

Santhosh Kumar Gogula

Professional Summary

Talented Senior Accountant highly effective at solving routine and critical issues across all operational levels. Specialize in credit controlling and allied accounting.

gogula.santhoshkumar@gmail.com
Mob: +971 0564756122
Mob: +91 9705889065
Bur Dubai, Dubai, UAE

Work History

E-Movers - Senior Accountant

Doha, Qatar

08/2012 - 11/2018

- Tracked and documented all expenses and reduced the leakage of funds.
- Methodically reviewed documents and accounts for discrepancies and resolved variances.
- Drafted financial documents, including variance reports, regulatory filings and related schedules.
- Reconciled accounts and created documents for the monthly close procedures.
- Handled month and year-end end finances by managing and reporting fixed assets and other data.
- Calculated tax owed, prepared and submitted returns and upheld compliance with all applicable laws.
- Completed year-end closing processes with controllers and external auditors.
- Collaborated with bank representatives to negotiate capital requirements and other loan facilities.
- Decreased invoicing and receivable cycle times by streamlining billing systems.
- Created documents to present to supervisors about financial statuses.
- Reviewed budgets, including the capital appropriations budget and communicated findings to the senior management.
- Reconciled balance sheets and streamlined best practices for balance sheet processes.

Croma Vikrampuri Kharkhana, Hyderabad - Cashier

Secunderabad, Telangana

04/2011 - 03/2012

- Greeted customers promptly.
- Engaged customers warmly and provided immediate and dedicated assistance.
- Processed payments by check, cash, debit and credit and maintained accurate drawers.
- Bagged merchandise in careful and efficient manner to minimize damage.
- Restocked and fronted checkout merchandise to increase sales.
- Kept checkout areas clean and neat to maintain a professional appeal.
- Monitored self-checkout systems and provided assistance or intervention where required.
- Kept work areas clean, neat and organized for maximum productivity.
- Examined merchandise for signs of tampering or damage prior to processing returns and exchanges.
- Reported security and service incidents to management.
- Stocked and maintained inventory levels according to store policies.
- Created and maintained cash reports at end of each shift.
- Monitored customers for signs of theft or suspicious activities.
- Described products and services in detail.
- Checked drawer to ensure adequate cash and coin for transactions.
- Created attractive displays to promote items.
- Responded to customer requests and directed to merchandise.
- Totaled bills and calculated taxes.
- Welcomed and greeted 1 00 customers daily.

Skills

- Expertise in Tally ERP
- General ledger accounting
- Expense tracking
- Financial statement review
- Record keeping
- Account updates
- Auditing proficiency
- Risk advisory
- Cash flow analysis
- Repayment plan structuring
- Fair debt practices
- Oracle proficiency
- Time management
- MS Office Suite Proficiency
- Debt management
- Tax audits
- Corporate finance
- Customer service
- Internal control management
- Customer relations
- Problem-solving
- Budget analysis
- Credit adjustments
- Collections processing
- Process audits
- Monthly payroll

Education

2010

MRM Institute of Management

Ranga Reddy, Telangana **MBA:**
Finance, Marketing

2008

Apoorva Degree College

Karimnagar, Telangana

Bachelor of Arts: B. Com Computers

Profile

Personal Details:

Date of Birth: 13th June 1986

Marital Status: Married

Nationality: Indian

Languages Known: English, Hindi,
French (Basic)

Qatar Driving License: 28635643101

Passport Details:

Passport No.: N9245117

Expiry Date: 22nd May 2026

Visa Details:

Visa Type: Transferable

Visa Validity: Till 6th Feb 2019.

Declaration

I hereby declare that above mentioned particulars are true to the best of my knowledge & belief.