.S. institution as an F-1 student, please fill and submit the following information.**

DSO Name (please print): \_\_\_\_\_

TITLE: \_\_\_\_\_

NAME OF INSTITUTION: \_\_\_\_\_

SCHOOL MAILING ADDRESS: \_\_\_\_\_

DSO TELEPHONE NUMBER: \_\_\_\_\_

DSO E-MAIL ADDRESS: \_\_\_\_\_



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