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| **Team:** T12  ThymeShare | | **Capstone Project II**  **Minutes of Meeting # 1**  **Date: January 13, 2021**  **Time: 2pm**  **Location: Online** |  |
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| Attendees: | Team member 1: Trevor Team member3: Magomed  Team member 2: Derek Team member 4: Kartik | |  |
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| **Agenda** | | |  |
| **Item** | | **Description** | **Responsibility** |
| Review of previous meeting | | -------------------------------------------------------------------------------------- | ----------------- |
| Item # 1… | | Discuss Sprint 5 and how we will begin working on ThymeShare | Full Team |
| Item # 2… | | Creating a GitHub Project to share our application progress | Magomed |
| Item # 3… | | Begin development | Full Team |
| Next meeting date | | Date: January 15, 2021  Time: 2pm  Location: Online  Agenda: Progress and time to discuss if we have any issues  **Signature:**  Team member 1: Trevor Rocha  Team member 2: Derek So  Team member 3: Magomed Alimuradov  Team member 4: Kartik |  |

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| **Team:** T12  ThymeShare | | **Capstone Project II**  **Minutes of Meeting # 2**  **Date: January 15, 2021**  **Time: 2pm**  **Location: Online** |  |
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| Attendees: | Team member 1: Trevor Team member3: Magomed  Team member 2: Derek Team member 4: Kartik | |  |
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| **Agenda** | | |  |
| **Item** | | **Description** | **Responsibility** |
| Review of previous meeting | | Starting Sprint 5 and beginning work on the development of ThymeShare | ----------------- |
| Item # 1… | | Progress Report | Full Team |
| Item # 2… | |  | Full Team |
| Item # 3… | |  |  |
| Next meeting date | | Date: January 15, 2021  Time: 2pm  Location: Online  Agenda:  **Signature:**  Team member 1: Trevor Rocha  Team member 2: Derek So  Team member 3: Magomed Alimuradov  Team member 4: Kartik |  |

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| **Team:** T12  ThymeShare | | **Capstone Project II**  **Minutes of Meeting # 3**  **Date: January 20, 2021**  **Time: 2pm**  **Location: Online** |  |
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| Attendees: | Team member 1: Trevor Team member3: Magomed  Team member 2: Derek Team member 4: Kartik | |  |
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| **Agenda** | | |  |
| **Item** | | **Description** | **Responsibility** |
| Review of previous meeting | | Starting Sprint 5 and beginning work on the development of ThymeShare | ----------------- |
| Item # 1… | | Progress Report | Full Team |
| Item # 2… | | Sharing work completed to this point | Full Team |
| Item # 3… | |  |  |
| Next meeting date | | Date: January 27, 2021  Time: 2pm  Location: Online  Agenda: starting on the navigation of ThymeShare Application  **Signature:**  Team member 1: Trevor Rocha  Team member 2: Derek So  Team member 3: Magomed Alimuradov  Team member 4: Kartik |  |

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| **Team:** T12  ThymeShare | | **Capstone Project II**  **Minutes of Meeting # 4**  **Date: January 27, 2021**  **Time: 2pm**  **Location: Online** |  |
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| Attendees: | Team member 1: Trevor Team member3: Magomed  Team member 2: Derek Team member 4: Kartik | |  |
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| **Agenda** | | |  |
| **Item** | | **Description** | **Responsibility** |
| Review of previous meeting | | work on the development of ThymeShare | ----------------- |
| Item # 1… | | Progress Report | Full Team |
| Item # 2… | | Sharing work completed to this point | Full Team |
| Item # 3… | | Beginning to work on the navigation for our layouts |  |
| Next meeting date | | Date: January 27, 2021  Time: 2pm  Location: Online  Agenda: preparing for completion of sprint 5 and presentation.  **Signature:**  Team member 1: Trevor Rocha  Team member 2: Derek So  Team member 3: Magomed Alimuradov  Team member 4: Kartik |  |

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| **Team:** T12  ThymeShare | | **Capstone Project II**  **Minutes of Meeting # 5**  **Date: January 31, 2021**  **Time: 12pm**  **Location: Online** |  |
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| Attendees: | Team member 1: Trevor Team member3: Magomed  Team member 2: Derek Team member 4: Kartik | |  |
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| **Agenda** | | |  |
| **Item** | | **Description** | **Responsibility** |
| Review of previous meeting | | work on the development of ThymeShare | ----------------- |
| Item # 1… | | Progress Report | Full Team |
| Item # 2… | | Finishing the forms required for submission | Full Team |
| Item # 3… | | Creating a plan for sprint 6 | Full Team |
| Next meeting date | | Date: February 3, 2021  Time: 2pm  Location: Online  Agenda: beginning work on sprint 6 and presentation  **Signature:**  Team member 1: Trevor Rocha  Team member 2: Derek So  Team member 3: Magomed Alimuradov  Team member 4: Kartik |  |