

Month Year LILUG Meeting

Month Day, Year @ Location with Maps or web-link Pace-notes by initial author, contributors (add GitHub links if available)

News & Small Talk

- Quick discussions or news topics from the beginning of the meeting
- If a news article is referenced put a link in

Main Discussion

- Take notes on the main topic
- Include links when relevant
- Stylize the notes using [markdown conventions](#)

Take-Away

Optional, if there are things the presenter, secretary or note-taker wants to add.