

MUKWAYA TREVOR,

22/5/2017.

THE FACULTY MANAGER,
STRATHMORE UNIVERSITY,
OLE SANGALE ROAD,
NAIROBI KENYA.

Dear Sir/Madam,

RE: TRANSFER OF FEES BALANCE.

This is to hereby request that part of my fees balance be transferred to the cafeteria department.

I would like three thousand shillings to be transferred to the cafeteria in order for me to use my card to pay for meals.

Your Sincerely,



MUKWAYA TREVOR.

094919

approved

magiri

23 May 2017